

GREAT CANFIELD PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL
 held in the Village Hall Tuesday 4th April 2017

Present: Cllrs Jenny Jewell, Stuart Hepburn (chairman), Declan Tiernan and the Clerk Allison Ward

1 member of the public (leaving after agenda item 3)

1. APOLOGIES FOR ABSENCE were received from Cllr Barlow, Cllr Easter, Cllr Knight and Cllr Mackley and accepted by the Parish Council.

2. DECLARATION OF INTERESTS FOR THIS MEETING – None.

3. PUBLIC FORUM

A resident asked the Parish Council if there were any intentions to change the ‘duck signs’ which had been placed on the verges close to the ponds at the junction of Green Street and Canfield Road. The Cllrs confirmed the ‘adapted’ highways sign had not been placed by the Parish Council. The Parish Council has placed two A4 temporary yellow signs on wooden posts. The general view is these are too small and positioned too low in the ground and as a result are not visible to drivers. The Clerk was asked to look at sourcing larger signs.

4. The MINUTES OF THE PARISH COUNCIL MEETING 13th March 2017, were proposed by Cllr Tiernan as a true and correct record, this was seconded by Cllr Hepburn with all in agreement; the Vice Chairman signed the minutes.

5. DISTRICT AND COUNTY COUNCILLORS REPORT – County Cllr Susan Barker sent her apologies. There were no reports.

6. PROGRESS UPDATE

6.1. The Clerk has received confirmation a public defibrillator is available at Hatfield Regis Grange Farm and the owner is willing to arrange further training for the community. The Clerk has forwarded a proposal to Ashfields Carriage and Polo Club as agreed at the March meeting and a response is pending. A decision on the training offered will be made once Ashfields confirm their position.

6.2. Duck signs – see item 3.

7. CORRESPONDENCE TO NOTE

7.1. The Parish Council was extremely disappointed with the response forwarded by County Cllr Susan Barker following the Minerals and Waste Committees concerns on the Uttlesford decision making process. The Parish Council hopes that they can rely on their County and District Cllrs support when the planning applications are received and the Clerk was asked to reply accordingly after contacting the Minerals and Waste Committee to ask if there was anything in addition they wished to include in the response. The Parish Council were unclear on County Cllr Barkers committee responsibilities and the Clerk was asked to confirm.

7.2. The Clerk was asked to forward details of the Essex Police’s Active Citizen Scheme to the Neighbourhood Watch co-ordinators.

8. PLANNING

8.1. Applications

Application No	UTT/16/3678/HHF & UTT/16/3615/LB
Development	Erection of two storey extension and cartlodge'
Location	Gilmans, Green Street

The Parish Council commented that Gilmans is one of the oldest buildings in the village and given its unique character, the Parish Council is concerned about the size of the extension in relation to the original property,

Signed
 Stuart Hepburn (Vice Chairman Parish Council)

however given this is a listed building, Cllr Hepburn proposed that the Parish Council leaves it to the conservation officers to make the most appropriate decision. This was seconded by Cllr Jewell with all in agreement.

Application No	UTT/17/0722/FUL
Development	Use of land for one additional pitch at existing gypsy caravan site
Location	Tandans, Canfield Drive

The application has been withdrawn by the applicant.

Cllr Jewell proposed that should the planning application UTT UTT/17/0462/FUL, site adjacent to Tandans, Canfield Drive, be on the agenda of the Planning Committee before the next Parish Council meeting, that the Parish Council will wish to make a representation. This was seconded by Cllr Tiernan with all in agreement.

8.2. Decisions

Application No	UTT/16/3356/FUL
Development	Change of use of agricultural barn to private equestrian activities and construction of all-weather menage.
Location	Black Hall Barn, Green Street
Decision	Conditional Approval

8.3. Travellers sites – Uttlesford confirmed there is no set process to check whether occupiers of allocated travellers site have the correct status. They went on to say, ‘to do so on a monitoring basis would be intrusive.’ However, the approvals are on the basis that they are occupied by travellers, and if Uttlesford receive any allegations that they are not travellers they will investigate accordingly.

8.4. Haydens End, Uttlesford contacted the Clerk to confirm they are in discussion with the applicants and are awaiting retrospective planning applications. The Clerk was asked by the Parish Council to produce a timetable of planning events for this property.

9. REPRESENTATIVES REPORTS

9.1 Footpaths, Byways, Bridleways and Greens – outstanding is the question on stiles legislation, action with the Clerk. There were no new items raised

9.2 Highways/Road Safety

9.2.1 Highways have confirmed they are aware of the damage to the railings at the Pond at Green Street and temporary barriers have been installed at this location to ensure the area has been made safe until works can be completed. The works to replace these railings have not been programmed for completion and currently are unlikely to be repaired in the foreseeable future. The Clerk responded to ask if an insurance claim was being processed and whether the revenue from this could be used to replace the railings asap. Highways confirm this is being pursued and the Parish Council will continue to monitor progress.

9.2.2 The Parish Council is grateful that Canfield Road has been included on the resurfacing programme for 2017/18, however given the deteriorating state of Green Street the Clerk was asked to contact Highways to ask when this road is likely to be considered.

9.2.3 Prior to the meeting a number of discussions between residents and Cllrs had taken place on the increase in and unsuitable large vehicles that continue to use Bacon End as a cut through. In conclusion Cllr Jewell proposed that the Parish Council takes the following actions,

- a. To write to the Highways Cabinet member for Essex County Council to ask whether it is possible to change ECC criteria for speed limits when there is an issue with sat navs directing traffic down the shortest route, or if not how do we get his sorted out.
- b. Submit an Uttlesford Highways Panel submission requesting a weight limit for Bacon End Road, from its junction with High Cross Lane to the triangle and its junction with Canfield Road. Previous

considerations had been to put the weight limit in Little Canfield, but no response has been received from Little Canfield Parish Council to this Council's requests to consider this.

- c. Submit an Uttlesford Highways Panel submission requesting HGV signs with 'pictures' or other more suitable wording to warn drivers this is a narrow lane, to replace the existing signs in Great Canfield including the one at Green Street and adding a 4th sign at the top of Bacon End Road at its junction with High Cross Lane.

This was seconded by Cllr Tiernan, with all in agreement.

9.3 Crime Prevention/Neighbourhood Watch – Nothing to report

9.4 Tree Warden – Nothing to report

10 ANNUAL ACCOUNTS 2016/17

The Clerk presented the draft accounts for the year ending March 2017 which show a net loss for the year of £613. This loss arises from timing of payments made in this year, to return unused funds to residents following the Gladman appeal and additional legal advice paid from reserves. When added to existing reserves this gives a closing cash balance at March 2017 of £55,133. Cllrs considered the accounts, these will be formally accepted at the May meeting.

11 FINANCE

11.1 Cheques for Approval

<i>PAYMENT TO</i>	<i>VALUE</i>
Allison Ward - Parish Clerk March 2017	£ 168.49

12. ITEMS FOR THE NEXT AGENDA

a. Approval of the Annual Return

13 DATE OF NEXT MEETING Monday 8th May 2017 at Great Canfield Village Hall at 8pm. The meeting will begin with the Annual Village Meeting and be followed by the Parish Council Annual General Meeting.

14 TIME AND CLOSE OF MEETING 9.15pm