GREAT CANFIELD PARISH COUNCIL

Clerk to the Council – Oliver Rogers

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Councillors are hereby summoned to attend the Ordinary Parish Council meeting which will be held in Great Canfield Village Hall on MONDAY 16th MARCH 2026 at 8PM for the purpose of transacting the business set out on the agenda below. The press and public are cordially invited to attend.

Signed Oliver Rogers Clerk/RFO

8th March 2026

MEETING AGENDA

25/146 APOLOGIES FOR ABSENCE

Elected members who are unable to attend the meeting are requested to email the Clerk with their apologies ahead of the meeting.

25/147 DECLARATION OF INTERESTS FOR THIS MEETING

25/148 PUBLIC FORUM (Maximum 15 minutes)

25/149 MINUTES OF ORDINARY PARISH COUNCIL MEETING seeking approval for minutes of the previous meeting, Monday, 16th February 2026.

25/150 COUNTY AND DISTRICT CLLRS REPORT

25/151 COUNCILLORS REPORTS

To receive reports on the following from lead Cllrs.

- Footpaths, Byways, Bridleways and Greens – Cllr Donald

25.151.01 Essex Highways about the bridge and footpath 21 and they've told me that works are planned and have been designed. The project is awaiting a response from the Environment Agency who need to approval a permit to work on the river.

- Highways/Road Safety – Cllr Anderson
- Crime Prevention – Cllr Stratton

25.151.02 Consideration of early-stage initial costings of ANPR cameras for the village.

- Tree Warden – Cllr Knight

25.151.03 Discuss and decide on a date for a spring litter pick.

25/152 CLERK'S PROGRESS UPDATE and CORRESPONDENCE TO NOTE

25.152.01 Pond project update, application is being made to the Essex Fund from Essex County Council for £5,000 of funding in addition to an application for £2,000 of funding from the Local Nature Recovery Fund. The Clerk requests time to pull together a detailed plan for the project and to increase the capital fund available to the project. Parish Councillors should consider the reputational risk of proceeding with this project without a fully formed plan or funding.

25/153 PLANNING APPLICATIONS [See APPENDIX A below]

25.153.01 To discuss and consider the below planning applications.

25/154 CRUMPS FARM ENVIRONMENT AGENCY MEETING

25.154.01 Summary of meeting held on 3rd March 2026 with the Environment Agency at their offices in Welwyn Garden City attended by Cllr Sarah Warnes and Cllr Jewell with the Clerk.

25.154.02 Motion: To decide if Parish Councillors support pressing the Environment Agency and Essex County Council to investigate and prosecute the illegal dumping as waste crime rather than pursue odour regulation complains and possible prosecutions.

25/155 VILLAGE HALL OPERATIONAL UPDATE

25.155.01 Anglia Fire Protection has confirmed that the emergency lighting works will take two days to complete and will take place on March 23rd. Thank you to Robert Mackley for installing a temporary solar powered light at the front of the building.

25.155.02 To consider and decide on the 3 tender bids for the levelling and revamping of the Village Hall garden.

25.155.03 To consider and decide on the purchase of a replacement ladder for the Village Hall to allow for simple replacement repairs to take place.

25.155.04 Cllr Barker's Locality fund allocation is a reimbursement of £1,000. The funding has strict criteria around being spent with a charity and also on a project designed to promote understanding of Climate Change. It is requested that the **Parish Council approves payment of £1,000 to Little Canfield Men's Shed** for the creation and building of locally sourced timber furniture including a bench for the Village Hall restored garden (This will then be reclaimed from the ECC Locality fund before 20th March 2026). The bench will have messaging about reducing carbon emissions through locally sourced timber and can also have other environmental messages included. It should be noted that the project is cost neutral to Great Canfield Parish Council.

25/156 FINANCE [See APPENDIX B below]

25.156.01 To approve the payments on the schedule below.

25.156.02 Report on the Quiz Night held on Friday, 27th February 2026. 84 people attended the event making a profit of £710.60. The processing fee from Sum-up was £12.97 for card payments.

25.156.03 Three outstanding payments for re-imbursement from the Quiz Night include: Andrew Clack for the Majestic Wine, Tracey Evans for the quiz prizes and Colchester Brewery. The receipts and invoices are attached to the Payment schedule.

Income		Expenditure	
Ticket sales	£1,270	Fish and Chips	£864.45
Bar sales	£919.50	Quiz prizes	£23.55
		Beer	£114.00
		Majestic wine	£476.90
Total:	**£2,189.50**	**Total:**	**£1,478.90**
		Profit:	**£710.60**

25/157 ITEMS TO NOTE FOR THE NEXT MEETING

25/158 CLOSED SESSION

25.158.01 Motion: "Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of a commercial proposal matter"

25.158.02 To consider and discuss the valuer's report into the Village Hall.

25.158.03 To consider a motion of acceptance or refusal of the commercial proposal relating to Nursery Grove.

25.158.04 Motion: To suspend the closed session and return to the ordinary meeting.

25/159 DATE OF FUTURE MEETINGS

~~Monday 16th February~~	Monday 20th July
Monday 16th March	Monday 21st September
Monday 20th April	Monday 19th October
Monday 18th May	Monday 16th November
Monday 15th June	Monday 21st December

25/160 DATE OF NEXT MEETING Monday, 20th April 2026 at 8pm in Great Canfield Village Hall.

APPENDIX A

REF	*ADDRESS*	*DESCRIPTION*	*DETAILS*
New applications			
UTT/26/0413/HHF	Peckers Farm Green Street Great Canfield Dunmow Essex	Proposed 4 bay cartlodge to house animal feed and gardening	Delegated Decision
UTT/26/0537/DOC	Peckers Farm Green Street Great Canfield Dunmow Essex	Application to discharge conditions 3 (materials), 9 (great crested newt statement), and 10 (biodiversity enhancement layout) attached to UTT/23/2966/FUL	Delegated Decision
UTT/26/0579/DOC	Peckers Farm Green Street Great Canfield Dunmow Essex	Application to discharge conditions 4 (insulation) attached to UTT/23/2967/LB	Delegated Decision
Refused			
UTT/25/3161/DFO	Land Between Runnels Hey And Silverthorn Great Canfield Road Great Canfield Essex	Details following outline planning application UTT/25/0506/OP (erection of 1 no. self-build dwellinghouse) - details of access, appearance, landscaping, layout and scale.	Refused.

APPENDIX B

The following financial payments are proposed:

PAYMENT TO:	***VALUE:***
Oliver Rogers, Parish Clerk [March]	£283.30
Cloud Next – renewal of web hosting	£59.98
Cloud Next renewal of Gov.uk domains	£60.00
RCCE Membership renewal	£107.40
Colchester Brewery – beer for Quiz Night	£114.00
Andrew Clack reimbursement for Majestic Wine for Quiz Night	£476.90
Tracey Evans reimbursement for prizes for Quiz Night	£23.55
Little Canfield Men's Shed locally sourced timber bench	£1,000
TOTAL:	£2,125.13