

GREAT CANFIELD PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL
 held at the village hall on Monday 8th November 2021

Present: Cllrs Chris Easter, Stuart Hepburn, Michael Knight, Jenny Jewell, Robert Mackley (chair)
 and the Clerk Allison Ward

District Cllr Geof Driscoll

1 resident

1. APOLOGIES FOR ABSENCE were received from Cllr Keir Donald due to work commitments, and from Cllr Ginny Barlow who is on holiday; the apologies were accepted by the meeting.

2. DECLARATION OF INTERESTS FOR THIS MEETING

Cllr Easter and Cllr Mackley declared a personal interest in agenda item 12 as members of the village hall committee.

3. PUBLIC FORUM – Nothing to report.

4. The MINUTES OF THE ORDINARY PARISH COUNCIL MEETING 11 October were proposed by Cllr Mackley as a true and correct record, seconded by Cllr Easter with all in agreement, the minutes were signed by the Chairman.

5. COUNTY AND DISTRICT CLLRS REPORT

County Cllr Susan Barker and District Cllr Neil Reeve both sent apologies to the meeting.

District Cllr Geof Driscoll reminded the meeting of the importance of responding to the Local Plan technical assessment of sites which has been issued to town and parish councils, see agenda item 8, and the need to respond to the Culture, Creativity, and the Arts survey, the Clerk confirmed this has already been completed.

Cllr Driscoll notified the meeting of an appeal for a traveller site which has been allowed by the inspector. Of relevance is the inspectors view that limited weight should be given to Uttlesford's Gypsy, Traveller and Travelling Show People Accommodation Assessment as it is out of date and has not been tested through any examination process. Cllr Driscoll to forward a copy of the appeal to the Clerk.

6. CLERK'S PROGRESS UPDATE and CORRESPONDENCE

6.1. Confirmation has been received that the system fault that failed to notify the parish council the defibrillator had been taken out of service, has been fixed. New pads and a battery have also been received and the central database updated.

6.2. Litter pick event took place on 30/31 October and all the parish was covered. Some fly tipping along Canfield Road, Lower Road and Green Street was reported to Uttlesford. Cllr Mackley asked that thanks be recorded to the residents who collected litter over the weekend, and to all those who regularly pick up rubbish from the roadside and verges.

7. PLANNING

7.1. Applications for decision

Application No UTT/21/3204/FUL
 Location Tandans, Canfield Drive
 Development Replacement of existing static home with detached house with associated access and parking.

Cllr Mackley proposed the parish council objects to this application for the following reasons,

- a. Lack of clarity on traveller pitch need in Uttlesford, see agenda item 5.
- b. Policy S7 and GEN2, overdevelopment in countryside setting and urbanisation.
- c. Policy H10 loss of affordable home.
- d. Contrary to Great Canfield Village Design Statement.

This was seconded by Cllr Knight with all in agreement.

Signed
 Robert Mackley (Chairman Parish Council)

Cllr Mackley proposed that if officers are mindful to approve the application that it is called in to Planning Committee for consideration for the reasons set out in the objection. This was seconded by Cllr Hepburn.

Application No UTT/21/2968/HHF
 Location Woodland, Bacon End
 Development S73A retrospective application for the erection of 2no. double leaf automated entrance gates

Cllr Mackley noted the height of the gates proposed are between 2.3m and 2.4m, this compares to the 1.8m suggested in the application, the Clerk to ask Uttlesford to visit the site to verify. Cllr Mackley went on to propose objection to the application given the gates size and conflict with policy ENV2, as they are located adjacent to and opposite listed buildings impacting their setting. This was seconded by Cllr Easter with all in agreement.

The following application is being re-consulted following amendments to the scheme

Application No UTT/21/1769/FUL & UTT/21/1770/LB
 Location Peckers Farm, Green Street
 Development Proposed conversion of buildings into 4 no. dwellings including extension, alterations and associated operational development and landscaping works.

Cllr Mackley proposed no further comment, this was seconded by Cllr Easter with all in agreement.

7.2. Decisions for information

Application No UTT/21/2806/HHF
 Location 3 The Cottage, Church End
 Development Proposed new vehicular access for disabled use
 Decision Refused

Application No UTT/21/2413/HHF
 Location Keepers Barn, Bullocks Lane
 Development Erection of two storey extension
 Decision Refused

Application No UTT/21/1766/FUL
 Location Hartwood Depot, Green Street
 Development Application for the change of use of buildings to B8 storage and to replace existing buildings to form a small employment site.
 Decision Conditional approval

Application No UTT/21/2691/HHF
 Location Hemmingford, Great Canfield Road
 Development Alterations including upper floor extension comprising roof and wall alterations together with associated operational development.
 Decision Conditional approval

7.3. A householder appeal has been validated against Uttlesford's decision to refuse application UTT/21/1011/HHF for a first floor extension to the annexe at Silverthorn. Cllr Mackley proposed no changes to the already submitted comment against this application, this was seconded by Cllr Hepburn with all in agreement.

8. LOCAL PLAN

The parish council considered the technical assessments completed by Uttlesford on the four sites put forward in the call for sites in Great Canfield: three in Hope End and one in Bacon End. Of particular concern is GC002RES, a large site between Canfield Park and the Flich Way and extending into Hatfield Broad Oak parish as far as the B183. Cllrs noted the difficulties of assessing distances from services on such a large site, and several other anomalies in the data across all four sites. Clerk to prepare and submit a response.

Signed
 Robert Mackley (Chairman Parish Council)

9. LOCAL HIGHWAY PANEL REQUESTS 2022/23

The clerk was asked to prepare local highway panel applications for the following schemes, deadline 17 December,

- a. Speed limit reduction, 30mph request for Bacon End
- b. New signage, single track lane Bacon End
- c. New signage, weight limit restriction Bacon End

10. HIGHWAYS, FOOTPATHS, TREES, CRIME

10.1. Cllr Mackley confirmed ditch clearance at Church End to help reduce highway flooding is still pending availability of resource.

10.2. In principle Cllrs agreed that they should encourage tree planting in the parish and particularly on parish council owned land, Cllrs went on to note that any plans for trees on parish council land will be shared with residents as a consultation before final decisions are made. Cllr Easter suggested the parish council places canes in any proposed planting area to help residents visualise these plans. Other principles agreed, trees should not be planted close to resident's boundaries, trees should not be too dense otherwise there will be insufficient light for them to grow, and preference is to native trees. District Cllr Driscoll confirmed trees are available from Uttlesford for planting in public space. All Cllrs to consider options for further discussion.

10.3. The clerk has been in contact with the contractor who carries out the hedge trimming and ditch cutting along Green Street, the works are scheduled bi-annually and due to be completed in November 2021 at a cost of £140.

11. VILLAGE MAINTENANCE JOBS

The clerk reminded Cllrs the broken notice board at Hope End needs removing. After some discussion Cllr Hepburn proposed that the notice board is not returned to its location as most residents receive electronic information, this was seconded by Cllr Jewell with all in agreement. The clerk was asked to contact the church to see if the notice board was of any use to them.

Cllr Easter leaves the meeting

12. VILLAGE HALL REPORT

12.1. Firework event

12.1.1. The parish council records its thanks to Canfield Community Trust for a grant of £1,581.85 which covered the cost of the fireworks.

12.1.2. Cllr Mackley confirmed the event raised £968 for village hall funds which were proceeds from the gate. A further £550 was raised from food sales with proceeds to the church. Cllr Mackley concluded his report by thanking Cllr Easter for organising the fireworks and for all the marshals and other volunteers who made the evening a success.

12.2. To approve village hall payments for the month of October 2021 as set out below

PAYMENT TO	METHOD	VALUE
Great Canfield Parochial Church Council – Monthly Hall Rent October 2021	Direct Debit	£ 61.00
Scottish Power – Monthly Electricity October 2021	Direct Debit	£ 68.32
Team2Clean – October 2021	Cheque	£ 72.00
Keith Vincett – sundry expenses, varnish, handwash, key	Cash	£ 24.00

12.3. The following were received in October 2021 – yoga £175, dog training £50.

12.4. The clerk confirmed an email from the cleaners increasing the hourly rate with immediate effect to £15, currently £12. Cllr Mackley suggested the information be forwarded to the Village Hall Committee for consideration, however the Clerk was asked to confirm acceptance of the increase to maintain the service.

Signed
Robert Mackley (Chairman Parish Council)

13. FINANCE

13.1.Cllr Mackley proposed the following cheques for approval, this was seconded by Cllr Hepburn with all in agreement.

<i>PAYMENT TO</i>	VALUE
Allison Ward – Parish Clerk salary October 2021	£ 186.46
Andrew Deptford – New battery and pads for defib inc VAT	£ 294.00

14. ITEMS FOR THE NEXT AGENDA – Nothing in addition.

15. DATE OF NEXT MEETING is Monday 13th December 2021 at 8pm in the village hall.

TIME AND CLOSE OF MEETING 9.40pm

Signed
Robert Mackley (Chairman Parish Council)