

GREAT CANFIELD PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL
 held in the Church Hall Monday 8th September 2013

Present: Cllr Robert Mackley (Vice Chairman)
 Cllrs Ginny Barlow, Keir Donald, Chris Easter, Henry Green and the Clerk Allison Ward

District Cllr Jackie Cheetham (8.00pm to 8.20pm)
 1 Member of the Public (8.00pm to 8.25pm)

1. APOLOGIES FOR ABSENCE were received from Cllrs Kellerman and Sams and accepted by the Parish Council.

2. DECLARATIONS OF INTERESTS FOR THIS MEETING

Cllr Easter declared a non pecuniary interest in agenda item 9 as landlord of Foxley Joinery.

Cllr Mackley declared a non pecuniary interest in agenda item 11 as a trustee of Great Canfield Community Trust.

3. PUBLIC FORUM

A resident asked if the Parish Council could request the directional finger post opposite Peckers, Green Street is re-aligned and painted. This has previously been reported along with a 'flood sign' which remains in the ditch at Bacon End, Clerk to forward information to Cllr Cheetham and contact the Highway Rangers. In addition the 'Great Canfield' sign which also includes the speed limit just before Peckers has been knocked and is no longer square to the road, Clerk to report.

Back in 2010 a group of residents supported by British Trust for Conservation Volunteers (TCV) and Friends of the Flitch Way carried out maintenance work on the ponds along Green Street. The ponds are in need of further maintenance, Clerk to contact Essex TCV for advice on the work required prior to a decision on how to progress the project.

Cllr Barlow arrives.

Cllr Mackley proposed a vote of thanks to the resident who had repaired and replaced the sign unsuitable for HGVs at the top of Green Street.

4. MINUTES OF THE PARISH COUNCIL MEETING 10th July 2013 were approved and signed by Cllr Mackley as a true record.

5. DISTRICT AND COUNTY COUNCILLORS REPORT

Cllr Cheetham confirmed that the District Council continues to wait for a report from Essex Highways before the draft Local Development Plan can be issued.

A meeting is scheduled for w/c 16.09.13 with the Airports Commission where Uttlesford District Council will put their position for no further runway development.

Clerk to forward latest correspondence between the Parish Council and Uttlesford Planning where the Parish Councils comments on an application were not considered in the Officers Report. The Parish

Signed
 Robert Mackley (Vice Chairman Parish Council)

Council has no significant concerns with the application, but remains concerned with the processes within Uttlesford planning.

Cllr Donald arrives.

6. PROGRESS UPDATE – *Clerk*

6.1. Clerk confirmed ownership of Common (C) and Village Greens (VG) in the Parish. Hope End Green (VG) and Green Street (C) are in the ownership of the Parish Council. Bacon End Green (VG) and Church End (C) are in the ownership of several private individuals. Clerk circulated details on first registrations of common land and village greens and where relevant the dates of title transfer to the Parish Council. All information is held on file for future reference.

6.2. Ash Dieback – Resident confirmed tree had been inspected by a commercial tree surgeon and Ash Dieback was not present. The disease is generally found in young and not old trees.

Cllr Green reported that he had started to record the type and number of trees under the responsibility of the Parish Council; 30 trees recorded between Hellmans and Deal Tree Farm. It was agreed to set aside a sum of money annually for tree maintenance. Cllr Barlow reported a ‘dead’ tree on the verge at Bacon End, Clerk to report.

6.3. The 2011 census statistics were distributed to Cllrs.

6.4. The wording for the Peace Oak plaque has been agreed; however Cllr Green had noted that the names proposed by the Parish Council differ from those listed in the Great Canfield Autumn 2013 newsletter. It was agreed the names should match those on the memorial in the church, Clerk to contact churchwarden for verification. Cllr Green has cleared the ivy from the Peace Oak stump and Forefront Signs are due to measure for a template and in the next few weeks, Clerk coordinating.

7. CORRESPONDENCE TO NOTE – None

8. WINTER SALT SCHEME

Clerk had circulated the information from Essex County Council Highways on the winter salt scheme. Cllr Mackley is coordinating on behalf of the Parish Council and will ensure the risk assessment and volunteer logs are completed.

9. POLE FOR BEACON

Cllr Easter confirmed the pole for the beacon had been ordered. It is planned this will be installed in time for the village fireworks event.

10. ALLOTMENTS – *Cllr Donald*

Cllr Donald reported that he had spoken with Uttlesford District Council who are in the process of establishing ownership of the land identified by the Parish Council for possible allotments/community orchard. These details will be forwarded to Cllr Donald for further progress.

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11. UPDATE FROM GREAT CANFIELD COMMUNITY TRUST

Cllr Mackley reported that the church hall lease between the Diocese and Great Canfield Community Trust is currently with the Diocese for signature. It is hoped to call a village meeting in early October with the intention of identifying residents willing to form a management committee to run the hall. Consideration is being given to forming a second committee, Great Canfield Community with the purpose of organising events for the village and raising funds for the hall. The exact structure and overall responsibility for this committee requires further discussion, Clerk to investigate position of Parish Council.

A Griffin Inn night organized by the Parish Council will take place on Saturday 21st September, followed by Ploughman's Sunday lunches on 22nd September in celebration of Harvest. A Firework party is being planned by the Parish Council, Clerk to verify insurance for this event.

12. MANCHESTER AIRPORT GROUP SUBMISSION FOR ADDITIONAL RUNWAY CAPACITY IN THE SOUTH EAST

Cllr Mackley proposed, Cllr Easter seconded with all in favour that Great Canfield Parish Council writes to the Airports Commission stating that this Parish Councils long standing policy has been to strongly oppose any additional runways at Stansted, this policy is unchanged and this council is opposed to the submissions by Manchester Airport Groups. Additional runways at Stansted should be ruled out immediately and should not be included in the shortlist of options for further consideration. Clerk to submit by end September.

13. NEIGHBOURHOOD WATCH COORDINATOR

A discussion took place on whether there was a need to establish a formal neighbourhood watch coordinator for Great Canfield. It was felt that there was currently a good informal approach and no further action was necessary.

14. REPRESENTATIVES REPORTS:-

14.1. Footpaths, Byways, Bridleways and Greens

14.1.1. The bridge repair work on footpath 21 has been completed.

14.1.2. Highways have cleared footpath 7 and a note of thanks received by a resident, Clerk has passed this feedback to Highways.

14.1.3. Clerk chasing for an update on footpath 20, reported at the July meeting

14.1.4. Cllr Easter reported that the hedging along Bridleway 24 and behind Marsh Farm is due to be cut back.

14.1.5. The Clerk had met with a resident to discuss the damaged pipe at the start of Oak Lane, By Way 3. Clerk to speak to Highways to understand the areas of responsibility for By Ways and update resident.

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14.2. Highways/Road Safety

14.2.1. Verges – Confirmation has been received that Essex County Council has entered into a 10 year contract for verge cutting and no further contracts are being awarded to Parish Councils. It was proposed by Cllr Mackley, second by Cllr Easter with all in favour that the Clerk submits a request for the copy of the contract between Essex County Council and the contractor under Freedom of Information.

14.2.2. Variable feedback was received following the note to residents on obstructions on verges. After discussion it was agreed Cllr Donald would speak to the resident to request the removal of the white posts on the Parish Council owned land in front of the stocks.

14.2.3. Clerk to report over hanging branch near the water tower at Hart Wood

14.2.4. Following comments received, the Clerk to write to the landowner opposite Perses asking for the hedge to be trimmed for safety reasons.

14.3. Crime Prevention/Neighbourhood Watch – Nothing to report.

14.4. Tree Warden – Nothing to report.

15. PLANNING (10 mins)

15.1. Application/Decisions

APPLICATION

APPL No.	UTT/13/1708/HHF
LOCATION	Haydens End, Green Street
DEVELOPMENT	Dormer extension, removal of patio doors and replacing with window.

This application was notified to the Parish Council between the July and September meetings, all deadlines have passed. Cllrs did not consider this to be of concern and nothing was submitted to Uttlesford on behalf of the Parish Council.

APPL No.	UTT/13/2201/AG
LOCATION	Great Canfield Park, Great Canfield Road
DEVELOPMENT	Proposed hay barn store

APPL No.	UTT/13/2206/AG
LOCATION	Great Canfield Park, Great Canfield Road
DEVELOPMENT	Proposed hay barn store

These proposals are subject to consideration as permitted rights under agricultural development and no discussion took place.

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DECISIONS

APPL No.	UTT/13/1229/HHF
DEVELOPMENT	Demolition of existing detached double garage. First floor roof extension to front elevation with 2 no. dormer windows and erection of double garage with room over.
LOCATION	Canfield Park Cottage, Canfield Road
DECISION	Conditional Approval

15.2. Clerk to contact Planning Inspectorate for an update on the status of the application for “Land North of Bullocks Lane”.

15.3. The Clerk has issued a draft statement relating to the access rights and widening of the driveway at Ivory House, Bullocks Lane. Amendments proposed by Cllr Barlow were accepted by the council. Clerk to issue final version for agreement by the applicants prior to signing by Cllr Sams on behalf of the Parish Council and the residents.

15.4. The Minerals Local Plan has been submitted to the Secretary of State for independent examination.

An on-site meeting of the Crumps Farm Liaison Committee took place on 6th August. There is nothing significant to report; development of the new waste plant continues to be anticipated once all conditions are met. It is understood extraction from the proposed sites in the Minerals Local Plan would not commence until the extraction at Crumps Farm has finished.

15.5. Enforcement – Nothing to report.

16. FINANCE – Clerk

16.1. Cheques for Approval

PAYMENT TO	VALUE
Allison Ward - Parish Clerk July and August 2013	£315.19
Pegasus – Hope End Planning Appeal (Inc VAT see 16.2)	£840.00

16.2. A donation of £350 has been received from the Hope End Conservation Committee and £400 to cover the cost of the pole for the Beacon has been received from Uttlesford District Council.

17. ITEMS FOR THE NEXT AGENDA

17.1. Quarterly Finance Update

17.2. Quarterly update from Great Canfield Community Trust

18. DATE OF NEXT MEETING Monday 14th October 2013 at 8pm.

19. TIME AND CLOSE OF MEETING 9.40pm

Allison Ward

Parish Clerk 01245 231798

Signed

Robert Mackley (Vice Chairman Parish Council)