

**GREAT CANFIELD PARISH COUNCIL**  
**MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL**  
 held in the Village Hall Monday 8<sup>th</sup> April 2019

Present: Cllrs, Chris Easter, Stuart Hepburn (chair), Michael Knight and the Clerk Allison Ward

1 Member of the public

1. APOLOGIES FOR ABSENCE were received from Cllr Ginny Barlow, Cllr Jenny Jewell, Cllr Robert Mackley and Cllr Declan Tiernan and accepted by the Parish Council. The meeting was chaired by the vice-chairman.
2. DECLARATION OF INTERESTS FOR THIS MEETING – None.
3. PUBLIC FORUM – Nothing to report
4. The MINUTES OF THE ORDINARY PARISH COUNCIL MEETING 11<sup>th</sup> March 2019, were proposed by Cllr Hepburn as a true and correct record, this was seconded by Cllr Easter with all in agreement; the Chairman of the meeting signed the minutes.
5. COUNTY AND DISTRICT CLLRS REPORT – District Cllr Keith Artus sent his apologies to the meeting.
6. PROGRESS UPDATE – Nothing to report
7. CORRESPONDENCE TO NOTE
  - 7.1. Stansted Airport, in raising the importance of biodiversity and ecology in the local area, has offered to present the Parish Council with one or more silver birch tree saplings as a gift to celebrate local biodiversity and help open a conversation about the importance of protecting the environment. The saplings are c.90cm in height. The Parish Council made a decision that there were no suitable places for the saplings where they could be managed and therefore it was agreed not to make a request.

8. PLANNING

8.1. Applications

Application No	UTT/19/0487/HHF & UTT/19/0488/LB
Development	Erection of single storey rear extension
Location	The Rear Barn, Bacon End

Cllr Easter proposed that the Parish Council makes no comment on this application, this was seconded by Cllr Hepburn with all in agreement.

Application No	UTT/19/0543/FUL
Development	Demolition of existing barn and erection of 1 no. dwelling
Location	Barn Rear of Canfield Nursery Bullocks Lane

Cllr Knight proposed that the Parish Council makes no comment on this application, this was seconded by Cllr Easter with all in agreement.

Application No	UTT/19/0585/HHF
Development	Removal of timber canopy over front door and erection of oak framed enclosed porch (approved under UTT/18/3469/LB). Partial gravel driveway formed in front garden with 3m wide vehicular access
Location	3 The Cottage, Church End

Signed  
 Stuart Hepburn (Vice Chairman Parish Council)

Cllr Easter proposed that the Parish Council comments that it welcomes this more sympathetic proposal which will assist the parking issues in this conservation area. This was seconded by Cllr Knight with all in agreement.

Application No            UTT/19/0631/FUL  
 Development            Static residential unit for stockman (renewal of planning permission  
                                  UTT/16/0629/FUL in order to retain the residential unit for a further three years)  
 Location                    Lake View Farm, Fitzjohns Lane

Cllr Hepburn proposed that the Parish Council makes no comment on this application, this was seconded by Cllr Knight with all in agreement.

Application No            UTT/19/0204/HHF  
 Development            Removal of existing first floor windows, entrance porches and front doors and  
                                  erection of replacement windows, new oak frames entrance porch and front door.  
 Location                    Oakwood Cottage, Bullocks Lane

Cllr Easter proposed that the Parish Council makes no comment on this application, this was seconded by Cllr Hepburn with all in agreement.

Application No            UTT/19/0684/HHF  
 Development            Erection of first floor side extension  
 Location                    The Old Post House Green Street

Cllr Knight proposed that the Parish Council makes no comment on this application, this was seconded by Cllr Hepburn with all in agreement.

The following application is a re-consultation following submission of an ecological survey and assessment.

Application No            UTT/18/3185/FUL  
 Development            Erection of 1 no. Dwelling and detached garage  
 Location                    Land Between Runnels Hey and Silverthorn, Canfield Drive

Cllr Hepburn proposed that the objections as submitted stand as the report gives no further information to change the Parish Councils objections, this was seconded by Cllr Easter with all in agreement.

The following application is for a certificate of lawful development and is not open to general comment.

Application No            UTT/19/0635/CLP  
 Development            Detached outbuilding to house a swimming pool  
 Location                    Poplicornes, Great Canfield Road

The following application is for prior notification and is not open to general comment.

Application No            UTT/19/0634/PAP3  
 Development            Prior Notification of change of use of from storage or distribution building (Class B8)  
                                  to 2 no. Dwelling houses  
 Location                    The Apple Store, Bacon End Road

## 8.2. Decisions

Application No            UTT/19/0141/FUL  
 Development            Section 73A retrospective application for the use of caravan in garden for short term  
                                  holiday let.  
 Location                    Ashfields Farmhouse Ashfields Farm Cuckoo Lane  
 Decision                    Conditional Approval

Application No	UTT/19/0147/CLE
Development	Lawful Development Certificate for the change of use of agricultural land to provide a vehicular access to residential use
Location	The Tiled Barn, Bacon End Road
Decision	Conditional Approval
Application No	UTT/19/0049/HHF & UTT/19/0050/LB
Development	Demolition of existing entrance porch and erection of single storey garden room.
Location	Green Easter, Cuckoo Lane
Decision	Refused

- 8.3 The Planning Inspector has issued his decision on application UTT/18/0507/OP following the written inquiry and has overturned Uttlesfords decision and granted planning permission for the erection of five houses at land south of Canfield Park Cottage, Great Canfield Road.
- 8.4 Appeal notification against Uttelsfords decision to refuse the application for land adjacent to Sandhurst, ‘Outline planning with all matters reserved except for access for the demolition of existing outbuildings and the erection of 5no. dwellings’. The appeal is by written inquiry with all previous comments being taken forward. Cllr Knight proposed that the Parish Council submits an additional response in reply to the comments provided by the applicant in their appeal notice, it is noted the Parish Council continues to object to the application, this was seconded by Cllr Easter with all in agreement. Clerk will circulate a draft for final approval.
- 8.5 The Secretary of State has made a decision not to call in the Stansted Airport planning application to increase passenger numbers. His reason for not intervening was that ‘*the application does not involve issues of more than local importance*’. Stop Stansted Expansion have issued a statement to say that it will commence legal proceedings to challenge the Secretary of States decision.

## 9. GLADMAN APPEAL

A meeting took place on 1<sup>st</sup> April with the barrister and all the Rule 6 witnesses and included a site visit and then discussions on the outline Proof of Evidence for each witness. These documents are currently being prepared ahead of the deadline for submission by 24<sup>th</sup> April. Further information on timings and Rule 6 witnesses are required to be submitted by 30<sup>th</sup> April. In addition to the Rule 6 witnesses, the Parish Council is looking for residents who are able to help provide statements at the inquiry which will paint a picture of life in Great Canfield and the resultant impact on this form of development.

The Planning Inspector appointed for the appeal is M Robins MSc BSc(Hons) MRTPI. The appeal is due to start on 21 May and last for 6 days; 21<sup>st</sup> to 24<sup>th</sup> May and 29<sup>th</sup>, 20<sup>th</sup> May at the Stansted Centre, Parsonage Lane, Takeley, CM22 6PU.

## 10. REPRESENTATIVES REPORTS

### 10.1. Footpaths, Byways, Bridleways and Greens

10.1.1. Two recent incidents of large vehicles using Oak Lane (byway 3) and becoming stuck have led to signage being purchased by the Parish Council to advise drivers not to use the route. Cllr Hepburn proposed that the Parish Council authorises the purchase of the signage, this was seconded by Cllr Easter with all in agreement.

10.1.2. The discussion to consider whether to request that byway 3 is changed to a bridleway was carried forward to a future meeting.

10.2. Highways – The Parish Council notes that a number of pot holes have been marked for repair in the village, the Clerk was asked to enquire when these are likely to be fixed.

Signed  
Stuart Hepburn (Vice Chairman Parish Council)

10.3. Crime Prevention/Neighbourhood Watch – Nothing to report.

10.4. Tree Warden – The Clerk to provide Cllr Knight with information on Tree Preservation Orders at Church End.

## 11. FINANCE

11.1. Cllr Hepburn proposed the following payments be authorised, this was seconded by Cllr Knight with all in agreement.

<b><i>PAYMENT TO</i></b>	<b><i>VALUE</i></b>
Allison Ward - Parish Clerk April 2019 and travel expenses	£194.11
Canfield Community – Village hall hire Gladman Appeal meeting 1 <sup>st</sup> April	£ 25.00
Essex Association of Local Councils – Annual Subscription	£141.91

11.2 A grant of £500 has been received from District Cllr Artus fund and to be used for the Gladman appeal.

11.3 Following the Clerks year-end review, Cllr Hepburn proposed that the following amendments be noted to previous minutes.

June 18 minutes, VAT from prior year of £451 received and not noted in the minutes.

Sept 18 minutes, clerk's payment recorded at £343.48 should be £343.38.

Sept 18 minutes, second half of precept received £2,555 and not noted in the minutes.

Dec 18 minutes, Canfield Community Trust, payment recorded at £81 should be £90.

12. ITEMS FOR THE NEXT AGENDA – to include approval of the Annual Accounts and Governance Statement.

13. DATE OF NEXT MEETING Monday 13<sup>th</sup> May 2019 at Great Canfield Village Hall at 8pm. This session will begin with the Annual Parish Meeting and will be immediately followed by the Annual General Meeting of the newly formed Parish Council. All are welcome.

TIME AND CLOSE OF MEETING 9.15pm