

**GREAT CANFIELD PARISH COUNCIL**  
**MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL**  
 held in the Village Hall Monday 9<sup>th</sup> October 2017

Present: Cllrs Ginny Barlow, Chris Easter, Stuart Hepburn, Robert Mackley (chair) and the Clerk Allison Ward

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1. APOLOGIES FOR ABSENCE were received from Cllr Jenny Jewell, Cllr Michael Knight and Cllr Declan Tiernan and accepted by the Parish Council

2. DECLARATION OF INTERESTS FOR THIS MEETING

Cllr Mackley declared a non-pecuniary interest in agenda item 8.1 as a close friend of the applicant.

Cllr Mackley declared a non-pecuniary interest in agenda item 11 as a trustee of Great Canfield Community Trust and a member of the Village Hall Committee.

Cllr Easter and Cllr Mackley declared a non-pecuniary interest in agenda item 11, due to their involvement in the organisation of the village firework event.

3. PUBLIC FORUM - None

4. The MINUTES OF THE ORDINARY PARISH COUNCIL MEETING 11<sup>th</sup> September 2017, were proposed by Cllr Hepburn as a true record, this was seconded by Cllr Easter with all in agreement.

5. DISTRICT AND COUNTY COUNCILLORS REPORT – None

6. PROGRESS UPDATE

6.1. The Parish Council are grateful to Ashfields for arranging the installation of the village defibrillator and for registering the equipment with the East of Essex Ambulance Service. Residents are welcome to go and have a look, the defibrillator is located on the external wall of the first building (clubhouse) as you go up the drive. Clerk to include details in Parish News.

7. CORRESPONDENCE TO NOTE

7.1. Cllr Mackley had received an email following an incident when a vehicle was damaged when it came into contact with an obscured metal post which is adjacent to the post box at Bacon End. The Parish Council was of the view this was the supporting post left from a previous post box which was damaged in a road accident and subsequently replaced. The Clerk was asked to report the obstruction to Highways.

8. PLANNING

8.1 Applications

Application No	UTT/17/2607/OP
Development	1. Detailed application for Construction of a new Council Depot comprising vehicle workshop, office building, external storage, grounds maintenance storage, parking, landscaping, vehicular access and all supporting infrastructure 2. Outline proposals for up to 4.2ha of employment land comprising Business, General Industrial and Storage and Distribution uses (Use Class B1, B2 and/or B8) (with all matters reserved except for access).
Location	Land To The South Of B1256 Little Canfield

The Parish Council discussed this application at length. In conclusion Cllr Mackley proposed that the Parish Council objects to the application for the reasons listed below, this was seconded by Cllr with all in agreement. The Clerk was asked to submit the response.

Signed  
 Robert Mackley (Chairman Parish Council)

- a. Policy GD8 of the Adopted Uttlesford Local Plan 2005 states as a policy that land south of the Hoblongs Industrial estate is proposed for a civic amenity site and depot. The emerging Uttlesford Local Plan 2017 has no mention of a waste amenity site, however does promote the site which is the subject of this current application as suitable for employment land, there is no mention of a waste amenity site. This Parish Council asks why policy GD8 has not been followed.
- b. The supporting Planning Statement states that Council Officers have undertaken a land search to identify potential sites for the new Council Depot. This Parish Council asks where these potential sites are and why they have been discounted.
- c. The Parish Council is extremely concerned with the impact on the local highway network, particularly the single track lanes through Great Canfield and asks that highway restrictions, including signage and restricted access are included as conditions should approval be given.
- d. The Parish Council does not understand why Uttlesford finds it necessary to use a greenfield site for this development.
- e. The Heritage Statement discounts the impact on the listed buildings adjoining the site as immaterial. This Parish Council disagrees with this statement given Local Plan policy ENV2 and the emerging Local Plan Policy SP15 state: *'Development proposals that adversely affect the setting, ..... will not be permitted.'*
- f. The Parish Council questions the additional access points onto the Flitch Way and is of the view a 5-10 metre buffer to the Flitch Way is not sufficient.

## 8.2 Decisions

Application No	UTT/17/2068/CLE
Development	Certificate of lawfulness for the existing use of The Lodge as a separate dwelling
Location	4 Ashfields Farm, Cuckoos Lane
Decision	Approved

8.3 Uttlesford District Council is consulting on an update to the Statement of Community Involvement. The Parish Council considered this and agreed not to respond.

## 9. EMERGENCY PLAN

The Parish Council discussed the need for a village emergency plan and the Clerk will circulate the current plan with updated contact numbers for Cllrs.

## 10. MOBILE LIBRARY CONSULTATION

Essex County Council is currently consulting on changes to the mobile library services, closing date 6<sup>th</sup> November. The proposed plans will see changes to the service with stops within 2 miles of a library service withdrawn, villages with more than one stop reduced to a single visit and stops not visited over a six-month period removed. Currently the mobile library visits Great Canfield bi-weekly with a single stop at Church End and average usage of 1.5 visits measured over a 12-week period, the consultation proposes retaining this service. The Parish Council considered the proposals including whether the stop was the most suitable location. In conclusion Cllr Easter proposed that the Parish Council continues to support the location at Church End, there were no conclusive views on the frequency of the service, this was seconded by Cllr Mackley with all in agreement.

## 11. GREAT CANFIELD VILLAGE HALL UPDATE

Cllr Mackley updated the meeting following the latest village meeting to discuss the future of the hall and the Parish Council were encouraged and supportive of the plans being discussed to extend the lease.

Cllr Mackley proposed that the Parish Council purchases Wi-Fi equipment (from the Easement budget) which it donates to the village hall on the assumption the village hall committee are in agreement to paying any annual running costs. This was seconded by Cllr Barlow with all in agreement; Cllr Mackley to liaise. This promoted a discussion on Wi-Fi access generally within the village and the difficulties being experienced by some who are unable to access a fibre solution. The Clerk was asked to investigate plans for fibre Wi-Fi in all parts of Great Canfield and to liaise with District Councillors and our local MP if necessary.

Signed  
Robert Mackley (Chairman Parish Council)

A request has been received from Great Canfield Community Trust asking the Parish Council to make a donation towards the village firework event. Cllr Barlow proposed that a donation of £100 be given, this was seconded by Cllr Hepburn with all in agreement.

## 12. REPRESENTATIVES REPORTS

12.1. Footpaths, Byways, Bridleways and Greens – Nothing to report

12.2. Highways/Road Safety – Nothing to report

12.3. Crime Prevention/Neighbourhood Watch – Nothing to report.

12.4. Tree Warden – Nothing to report.

## 13. FINANCE

13.1. Cheques for Approval

<b><i>PAYMENT TO</i></b>	<b><i>VALUE</i></b>
Allison Ward - Parish Clerk September 2017	£ 170.51
Great Canfield Community Trust - fireworks donation	£ 100.00

13.2 The second instalment of the precept has been received from Uttlesford District Council.

13.3 The Clerk presented the quarterly finances for the period April to September 2017 and these were accepted by the Parish Council. They confirm a cash balance at the end of September of £56,663.

13.4 The External Audit for Great Canfield Parish Council has been completed and there are no issues arising. The notice of conclusion of audit has been published on the website and Church End notice board, giving notice to electors that the Annual Return is available for inspection.

## 14. ITEMS FOR THE NEXT AGENDA

14.1. Being prepared for planning applications following the adoption of the Waste Local Plan 2017

15. DATE OF NEXT MEETING Monday 13<sup>th</sup> November 2017 at Great Canfield Village Hall at 8pm.

16. TIME AND CLOSE OF MEETING 9.20pm