

**GREAT CANFIELD PARISH COUNCIL**  
**MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL**  
 held in the Village Hall Monday 13<sup>th</sup> June 2016

Present: Cllrs Ginny Barlow, Chris Easter, Robert Mackley (Chairman) and the Clerk Allison Ward

2 members of the public (leaving after agenda item 3)

1. APOLOGIES FOR ABSENCE were received from Cllr Jenny Jewell, Cllr Stuart Hepburn, Cllr Michael Knight and Cllr Declan Tiernan and accepted by the Parish Council.

2. DECLARATION OF INTERESTS FOR THIS MEETING – None.

3. PUBLIC FORUM

Mike McGarr the Agent acting for the current owners of Canfield Nursery was in attendance and asked to address the Council; Mr McGarr requested that the Parish Council listened to what he had to say and then considers a response in their own time.

Mr McGarr confirmed he had come to talk to the Council to ask if there is a compromise to be had at Canfield Nursery, i.e. would the Council be agreeable to a lower number of houses, say 10 or 12 being built on the site. There are additional monies available and it is a reasonable sum. Or is there a tipping point between the money and number of houses that will be considered and if yes, what is that number?

If the Parish Council is determined to say no there will still be an application to increase the number of houses on the site. No doubt the Parish Council will then want to oppose the application and incur time and costs in doing so.

In summary would the Parish Council be willing to consider a lower increase, let's say 10 houses and if the Parish Council was to do that there would be a higher financial payment. Mr McGarr added that if he is clear on what the Parish Council are willing to accept then a formal proposal could be made.

Cllr Mackley confirmed that the Parish Council would not be discussing this matter tonight as only three Cllrs are present and it is necessary to have time to consider and discuss with the full Council before confirming the decision. The next meeting is Monday 11<sup>th</sup> July and it will be on the agenda for discussion and decision. Mr McGarr was asked if this was an acceptable timescale and confirmed it was.

4. MINUTES OF THE ANNUAL PARISH COUNCIL MEETING 9<sup>th</sup> May 2016, were proposed by Cllr Mackley as a true and correct record, this was seconded by Cllr Easter with all in favour; the Chairman signed the minutes.

5. DISTRICT AND COUNTY COUNCILLORS REPORT – None.

6. PROGRESS UPDATE

6.1. Cllr Easter confirmed he had looked at changing the light bulb in the phone box and commented that its condition suggests it is not being used. The Clerk was asked to contact the Book Club for clarification on who is looking after the books. The Parish Council to discuss further once this information is confirmed.

7. CORRESPONDENCE TO NOTE

7.1. The Parish Council agreed to take part in the Essex County Council Winter Salt Scheme, however there are sufficient stocks of salt left from previous years and no further deliveries are required, Clerk to respond.

7.2. A resident had contacted the Chairman to ask if the village would be taking part in any remembrance for the 100<sup>th</sup> anniversary of the Battle of Somme. The Clerk had confirmed no official information had been

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Robert Mackley (Chairman Parish Council)

received by Parish Councils and suggested it was up to individual communities. The Parish Council agreed not to have any official remembrance.

7.3. Stop Stansted Expansion held a press conference in mid-June to raise the delays in the Stansted Compensation scheme due on completion of phase 2. This led to Stansted Airport Limited (STAL) issuing a statement inviting compensation claims. As the boundary for claims includes Great Canfield the Clerk was asked to circulate the information to residents.

## 8. PLANNING

8.1. Applications – None

8.2. Decisions

Application No	UTT/16/0584/LB
Development	Proposed ground floor extension and alterations to rear utility room and rear first floor dormer window
Location	Keepers Cottage 3 Ashfields Farm
Decision	Conditional Approval

Application No	UTT/16/0761/HHF & UTT/16/0762/LB
Development	Proposed demolition of existing gable end extension and flue. Erection of single storey extension.
Location	Turnberry Cottage, Bacon End
Decision	Conditional Approval

8.3 Haydens End – District Cllr Artus has called the planning application UTT/16/1189/HHF in to committee if the Officers recommend for approval; the Parish Council confirmed they wish to speak in objection to the application.

8.4 There is no decision by the Planning Inspector on the claim for costs against Gladman.

8.5 The Planning Inspector dismissed the appeal for Little Bullocks against Uttlesford's decision not to grant planning permission for the erection of a side extension.

## 9. CANFIELD NURSERY

Correspondence has been exchanged with both parties Solicitors regarding the incorrect registration of the Easement on the title deeds. The Solicitors confirm they are waiting for the Land Registry to respond. The Clerk was asked to continue to chase.

The Parish Councils insurance company, Zurich, confirmed the Parish Council policy does not cover legal fees for contract disputes. Zurich suggested a Solicitor that might be able to progress any claim against Pellys for negligence and the Clerk was asked to speak directly to Lyons Davidson and Irwin & Mitchell for advice on claiming against Pellys for negligence and for clarification of their fee structures.

Cllr Mackley proposed that the Parish Council does not discuss the matter raised in the public forum as only three Cllrs are present and that this discussion and decision is carried forward to the July meeting, this was seconded by Cllr Easter with all in agreement.

## 10. PARISH CLERK SALARY INCREASE

The Parish Clerk is paid in accordance with the national pay scales for Parish Clerks. Agreement has been reached on new pay scales to be back dated to 1 April 2016.

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Robert Mackley (Chairman Parish Council)

Cllr Barlow proposed the Clerk's salary is increased in line with the national agreement. This increases the hourly rate from £9.029 to £9.12 with effect from 1 April 2016; the impact is an additional £18.93 per annum based on 4 hours per week. This was seconded by Cllr Mackley with all in agreement.

## 11. REPRESENTATIVES REPORTS

11.1. Footpaths, Byways, Bridleways and Greens - Nothing to report

11.2. Highways/Road Safety

11.2.1. Clerk to forward a request to the Uttlesford Highway Rangers asking for the white finger post at Bacon End triangle to be re-painted.

11.3. Crime Prevention/Neighbourhood Watch – Cllr Easter proposed that the Parish Council records their condolences to the Perry family following the death of Lucy Perry who had lived in Great Canfield all her life. Lucy was the first neighbourhood watch coordinator for the village, a role she held for many years. This was seconded by Cllr Mackley with all in agreement.

11.4. Tree Warden

11.4.1. Clerk continues to chase for information on what is being done to resolve the issues with the dead tree at Hellmans Cross.

11.4.2. The Parish Council noted the trees overhanging the Highway at Black Hall House; Tree Warden to progress.

## 12. FINANCE

12.1. Cheques for Approval

<i><b>PAYMENT TO</b></i>	<i><b>VALUE</b></i>
Allison Ward - Parish Clerk May 2016	£170.06
Information Commissioner – Annual Subscription	£35.00

12.2 The Local Council Tax Support Grant of £27 has been received from Uttlesford District Council.

12.3 The internal audit has been carried out and the following points raised by the auditor,

12.3.1 The VAT error of £11 identified in last year's audit has not been claimed and a further VAT error of £1.60 was identified in 2015/16. The Clerk has now included these in the cash book for 2016/17 which will ensure they are included in the next VAT claim.

12.3.2 The delays in opening the savings account is resulting in lost revenue of £125 per quarter, Clerk to progress opening the accounts agreed.

## 13. ITEMS FOR THE NEXT AGENDA

14. DATE OF NEXT MEETING Monday 11<sup>th</sup> July 2016.

TIME AND CLOSE OF MEETING 9.15pm

**Allison Ward**  
**Parish Clerk 01245 231798**

Signed  
Robert Mackley (Chairman Parish Council)