

GREAT CANFIELD PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL
 held in the Village Hall Monday 9th February 2015

Present: Cllr Jon Sams (Chairman)
 Cllrs Keir Donald, Chris Easter, Henry Green, Robert Mackley and the Clerk Allison Ward

District Cllr Keith Artus

0 Members of the Public

1. APOLOGIES FOR ABSENCE were received from Cllrs Virginia Barlow and Catriona Kellerman and accepted by the Parish Council.
2. DECLARATIONS OF INTERESTS FOR THIS MEETING - None
3. PUBLIC FORUM – None
4. MINUTES OF THE ORDINARY PARISH COUNCIL MEETING 12th January 2015 were approved and signed by Cllr Sams as a true record.
5. DISTRICT AND COUNTY COUNCILLORS REPORT – District Cllr Artus commented on the Local Plan and the current process for this to progress.
6. PROGRESS UPDATE
 - 6.1. Great Canfield Parochial Church Council (GEPCC) has responded to the letter from the Parish Council requesting a memorial plaque in memory of Isaac Lodge be placed in the church. The letter confirms the PCC discussed the request at their meeting on 2nd February and are carrying out further research and discussion before responding further.
 - 6.2. Uttlesford District Council confirmed the Great Canfield Conservation Area Appraisal has concluded and the notice of designation issued. With effect from 22.01.15 the revised boundary excludes, ‘The area of open arable land to the north of farm buildings within the curtilage of The Hall, north west of Rose Cottage and west of The Gables and Cranbrook’.
 - 6.3. The tender for the three year Grounds Maintenance contract and ad hoc tree maintenance has been issued to three local contractors with a deadline for responses by the end of February. Cllr Easter asked the Clerk to forward to an additional local contractor.
 - 6.4. Following on from the January meeting item 6; Cllr Sams began a debate on whether it was feasible for the Parish Council to install CCTV at the entrance points to the village. Discussions confirmed it is not possible to use utility poles, permission would need to be obtained from Highways and false number plates are often used in crime. The Clerk confirmed that as a public body the Parish Council would have to comply with the Data Protection Act which is onerous and not practical for this Parish Council to operate. The Parish Council agreed unanimously not to progress with installing its own CCTV. As an alternative it was agreed that the Clerk would ask residents with their own domestic CCTV if they would be willing to provide their details to the Clerk in order that a database of local CCTV locations could be kept and information requested and passed direct to the police as required. In addition the Clerk was asked to look into whether it possible for the Parish Council to place signs at the village entrance points advising that CCTV operates in this area.
 - 6.5. Cllr Easter confirmed the new notice board is nearing completion and currently awaiting the glass.
7. CORRESPONDENCE TO NOTE - None

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 Jon Sams (Chairman Parish Council)

8. PLANNING

8.1. Applications

APPL No	UTT/15/0041/HHF
DEVELOPMENT	Proposed conversion of existing outbuilding to form single storey residential annexe.
LOCATION	The Old Forge Green Street

Cllr Donald proposed that the Parish Council supports this application as submitted, this was seconded by Cllr Easter with all in agreement.

APPL No	UTT/15/0210/FUL
DEVELOPMENT	Application to clarify the location of the replacement dwelling and outbuilding approved under planning permission UTT/13/2995/FUL. Extension of approved rear veranda (towards North side) & insertion of light tube to bedroom 3 en-suite
LOCATION	Thriftwood Bacon End Road

The Parish Council previously supported the application for the replacement dwelling. Cllr Donald proposed that as this application relates to the clarification of the position of the property and minor alterations that this is for the District Council and building inspector to confirm and as such the Parish Council should make no comment, Cllr Sams seconded with all in agreement. .

8.2. Decisions

APPL No	UTT/14/3479/CLE
DEVELOPMENT	Certificate of lawfulness for the existing use of yard and buildings for agricultural purposes.
LOCATION	Lake View Farm Land South Of Cricket Lane
DECISION	Approve Certificate of Lawfulness

APPL No	UTT/14/3347/FUL
DEVELOPMENT	Demolition of glasshouses and erection of two dwellings with attached garages and associated paddocks and wildlife copse
LOCATION	Hope End Nursery, Hope End Green
DECISION	Refused

The Clerk had received a letter from the applicant of Hope End Nursery expressing dis-satisfaction with the decision made by Uttlesford and the approach taken by the Parish Council who chose not to comment; this had been circulated to the Parish Council. It was agreed Cllr Easter would liaise with the applicant to facilitate a meeting between the relevant parties and District Cllr Artus in order to consider what options might be acceptable for this site.

8.3. The Parish Council agreed to make no comment on the Essex County Council consultation on revision to the Guide to Infrastructure Contributions, for Developers.

9. REPRESENTATIVES REPORTS:-

9.1. Footpaths, Byways, Bridleways and Greens – Nothing to report.

9.2. Highways/Road Safety

9.2.1. The Chairman, Clerk and residents met with Highways on 29th January to discuss the planned works at Canfield Bridge and to request additional jobs are included to reduce surface water flooding at the nearby junction; Highways agreed to consider these requests. The work on the bridge commences Monday 16th February and the circular from Highways has been distributed by the Clerk via the e-mail

Signed
Jon Sams (Chairman Parish Council)

distribution list, Highways have distributed letters to directly affected residents. It is anticipated the works will last for 8 weeks and during this time the road will remain closed.

9.2.2. The analysis from the speed survey at Bacon End has been received and the Clerk has confirmed the Parish Councils wish that this request for a 30mph is progressed by Highways.

9.2.3. Highways confirmed a log exists for the work to the ditches to alleviate flooding at Bacon End; the current status confirms that the repair has *'not meet our criteria for immediate repair and we will continue to monitor the situation. As it has not met our criteria for immediate repair it is unlikely any works will take place this financial year although this issue will be reviewed for inclusion in our 2015/16 repair schedule'*. Clerk is chasing for further information on when the schedule will be determined and whether this work will be included.

9.2.4. The broken man hole at Fitzjohns Lane (log reference 2286802) is also recorded as *'not meet our criteria for immediate repair and we will continue to monitor the situation. As it has not met our criteria for immediate repair it is unlikely any works will take place this financial year although this issue will be reviewed for inclusion in our 2015/16 repair schedule'* Clerk is chasing for further information on when the schedule will be determined and whether this work will be included.

9.3. Crime Prevention/Neighbourhood Watch

9.3.1. Cllr Mackley confirmed investigations are continuing on the recent outbuilding breaks in and the police continue to provide updates which are being circulated to residents.

9.3.2. A further outbuilding was broken into during the month and tack stolen, the majority of which has been returned to the owners.

9.3.3. The Clerk was asked to confirm details of the Essex Community Messaging system launched in 2014 which enables everyone to receive and share the latest information about crime and community safety in their local area. This will be circulated to residents and included in the newsletter.

9.4. Tree Warden

9.4.1. - Clerk is chasing Essex County Council for an update on the works outstanding at Hellmans Cross and Canfield Road.

10. FINANCE

10.1. Cheques for Approval

PAYMENT TO	VALUE
Allison Ward - Parish Clerk January 2015	£168.47
Great Canfield Community Trust – Hall Hire Oct –Dec 14	£81.00

10.2. Cllr Sams proposed that a donation of £50 is made to Stop Stansted Expansion, this was seconded by Cllr Donald with all in agreement.

11. ITEMS FOR THE NEXT AGENDA – No specific items.

12. DATE OF NEXT MEETING Monday 9th March 2015 at 8pm in the village hall.

15 TIME AND CLOSE OF MEETING 8.56pm

Allison Ward
Parish Clerk 01245 231798

Signed

Jon Sams (Chairman Parish Council)