

GREAT CANFIELD PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL
 held in the Village Hall Monday 12th February 2018

Present: Cllrs Ginny Barlow, Chris Easter, Stuart Hepburn (chair), Jenny Jewell, Michael Knight and the Clerk Allison Ward

District Cllr Keith Artus (leaving after brought forward agenda item 8.4)

2 residents (leaving after agenda item 3)

1. APOLOGIES FOR ABSENCE were received from Cllr Robert Mackley and Cllr Declan Tiernan and accepted by the Parish Council
2. DECLARATION OF INTERESTS FOR THIS MEETING - None
3. PUBLIC FORUM

A resident commented on concerns with the imminent approval of a further (6th) gypsy/traveller pitch at Tandans, Canfield Drive. In conversation with Uttlesford Planning Officers residents were led to believe it would not be recommended for approval and were therefore surprised when it was included on the agenda for the Planning Committee on 14th February; Parish Cllrs confirmed they had received verbal similar reassurance. The resident went on to add the issue isn't with the status of the individuals but with Uttlesford's planning policy and the inequality between the travelling and non-travelling community when it comes to planning. Cllr Barlow commented that the documentation supporting the current draft Local Plan suggests there are no travellers looking for accommodation within Uttlesford. The resident responded by suggesting this has been a comment made by the community throughout the last few years, although this doesn't appear to be listened to. The Parish Council confirmed their intention to speak in objection to the application, along with District Cllr Artus.

Residents asked the Parish Council for their support when the anticipated planning applications for the two significant development sites bordering the Flicht Way at Hope End. The Parish Council commented they will continue to do all they can to support residents.

2 residents leave

The Chairman proposed that agenda item 8.4 is brought forward, there were no objections.

- 8.4 Following the request to Uttlesford for a Scoping Opinion, Gladman Developments has written to the Parish Council confirming their intention to submit a revised planning application and stating, 'if there are any 'community benefits' that the Parish Council may require, they are happy to consider and assist'. On 12th February, Uttlesford sent notification that the planning application for 'Outline planning permission for the erection of up to 135 dwellings with public open space, landscaping and sustainable drainage system (SuDS) and vehicular access point from Great Canfield Road. All matters reserved except for means of access.', had been validated and was open to public comment. This notification was too late for the application to be included on the agenda and discussed by the Parish Council, it will be considered at the March meeting. The following points in relation to the application were agreed,
- a. The Parish Council to request an extension to the deadline until mid-April.
 - b. The Parish Council to meet with Takeley Parish Council with the intention of making joint representation throughout the process.
 - c. The Parish Council proposed that planning consultants are engaged during the process on the understanding costs can be shared between the Parish Councils as previously.
 - d. An email with the relevant details of the application will be circulated to residents.

District Cllr leaves after this item.

4. The MINUTES OF THE ORDINARY PARISH COUNCIL MEETING 8th January 2018, were proposed by Cllr Easter as a true record, this was seconded by Cllr Knight with all in agreement.
5. DISTRICT AND COUNTY COUNCILLORS REPORT – None

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 Robert Mackley (Chairman Parish Council)

6. PROGRESS UPDATE

6.1. The noticeboard at Hope End is back in action after new keys were cut.

7. CORRESPONDENCE TO NOTE

7.1. Uttlesford is consulting on polling Districts and Places. No changes are proposed to the current arrangements in Great Canfield and this is supported by the Parish Council; Clerk to respond.

7.2. The Parish Council received a request from a resident asking for permission to place a new water connection across Parish Council land at Bullocks Lane. Due to the timescales involved this request was circulated to Cllrs, there were no objections on the understanding the resident made good any damage to the village green.

7.3. Canfield Community Trust has confirmed that the grant for putting wifi in the village hall has been successful. The Parish Council will therefore pay for the first two years of subscription costs, total £165 per annum.

7.4. A request has been received from the developer at Canfield Nursery asking for the easement to be amended to allow the access to be used as the point of entry for utility services, as well as a vehicle access. The Parish Council have no issues with the request, however agreed that a new easement for services should be produced rather than an amendment to the existing easement. This should be straightforward and can be completed without the need for Solicitors, however if this is not the case the easement will only be permitted if Parish Council legal fees are paid by the applicant.

8. PLANNING

8.1 Applications

Application No	UTT/17/3731/HHF
Development	Erection of extension to existing dwelling
Location	The Lodge 3A Ashfields Farm Cuckoo Lane

Cllr Barlow proposed that the Parish Council submits no comment on this application, this was seconded by Cllr Hepburn with all in agreement.

8.2 Decisions – None

8.3 Application UTT/17/2903/FUL for use of land for one additional pitch at existing gypsy caravan site Tandans, Canfield Drive will go to Planning Committee on Wednesday 14th February. This follows a recommendation by the Planning Officers to approve the application. The Parish Council objected to the application and will speak at the Planning Committee as will District Cllr Artus and a resident.

8.4 Item was brought forward in agenda.

8.5 Village Developments Ltd has submitted a request to Uttlesford for a screening opinion for development of up to 110 dwellings on land North of Canfield Drive, Hope End. The Parish Council agreed not to engage with the developer at this stage and to write to Uttlesford asking that an Environmental Impact Assessment is requested from the applicant given the close proximity of this site to the Gladman site and the cumulative impact and stating that there is a further impact of the site to a SSSI, Hatfield Forest. It was further agreed that the letter to Uttlesford would include a statement confirming the Parish Councils objection to the any development on this site.

9. GREAT CANFIELD PARISH COUNCIL CODE OF CONDUCT

Cllr Easter proposed that Great Canfield Parish Council adopts the amended model Code of Conduct issued by Uttlesford District Council for Town and Parish Councils. This was seconded by Cllr Knight with all in agreement; a copy will be available on the Parish Council website.

10. WASTE LOCAL PLAN

Cllr Barlow suggested that Landmark Chambers who had carried out work previously for the Parish Council would be suitable to approach for a quote to review the documentation and advice on any future waste planning applications. The

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Parish Council agreed that given the volume of planning applications being considered by the Parish Council, that the work on preparing for a waste local plan application is put on hold.

11. BROADBAND

During the month the Clerk circulated an email requesting information from residents who were not receiving a satisfactory level of wifi and who might be interested in a Community Fibre Partnership. Some response has been received, Cllr Barlow asked that a second email is sent urging residents to get in touch and confirming there is no future commitment at this stage, a deadline of the end of February was set for responses.

12. VILLAGE LITTER PICK

Cllr Knight and Cllr Jewell agreed to co-ordinate the village litter pick on Saturday 3rd March, meeting at the village hall at 10am.

13. MOBILE LIBRARY STOP

The Parish Council agreed to request that Essex County Council considers moving the current library stop from Church End to the village hall. The Parish Council were of the view this would be more central and allow more people to access given there is some parking at the village hall. Clerk to contact Essex County Council.

14. REPRESENTATIVES REPORTS

14.1. Footpaths, Byways, Bridleways and Greens – Nothing to report.

14.2. Highways/Road Safety- The Clerk was chased the Essex County Council cabinet member for Highways who has not responded to the Parish Councils request for a meeting following the October 2017 repairs along Green Street.

14.3. Crime Prevention/Neighbourhood Watch – Fly tipping continues to be an issue in the village with two incidents reported this month, north of Bacon End Green and along Canfield Road. It has been suggested by residents that the Parish Council looks into having CCTV at the entrance to the village. This was investigated and discussed in 2015 and given the legislative requirements it was agreed the Parish Council are not in a position to do this, however there are number of residents with CCTV who may be able to assist as issues arise.

14.4. Tree Warden - Overhanging trees and vegetation continue to be a problem. Cllrs offered to assist any residents who were not in a position to carry out the work themselves and two key areas were identified. Cllr Hepburn and Cllr Knight agreed to speak to the residents directly with the offer of help.

15. FINANCE

15.1. Cheques for Approval

<i>PAYMENT TO</i>	<i>VALUE</i>
Allison Ward - Parish Clerk January 2018	£ 170.51
Fasthosts – village website domain two years inc VAT	£ 23.98
Safe and Sound Locksmiths – new keys for notice board inc VAT	£ 85.20

15.2 The cash balance as at 31 December 2017 was confirmed as £55,322.24 of which £47,458 is the balance of the easement fund.

16. ITEMS FOR THE NEXT AGENDA

16.1. Boundary with Parish Council land, Ivory House, Hope End

17. DATE OF NEXT MEETING Monday 12th March 2018 at Great Canfield Village Hall at 8pm.

18. TIME AND CLOSE OF MEETING 9.40pm

Signed
Robert Mackley (Chairman Parish Council)