

**GREAT CANFIELD PARISH COUNCIL**  
**MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL**  
 held in the Village Hall Monday 14<sup>th</sup> November 2016

Present: Cllrs Ginny Barlow, Stuart Hepburn, Michael Knight, Robert Mackley (Chairman), and the Clerk Allison Ward

County Cllr Susan Barker leaving after agenda item 5

0 members of the public

1. APOLOGIES FOR ABSENCE were received from Cllr Chris Easter, Cllr Jenny Jewell and Cllr Declan Tiernan and were accepted by the Parish Council.
2. DECLARATION OF INTERESTS FOR THIS MEETING – None
3. PUBLIC FORUM – Nothing to report.
4. MINUTES OF THE PARISH COUNCIL MEETING 10<sup>th</sup> October 2016, were proposed by Cllr Mackley as a true and correct record, this was seconded by Cllr Knight with all in agreement; the Chairman signed the minutes.
5. DISTRICT AND COUNTY COUNCILLORS REPORT

County Cllr Susan Barker updated the meeting on the Uttlesford Local Plan and outlined the reasons for the decision to delay the plan and consultation until the new year; there will be an Extraordinary Uttlesford Council meeting on the Local Plan on Wednesday 16<sup>th</sup> November. Cllr Mackley expressed the Parish Councils concerns with the inclusion of the site at Bonningtons Farm on the Hatfield Broad Oak and Takeley borders, south of the Fritch Way and the implications for Great Canfield should this be approved.

Cllr Mackley went on to ask for assistance with Highway issues and began with the long running surface water flooding at Bacon End where the road is collapsing into the ditch and the sandbags deteriorating. This was first investigated by Highways and the Flood Mgmt Team in 2014 when it was agreed on site that works were necessary, despite chasing there has been no action to date. County Cllr Barker asked the Clerk to forward the details and she would speak to Highways.

Cllr Mackley went on to ask for County Cllr Barker's assistance in getting the speed limit reduced to 40mph along Bacon End. This follows the rejection of the request for a 30mph limit and is necessary in order to assist in preventing vehicles relying on Sat Nav directions to take a short cut down single track lanes. The Clerk confirmed the last correspondence from Highways had made the suggestion for a 40mph which the Parish Council had agreed with, The Clerk was asked to forward the latest details to County Cllr Barker.

The Clerk acknowledged the response from County Cllr Barker on resurfacing along Green Street which had confirmed the stretch in question was not on the plan for surface dressing. The meeting discussed and agreed that the work required is not surface dressing but should be part of the capital plan as there are a number of pot holes to repair particularly along the edge of the Highway. The Clerk was asked to forward correspondence to County Cllr Susan Barker.

Finally, the Clerk asked for assistance on resolving the long running dispute over ownership of the dead tree at Hellmans Cross. Despite numerous requests for actions, there remains on going disputes over ownership; the Clerk was asked to forward details of the history to County Cllr Susan Barker.

*County Cllr Susan Baker leaves the meeting.*

Signed  
 Robert Mackley (Chairman Parish Council)

## 6. PROGRESS UPDATE

The Clerk gave a brief update on the Essex Flood Assessment Project which seeks to use local expertise to map ordinary watercourses that are not currently shown on OS maps. In conclusion the Parish Council agreed not to take part as it was felt the key areas of flooding are well documented with the authorities and there would be little to gain from taking part.<sup>9</sup>

## 7. CORRESPONDENCE TO NOTE

7.1. The Parish Council is fully supportive of two residents who have signed up as Great Canfield Neighbourhood Watch Co-coordinators. Cllr Mackley proposed that the Parish Council allocates £150 to spend on new Neighbourhood Watch signs, this was seconded by Cllr Barlow with all in agreement; the Clerk was asked to contact the coordinators to update them and to pass on the Parish Councils thanks for their commitment.

7.2. Cllr Knight proposed that the Parish Council lights their beacon on Sunday 11th November 2018 as part of the national celebrations. This was seconded by Cllr Hepburn with all in favour; the Clerk was asked to contact the coordinators to confirm.

## 8. PLANNING

### 8.1. Applications for decision

Application No	UTT/16/3048/FUL
Development	Proposed refurbishment. alterations and extension to existing B8 storage units (including the retrospective change of use of shed 2 to B8)
Location	The Apple Store, Bacon End

Cllr Barlow proposed that no comment is made on this application, this was seconded by Cllr Knight with all in agreement.

### 8.2. Application for information only

Application No	UTT/16/3025/CLE
Development	Certificate of lawfulness for existing use of land as part of residential curtilidge.
Location	Stable Cottage, Ashfields Farm, Cuckoo Lane

The above application is a certificate of lawfulness and is not open to general comment.

### 8.3 Decisions

Application No	UTT/16/2427/HHF and UTT/16/2428/LB
Development	Conversion of existing granary and adjacent cart lodge to a combined holiday let including glazed link extension. Listed building application includes new windows and doors and associated internal alterations.
Location	Bury Farm, Church End
Decision	Conditional Approval

Application No	UTT/16/2625/HHF & UTT/16/2626/LB
Development	Demolition of outbuilding and part of adjoining garden wall. Alterations to existing garden wall. Replacement of plastic downpipe with metal downpipe. Erection of single storey side extension and associated internal alterations.
Location	Green Easter, Cuckoos Lane
Decision	Conditional Approval

Signed  
Robert Mackley (Chairman Parish Council)

Application No	UTT/16/2692/HHF
Development	Proposed single storey side extension
Location	Ashcroft, Bullocks Lane
Decision	Conditional Approval

8.4 Haydens End – The Clerk has chased Uttlesford for an update and forwarded to District Cllr Artus for assistance on progressing.

8.5 The planning application for Bullocks Farm, UTT/16/1881/FUL, ‘demolition of redundant farm buildings. Construction of new holiday lets, cafe/shop, and cookery school/offices’, will go to the Planning Committee meeting on 16<sup>th</sup> November; the Parish Council agreed not to speak at the meeting.

8.6 Takeley Parish Council has approved a proposal to appoint the planning consultant, Geoff Gardner to produce a report with a view to influencing UDC to remove the allocation of 230 dwellings at Bonningtons Farm (Hatfield Broad Oak) from the draft Uttlesford Local Plan. The Parish Council is fully supportive of Takeley Parish Council and agreed to make a financial contribution towards the cost of the consultant given the impact any development south of the Flitch Way would have on Great Canfield; the Clerk was asked to contact Takeley Parish Council for guidance on the amount to contribute.

8.7 Uttlesford has notified Parish Councils that the planned consultation on the Local Plan has been delayed until early in 2017.

## 9. PARISH DEFIBRILLATOR

A resident asked the Parish Council to consider purchasing a village defibrillator. The Parish Council was fully supportive of the suggestion, providing a suitable and accessible location can be found. The Clerk was asked to research current local defibrillator locations including the plans at High Roding and based on this information to establish whether there is a location in the village that will be suitable and provide cover to the maximum number of residents.

## 10. REPRESENTATIVES REPORTS

10.1 Footpaths, Byways, Bridleways and Greens – Nothing to report.

### 10.2 Highways/Road Safety

10.2.1 Highways have advised that the surface dressing programme for 2017/2018 is still in the process of being developed. Green Street has not yet been identified as a road to potentially be added to this programme. As agreed in agenda item 5, the Clerk has forwarded details to County Cllr Susan Barker.

10.2.2 The landowner carried out maintenance to the vegetation at the junction of Canfield Road and the B1256. Work to maintain the vegetation on the Flitch Way bridge at Canfield Road is logged with Highways and is on the list to be carried out.

10.2.3 The Clerk was asked to chase Highways for information on repairs to the damaged railings at the pond at the junction of Green Street and Canfield Road resulting from a vehicle accident.

10.3 Crime Prevention/Neighbourhood Watch – Nothing to report.

10.4 Tree Warden – Reference agenda item 5.

Signed  
Robert Mackley (Chairman Parish Council)

## 11 FINANCE

## 11.1 Cheques for Approval

<i>PAYMENT TO</i>	<i>VALUE</i>
Allison Ward - Parish Clerk October 2016	£ 168.49
Aldburys Farm Contracting – Grounds Maintenance inc VAT	£ 450.00

11.2 The Clerk updated the meeting on changes to interest rates at the Cambridge Building Society where the rate for the Parish Council savings account has reduced to 0.15%. The Clerk was asked to speak to the internal auditor to discuss leaving funds in a current account until rates increase, given the efforts required in setting up a savings account.

## 12 ITEMS FOR THE NEXT AGENDA

Draft budget 2017/18

13 DATE OF NEXT MEETING Monday 12<sup>th</sup> December 2016.

TIME AND CLOSE OF MEETING 9.20pm

**Allison Ward**  
**Parish Clerk 01245 231798**

Signed  
Robert Mackley (Chairman Parish Council)