

GREAT CANFIELD PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL
 held in the Church Hall Monday 9th December 2013

Present: Cllr Jon Sams (Chairman)
 Cllrs Virginia Barlow, Keir Donald, Chris Easter, Henry Green, Catriona Kellerman, Robert Mackley and the Clerk Allison Ward

District Cllr Jackie Cheetham (8.00pm to 8.20pm)

0 Members of the Public

1. APOLOGIES FOR ABSENCE - None

2. DECLARATIONS OF INTERESTS FOR THIS MEETING

Cllrs Mackley and Sams declared a non pecuniary interest in agenda item 8 as trustees of Great Canfield Community Trust.

3. PUBLIC FORUM – None

4. MINUTES OF THE PARISH COUNCIL MEETING 11th November 2013 were approved and signed by Cllr Sams as a true record.

5. DISTRICT AND COUNTY COUNCILLORS REPORT

Cllr Cheetham updated the meeting on the Local Plan consultation on housing strategy and additional sites; deadline for responses is 13th January. The meeting was reminded of the forthcoming meetings being held by Uttlesford on 20th January; Airport Commissions interim report at 2pm in the Council Offices and the Town and Parish Council Planning liaison meeting at 7.30pm in Foakes Hall, Dunmow.

Cllr Cheetham confirmed receipt of the Parish Councils requests for funding from the New Homes Bonus and these are currently being reviewed.

Cllr Barlow arrives

6. PROGRESS UPDATE – *Clerk*

6.1. The Clerk submitted a request for £1,250 from the New Homes Bonus; £200 to assist with printing the village newsletter, £350 for a tree guard and plaque for the Jubilee Oak, £200 to clear 'reedmace' from the pond along Green Street and £500 towards a new notice board large enough to include the parish map, (see agenda item 5 for current status).

6.2. The Clerk has contacted Uttlesford and Essex County Council regarding the Jubilee Book, without success. After discussion it was suggested that Essex Association of Local Councils may have been the coordinators, Clerk to chase.

7. CORRESPONDENCE TO NOTE

7.1. If available Cllrs Donald and Sams will attend the Uttlesford Parish and Town Council Planning Liaison meeting on Monday 20th January starting at 7.30pm.

Signed

Jon Sams (Chairman Parish Council)

A discussion took place on the Parish Councils approach to issues with the Planning department following an e-mail received by Cllr Barlow from a resident. It was felt that issues are followed up with both planning and where necessary District Cllrs, the Planning Liaison meeting is a further opportunity for Cllrs to raise points directly with Planning Management. Changes have been made to the format of the meeting following feedback from this and other Parish Councils and it is hoped this will ensure it is more effective and relevant to all including the smaller parishes. It was agreed Cllr Barlow would respond to the resident on behalf of the Parish Council.

7.2. Meetings following the publication of The Airports Commission's interim report on options for providing additional runway capacity in the South East, have been arranged by SSE, Friday 10th January at 8pm in the Jubilee Hall, Takeley and Uttlesford District Council Monday 20th January from 2pm to 4pm at the Council Offices. Cllr Kellerman is available to attend on 10th January, Clerk to register attendance.

8. UPDATE FOR GREAT CANFIELD COMMUNITY TRUST

A meeting was held on 20th November which was well supported by the community and volunteers are available to form the management committee and fundraising committee. There are no immediate financial concerns.

9. REPRESENTATIVES REPORTS:-

9.1. Footpaths, Byways, Bridleways and Greens

9.1.1. Clerk to chase Highways for an update on the collapsed man hole in Fitzjohns Lane, no action appears to have been taken and the hole is very deep and full of water.

9.1.2. Outstanding, Clerk to complete documentation required by the Highways Panel to fund an improvement to the surface of Oak Lane.

9.2. Highways/Road Safety

9.2.1. The problem on the B184 at Bacon End with water overflowing onto the road has been addressed by Highways and cuts made into the verge to allow the water to run a short distance onto the road before being directed back into the ditch. This is an improvement as previously the water ran for 150 yards towards Bacon End. Parish Council confirmed no further action.

9.2.2. A response has been received from County Cllr Susan Barker that grip cutting (cuts in the verges) is no longer included as part of the verge cutting programme. This work can be completed by Uttlesford Highway Rangers and the request has been forwarded, Clerk to chase for an update on when the work is scheduled.

9.2.3. Cllr Mackley confirmed that the Highway Rangers had been in the village and work requested had been completed, Clerk to write a note of thanks to Highways.

9.3. Crime Prevention/Neighbourhood Watch – Nothing to report.

9.4. Tree Warden – Clerk to chase dangerous tree along Fitzjohns Lane adjacent to the cricket ground. Cllr Donald to secure poppy wreath to Peace Oak.

Signed
Jon Sams (Chairman Parish Council)

10. PLANNING

10.1. Application/Decisions

Applications

APPL No	UTT/13/3024/AG
DEVELOPMENT	New cattle shed on a stackyard in farmyard
LOCATION	Bury Farm, Church End, Great Canfield

This is an agricultural development and not open to general comment.

APPL No	UTT/13/2995/FUL
DEVELOPMENT	Demolition of existing dwelling and 2 no. outbuildings and erection of 1 no. replacement dwelling and outbuilding.
LOCATION	Thriftwood, Bacon End

A previous application for a replacement dwelling on this site was supported by this Parish Council. It is noted that the re-submission is more sympathetic within the setting. Cllr Barlow proposed, Cllr Donald seconded with all in agreement that the Parish Council supports this application.

APP NO	UTT/13/3049/CLP
LOCATION	Weardale, Bullocks Lane
DEVELOPMENT	Proposed rear dormer extension

This is a Certificate of Lawfulness application and not open to general comment.

Decisions

APPL No.	UTT/13/2661/HHF
DEVELOPMENT	Erection of single and two storey extensions
LOCATION	Beresfield, Canfield Road
DECISION	Conditional Approval

The documentation filed electronically by Uttlesford is incorrect for this application. Clerk chasing for correct documentation and a response to the Parish Councils comment.

- 10.2. The Parish Council considered the Uttlesford Local Plan consultation on housing strategy and additional sites. There are no additional sites within Great Canfield. Cllr Sams proposed, Cllr Green seconded with all in favour that no response would be submitted.
- 10.3. Crumps Farm – Notification has been confirmed of the ‘continuation of temporary windrow composting of green waste and waste wood until 31 March 2015’.

11. FINANCE

11.1. Cheques for Approval

<i>PAYMENT TO</i>	<i>VALUE</i>
Allison Ward - Parish Clerk November 2013	£165.11
Charlie Barker – Repair to Bacon End notice board	£75.00

Donations of £400 from the Firework Event were reported in item 10 of the November 2013 meeting. This has now been confirmed as £300 and it was agreed that Great Canfield Community Trust would fund the balance of £100 from the event profits to ensure no loss is incurred by the Parish Council. Cllr Mackley to arrange.

12. ITEMS FOR THE NEXT AGENDA

- 12.1. Precept for 2014/15
- 12.2. Update on allotments
- 12.3. Shopper Bus administration

13. DATE OF NEXT MEETING Monday 13th January 2014 at 8pm.

14. TIME AND CLOSE OF MEETING 9.05pm

Allison Ward
Parish Clerk 01245 231798

Signed
Jon Sams (Chairman Parish Council)