

**GREAT CANFIELD PARISH COUNCIL**  
**MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL**  
 held in the Village Hall Monday 13<sup>th</sup> January 2020

Present: Cllrs, Ginny Barlow, Keir Donald, Chris Easter, Stuart Hepburn, Michael Knight. Robert Mackley (chair) and the Clerk Allison Ward

District Cllr Neil Reeve

0 Members of the Public

1. APOLOGIES FOR ABSENCE were received from Cllr Jenny Jewell and accepted by the Parish Council.
2. DECLARATION OF INTERESTS FOR THIS MEETING – None
3. PUBLIC FORUM – Nothing to report
4. The MINUTES OF THE ORDINARY PARISH COUNCIL MEETING 9<sup>th</sup> December 2019, were proposed by Cllr Hepburn as a true and correct record, this was seconded by Cllr Knight with all in agreement; the Chairman of the meeting signed the minutes.
5. COUNTY AND DISTRICT CLLRS REPORT

County Cllr Susan Barker and District Cllr Geof Driscoll sent apologies to the meeting.

District Cllr Reeve confirmed to the meeting that an extraordinary Uttlesford planning committee meeting will be held on 24<sup>th</sup> January with the aim of deciding whether to issue the decision notice in relation to the Stansted Airport application to increase passenger numbers. There will be two issues for consideration at this meeting, the details of the section 106 agreement and whether there are any material changes since the original decision that could affect the initial views. There will be provision for public speaking on 17<sup>th</sup> January and details about how to register to take part are available on the Uttlesford website.

Cllr Reeve added that the Planning Inspector is expected to report imminently on the soundness of the Local Plan. Cllr Reeve asked the Parish Council to confirm their position in terms of the waste depot application at Little Canfield; the Parish Council responded that along with neighbouring Parish Councils it continues to oppose development at Little Canfield but is supportive of the alternative application on the edge of Dunmow. Finally, Cllr Reeve updated the meeting on the difficulty with the District budgets where reductions in government funding will lead to shortfalls in the coming years, to address this the Council is looking for investment opportunities to deliver additional income.

6. PROGRESS UPDATE & CORRESPONDENCE TO NOTE
  - 6.1. Cllr Mackley will attend a meeting at the end of January arranged by the Community Trust with Rural Community Council of Essex (RCCE). The purpose of the meeting is to seek the advice of RCCE on the proposed new village hall lease and any implications and governance required should the Parish Council become the lease holder.
  - 6.2. The Clerk has been sent notification that the gas pipe which runs across Green Street and Parish Council land will be inspected as part of the regular maintenance programme in the next few weeks.
  - 6.3. Cllr Mackley confirmed he has received an invitation to attend the new vicars licensing service on 23<sup>rd</sup> January and is unable to attend, Cllr Donald agreed to attend and represent the Parish Council.

7. PLANNING

7.1 Applications

Application No	UTT/19/3045/HHF & UTT/19/3046/LB
Development	Revisions to two bay garage outbuilding and brick and flint garden wall approved under UTT/17/1771/HHF.
Location	Green Easter, Cuckoo Lane

Signed  
 Robert Mackley (Chairman Parish Council)

Cllr Barlow proposed that the Parish Council makes no comment on this application. This was seconded by Cllr Hepburn with all in agreement.

Application No	UTT/19/3086/HHF
Development	Section 73A retrospective application for retention of detached single garage
Location	Lupins, 3 Nursery Grove

The Parish Council considered this application and in conclusion Cllr Barlow proposed that the Parish Council objects to the additional garage which was not part of the original agreed development. There is no information supplied to suggest why an additional outbuilding is required and the garage and the access have been built on land previously allocated as open space in the approved development plan; the Parish Council would not like to see previously agreed open space eroded by outbuildings. This was seconded by Cllr Donald with all in agreement.

## 7.2 Decisions

Application No	UTT/19/2109/LB
Development	Retention of internal alterations including reinstating lath and plaster ceilings in two first floor bedrooms and addition of second layer of internal laths to ground floor. Removal of fibre board ceiling in left hand reception room, creating gap between floor boards with a batten, install timber laths and cover with lime plaster.
Location	Champneys, Green Street
Decision	Conditional Approval

Application No	UTT/19/2405/HHF
Development	Alterations and extension to cartlodge
Location	The Rear Barn Bacon End Road
Decision	Conditional Approval

Application No	UTT/19/2362/FUL
Development	Demolition of existing redundant agricultural storage/office building and erection of a 1 no. dwelling, provision of driveway, parking spaces, private open space, landscaping and boundary treatment (as approved under UTT/17/0301/FUL).
Location	Barbary Cottage Great Canfield
Decision	Conditional Approval

Application No	UTT/19/2636/HHF & UTT/19/2630/LB
Development	Erection of single store extensions to existing annexe
Location	Great Canfield Hall, Church End
Decision	Conditional Approval

7.3 Uttlesford Planning Committee will consider application UTT/19/1166/OP at its meeting on Wednesday 15<sup>th</sup> January. This is the application for a new depot as well as 4.6ha of employment land comprising Business, General Industrial and Storage and Distribution uses. The Parish Council was previously informed that this application and a similar application for a site in Dunmow, which is the favoured site of all local Parish Councils, would be considered together at a Planning Committee meeting; the Parish Council is unclear how a balanced decision about the most suitable site can be made in isolation. The Clerk was asked to contact Dunmow Town Council and Little Canfield Parish Council to understand whether they will be sending representation to speak at the Planning Committee meeting. Dependent on this response Cllrs will consider whether it is necessary to speak at the meeting. This Parish Councils reasons for objecting relate to the potential traffic impact for residents should vehicles for the waste depot or associated employment site use the local lanes.

7.4 As noted in point 5 above, Uttlesford has confirmed a special Planning Committee meeting will be held on Friday 24<sup>th</sup> January 2020 to consider matters relating to the Stansted Airport planning application. The Parish Council considered and agreed not to make a statement at the public speaking session in line with their previous position.

7.5 Notification has been received that the Planning Inspector has dismissed the appeal for a new dwelling on 'Land Adj. Runnells Hey/ Silverthorn'.

Signed  
Robert Mackley (Chairman Parish Council)

## 8. BUDGET 2020/21 and QUARTERLY REPORT FOR 2019/20

The Clerk presented the financial report for the period April to December 2019. There is no significant unexpected expenditure and the full year outturn is as budgeted. The closing cash position as at December 2019 is £49,568 which includes a balance of £42.103 designated to the 'Easement Fund' to support any planning consultancy and community initiatives.

There was considerable discussion over the level of precept to set for the coming year. Last year this had been increased by £2k to supplement the costs for the Gladman inquiry. The Parish Council considered the continuing issues with localised flooding and poor highway verge and footpath maintenance and were of the view that additional precept funds if available, could provide some simple maintenance to help manage the issues better. As a result, Cllr Easter proposed that the precept for 2020/21 is held level in value with the previous year at £7,500 with £2k being allocated to a project to look at work to better manage the local highway flooding and vegetation maintenance. This was seconded by Cllr Mackley with all in agreement.

## 9. REPRESENTATIVES REPORTS

### 9.1. Footpaths, Byways, Bridleways and Greens

9.1.1. Uttlesford Highways Panel has confirmed it will consider a funding proposal (£45k) for drainage and surface improvements to byway 3 during 2020/21, at its meeting on 13th January. The Parish Council will continue to pursue other solutions to the issue and the meeting with the Highways Cabinet (3<sup>rd</sup> March) and PRoW team (5<sup>th</sup> February) will continue as planned.

### 9.2. Highways

9.2.1. The Parish Council has reported the repair necessary to replace the missing directional sign on the cast iron sign post at Hope End,

### 9.3. Crime Prevention/Neighbourhood Watch

9.3.1. The Parish Council again noted the fly tipping in the field entrance along Green Street which has been reported to Uttlesford.

### 9.4. Tree Warden – Nothing to report.

## 10. FINANCE

10.1. Cllr Hepburn proposed the following payments be authorised, this was seconded by Cllr Knight with all in agreement.

<i><b>PAYMENT TO</b></i>	<i><b>VALUE</b></i>
Allison Ward - Parish Clerk December 2019	£184.61

## 11. ITEMS FOR THE NEXT AGENDA – Nothing in addition.

## 12. DATE OF NEXT MEETING Monday 10<sup>th</sup> February 2020 at Great Canfield Village Hall at 8pm.

TIME AND CLOSE OF MEETING 9.20pm

Signed  
Robert Mackley (Chairman Parish Council)