

**GREAT CANFIELD PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE PARISH COUNCIL**  
 held in the Village Hall Monday 9<sup>th</sup> November 2015

Present: Cllr Robert Mackley (Chairman)  
 Cllrs Ginny Barlow, Chris Easter, Jenny Jewell, Michael Knight and the Clerk Allison Ward

0 members of the public

1. APOLOGIES FOR ABSENCE were received from Cllr Keir Donald and Cllr Stuart Hepburn and accepted by the Parish Council.

2. DECLARATION OF INTERESTS FOR THIS MEETING – None.

3. PUBLIC FORUM

Cllr Mackley congratulated Cllr Knight on the birth of his daughter, Chloe.

4. MINUTES OF THE PARISH COUNCIL MEETING 12<sup>th</sup> October 2015, Cllr Mackley proposed that the minutes be accepted as a true and correct record, this was seconded by Cllr Easter with all in favour.

5. DISTRICT AND COUNTY COUNCILLORS REPORT – None.

6. PROGRESS UPDATE

6.1. The response agreed at the October meeting, item 11 in support of the Essex County Council (ECC) proposal to continue the shopper bus had to be amended as the consultation document was incorrect. The ECC proposal in the consultation should have stated, '*there will be possible major timetable changes or the service may be withdrawn.*' The Parish Council unanimously agreed the response submitted by the Clerk expressing the Parish Councils disappointment at the proposal and asking ECC to reconsider given this is the only bus service for residents who would otherwise have to rely on additional support.

7. CORRESPONDENCE

7.1. The chairman agreed the purchase of a poppy wreath which was laid at the Peace Oak by a resident. The Parish Council were unanimous in their support of this decision. Cllr Knight agreed to clear the ivy from the Peace Oak which is growing up under the plaque.

7.2. The Clerk confirmed receipt of the Parish Council minute books from 1996 to 2006; these will be placed in the Essex Records Office.

8. PLANNING

8.1. Applications

Application No	UTT/15/3291/HHF
Development	Proposed removal of existing pergola, outbuilding and garden room. Erection of cart lodge and single storey rear, front and side extensions.
Location	Stable Cottage Ashfields Farm Cuckoo Lane

The Parish Council discussed this application, Cllr Barlow proposed that the Parish Council makes no comment on this application, this was seconded by Cllr Jewell with all in favour,

Signed  
 Robert Mackley (Chairman Parish Council)

## 8.2 Decisions

Application No	UTT/15/2377/HHF & UTT/15/2378/LB
Location	Turnberry Cottage, Bacon End
Development	Proposed single storey extension, front porch and internal alterations
Decision	Refused
Application No	UTT/15/2526/FUL
Location	Tandans, Canfield Drive
Development	Proposed change of use of land for two additional pitches at existing gypsy caravan site.
Decision	Conditional Approval
Application No	UTT/15/1732/FUL
Location	Canfield Nursery, Bullocks Lane
Development	Demolition of existing buildings and erection of 7 no. detached dwellings with garages and associated landscaping
Decision	Conditional Approval

8.3 Update on Gladman Appeal – The Planning and Highways consultants are working on the Proof of Evidence document; this is the detail of the evidence the Rule 6 party intends to present at the inquiry. All parties, Gladman, Uttlesford District Council and the Rule 6 party are required to submit their Proof of Evidence by 8<sup>th</sup> December. The draft documents will be circulated for approval by the Parish Council, it is intended that both Takeley and Great Canfield Parish Councils will agree the content with the Parish Clerks liaising, a joint Parish Council meeting will only be called if it is felt necessary to discuss further.

The Clerk will circulate the letter to residents requesting financial support via the email distribution list. Cllr Mackley proposed that the Parish Council asks the newsletter distribution team if they would distribute a copy to every house in the village with the winter newsletter, in return the Parish Council will make a £30 contribution towards the cost of producing the newsletter, this was seconded by Cllr Knight with all in agreement; Cllr Mackley to contact the distribution team.

8.4 Canfield Nursery – Uttlesford District Council gave approval to the application UTT/15/1732/FUL on 30<sup>th</sup> October which means the Easement between the Parish Council and applicant now takes effect. Payment in return for permission to use the new access is due by 25<sup>th</sup> December 2015. Clerk is chasing for information on transferring the small part of land from the Highway to the first cut in to the Parish Council.

8.5 Enforcement update on outstanding files – The Clerk chased Uttlesford who confirmed the following on the three outstanding files raised by the Parish Council,

8.5.1 Hellmans, Green Street - The file on the fence is being closed with no action as the view of Uttlesford in consultation with the conservation officer is it is not expedient to take action. The fence would be given permission if an application was submitted. The Clerk was asked to contact Highways for a view on the ‘sleeper’ re road safety, as it is close to the Highway and a number of residents have raised this as a concern with the Parish Council.

8.5.2 Lime Tree Lodge - The file has been closed. The conservatory is within permitted development and there is no evidence of the properties being used as two separate dwellings.

8.5.3 Hellmans Cottage, Haydens End – Uttlesford confirm the original file has been lost, a new file has now been opened relating to the additional outbuilding.

## 9. WAYLEAVE AGREEMENT - BULLOCKS LANE

UK Power Networks sent a draft wayleave agreement to the Parish Council asking to erect a new single wooden pole to provide direct power to a property in Bullocks Lane. After some discussion Cllr Jewell proposed that at this stage the Parish Council does not sign the agreement and instead responds with a request that the supply is put

Signed

Robert Mackley (Chairman Parish Council)

under ground to avoid additional poles on the village green, this was seconded by Cllr Barlow with all in favour. The meeting further confirmed that the Parish Council would grant permission for a trench to be dug across the village green to install any power supply. The Clerk was asked to respond and to request that if it is not possible to put the cabling underground that UK Power Networks confirm the reason.

Following the request, the Clerk spoke to UK Power Networks as no wayleave payments have been received in recent years for the existing poles along Bullocks Lane and other areas of village green and common land owned by the Parish Council. UK Power Networks confirmed payments are due for the existing poles along Bullocks Lane and agreed to a back dated payment covering 10 years. The Clerk is reviewing the situation with other land owned by the Parish Council.

## 10. LOCAL PLAN ISSUES AND OPTIONS

Uttlesford District Council is currently consulting on the Local Plan - Issues and Options. A resident had sent an email raising concerns with the inclusion of 'Areas of Search – Option 8', this was an area identified in a 2008 study commissioned as part of the East of England Plan Review which identified further areas for assessment for new settlements of 20,000+ dwellings. The settlement is south of the A120 and east of Hatfield Forest and would encompass Great Canfield. The Parish Council shared these concerns and noted in particular the volume of listed buildings and the spread of the historic settlement of Great Canfield that would be lost if this option was progressed. This is in contrast to the categorisation of Great Canfield as a 'category B' village within the consultation, 'suitable for a scale of development that would reinforce role as a provider of services mainly to its own community'. Cllr Barlow proposed that the Parish Council responds to the consultation and includes in its response an objection to the proposed 'Area of Search – Option 8', highlighting the historic nature of the area and small hamlets connected by narrow lanes. The Parish Council asked that any response includes mention of the exclusion of any Traveller policy. This was seconded by Cllr Mackley with all in favour. Cllr Barlow agreed to prepare a response on behalf of the Parish Council, deadline is 4<sup>th</sup> December.

## 11. REPRESENTATIVES REPORTS

11.1. Footpaths, Byways, Bridleways and Greens – Nothing to report.

11.2. Highways/Road Safety – The Clerk is chasing Highways for an update on progress with the request to reduce the speed limit through Bacon End

11.3. Crime Prevention/Neighbourhood Watch – Nothing to report.

11.4. Tree Warden – pending is an update on ownership of the dead tree at Hellmans Cross.

## 12. FINANCE

12.1 Cheques for Approval

<b>PAYMENT TO</b>	<b>VALUE</b>
Allison Ward - Parish Clerk October 2015	£166.91
Mr S Mainwaring – Poppy Wreath	£17.00

13. ITEMS FOR THE NEXT AGENDA – Nothing in addition

13.1 – Budget

13.2 – Future meeting dates

14. DATE OF NEXT MEETING Monday 14<sup>th</sup> December 2015 at 8pm in the village hall.

TIME AND CLOSE OF MEETING 9.25pm

**Allison Ward**  
**Parish Clerk 01245 231798**

Signed  
Robert Mackley (Chairman Parish Council)