

**GREAT CANFIELD PARISH COUNCIL**  
**MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL**  
 held in the Village Hall Monday 12<sup>th</sup> June 2017

Present: Cllrs Ginny Barlow, Chris Easter, Jenny Jewell, Michael Knight, Robert Mackley (chairman), Declan Tiernan and the Clerk Allison Ward

County Cllr Susan Barker (leaving after agenda item 5)

1. APOLOGIES FOR ABSENCE were received from Cllr Stuart Hepburn and accepted by the Parish Council
2. DECLARATION OF INTERESTS FOR THIS MEETING – None.
3. PUBLIC FORUM - None
4. The MINUTES OF THE ANNUAL PARISH COUNCIL MEETING 8<sup>th</sup> May 2017, were proposed by Cllr Mackley as a true record after the amendment below, this was seconded by Cllr Easter with all in agreement.

Item 8 - Amendment to Cllr responsibilities for Footpaths/Greens from Cllr Knight to Cllr Easter.

5. DISTRICT AND COUNTY COUNCILLORS REPORT

County Cllr Susan Barker began by commenting that one of the strengths of the newly elected MP for Saffron Walden, Kemi Badenoch could be her experience previously on aircraft noise and associated airport issues at Heathrow and went on to note the Scoping Opinion that had been submitted to Uttlesford by Stansted Airport. Cllr Barker continued by confirming her new responsibilities following re-election to Essex County Council where she now is a cabinet member for Culture, Communities and Customer.

County Cllr Barker confirmed her plans to arrange a Highways strategic meeting covering all 15 Parish Councils she represents in order to share and discuss common issues. The Parish Council raised the state of the road surface on Green Street, the Clerk has sent a request asking what the process is for getting the road on the agenda for repair and resurfacing, a response is pending. Cllr Barker has been copied and was asked to assist.

Cllr Mackley updated Cllr Barker on the Parish Councils concerns with the Bonnington Farm planning application at Hatfield Broad Oak and the impact approving the application could have on the parish and the local highways network,

As a District Cllr, Cllr Barker went on to confirm the position with the Draft Uttlesford Local Plan and the need to build 750 homes a year over the life of the plan. There was a discussion on whether Government plans are ever challenged and the impact resulting from London not being able to meet growth requirements and this pushing out to surrounding districts.

County Cllr Barker was asked about the hazardous waste site included in the Draft Waste Plan and how the parish can oppose its introduction. Cllr Barker commented that it was the only site put forward and the Parish Council added that they accept it is likely the site will remain in the Waste Plan, however they are aware of the requirement for a planning application and will be preparing an objection to this at the appropriate time, Cllr Mackley asked if it would be appropriate for County Cllr Barker to assist the parish and she confirmed she would be prepared to assist.

*County Cllr Barker leaves*

6. PROGRESS UPDATE – Nothing to report

Signed  
 Robert Mackley (Chairman Parish Council)

## 7. CORRESPONDENCE TO NOTE

- 7.1. Cllr Jewell proposed that the Parish Council takes part in the Winter Salt Scheme 2017/18, however no further salt is required as there are sufficient stocks. This was seconded by Cllr Mackley with all in agreement.
- 7.2. Essex Highways has sent notification of a road closure on Canfield Road, north of Bullocks Lane between 21 August and 4 September for BT works.
- 7.3. The Parish Council is aware of the notice informing residents that a historic car rally will be passing through Bacon End on Sunday 18<sup>th</sup> June.

## 8. PLANNING

### 8.1. Applications

Application No	UTT/17/1464/HHF
Development	Proposed demolition of lean to and existing garages and erection of single storey extension, replacement garages and erection of new Porch to front entrance
Location	Rodingland Marsh Farm Lane

Cllr Barlow proposed that the Parish Council makes no comment, this was seconded by Cllr Jewell, with all in agreement.

Additional documentation relating to the following application has been received by Uttlesford; a revised plan layout showing the mobile homes and dayrooms, and a Design and Access Statement.

Application No	UTT/17/0462/FUL
Development	Construction of 4 Dayrooms for existing approved Travellers Site
Location	Site adjacent to Tandans, Canfield Drive

Cllr Barlow proposed that the following additional comments be submitted, this was seconded by Cllr Jewell with all in agreement.

The Parish Council is pleased to see that additional documentation has now been received in relation to this application, however this does not change the Parish Councils objection and it makes the following additional comments.

This application is for the ‘construction of 4 Dayrooms for existing approved Travellers Site’ and therefore the Parish Council expects to see a site plan as previously approved, with the addition of the day rooms. The plan originally approved for the final two pitches, UTT/15/2526/FUL does not match the site plan submitted with this current application. The position of the mobile homes has changed and the current application makes no reference to touring caravans or parking spaces. The Parish Council is concerned that the site may not be developed in accordance with the planning permission granted in 2015 and requests that a correct planning application is submitted if there are changes to the proposed layout.

The Parish Council adds to its previous comments that the scale of the dayrooms, being the same size as the mobile homes are a potential for overdevelopment of the site and they would not be compatible with the scale, form, layout, appearance and materials of surrounding buildings which is contrary to UDC Policy GEN2.

### 8.2. Decisions

Application No	UTT/16/3678/HHF & UTT/16/3615/LB
Development	Erection of two storey extension and cartlodge
Location	Gilmans, Green Street
Decision	Refused

Signed  
Robert Mackley (Chairman Parish Council)

8.3. Three Great Canfield planning applications went to Planning Committee on 5<sup>th</sup> July and the decisions were as follows,

8.4. Uttlesford has notified Parish Councils of a request from Manchester Airport Group, reference UTT/17/1640/SO asking for a scoping opinion under Regulation 15 of The Town and Country Planning (Environmental Impact Assessment) Regulations 2017 for proposed increase in annual number of passengers to 44.5mppa and corresponding increase of 11,000 annual aircraft movements with associated construction within the airport boundary including two new links to the runway together with six additional aircraft stands. The Parish Council noted the request.

## 9. VILLAGE DEFIBRIALLATOR

Ashfields had responded to the Parish Council request and confirmed whilst they were willing to have the defibrillator on site there was no business benefit as their events require specific first aid support to be provided, they continued by suggesting that they would be willing to carry out the regular maintenance and running costs, but asked in return that the Parish Council pays the full capital cost of the equipment. Cllr Mackley noted that the Parish Council had already made the decision that Ashfields was the most suitable location. The Clerk confirmed the cost of the equipment, including an outside box and the installation, would be in the region of £1.5k. In conclusion Cllr Knight proposed that the Parish Council pays for the equipment and installation of the defibrillator, this was seconded by Cllr Tiernan, the vote was four in favour and two against. The proposal was carried and the Clerk was asked to arrange.

## 10. PARISH COUNCIL RESERVES

As at March 2017 the Parish Council funds were £55,182 all of which is general, unallocated reserves. Parish Councils have no legal powers to hold revenue reserves other than those for reasonable working capital needs or for specifically earmarked purposes.

Cllr Mackley proposed that the remaining easement funds, £48.7k be allocated for protecting Great Canfield and the surrounding countryside from the threat of development and capital projects in the village that benefit the community of Great Canfield. This was seconded by Cllr Easter with all in agreement.

## 11. REPRESENTATIVES REPORTS

- 11.1. Footpaths, Byways, Bridleways and Greens – Cllr Knight will report the issues with bridleway 24.
- 11.2. Highways/Road Safety – It was noted that Essex Highways have completed the repair to the pond railings opposite Peckers.
- 11.3. Crime Prevention/Neighbourhood Watch – The Parish Council were updated on a number of recent events in and around Great Canfield.
- 11.4. Tree Warden – Nothing to report

## 12. FINANCE

## 12.1. Cheques for Approval

<b><i>PAYMENT TO</i></b>	<b><i>VALUE</i></b>
Allison Ward - Parish Clerk May 2017	£ 170.51
Information Commissions – Annual Subscription	£ 35.00
Uttlesford NhW Steering Group – New Neighbourhood Watch Signs	£ 150.00

## 12.2. Internal Audit Review, matters arising.

12.2.1. Cllr Mackley proposed that the yearend cash balance approved at the May 2017 meeting, item 13.03 be amended from £55,132 to £55,182 and that the relevant amendments be made to the Annual Return for 2016/17 before submission to the External Auditors. This was seconded by Cllr Easter with all in agreement.

12.2.2. Cllr Jewell proposed that three payments, each of £81 made to Great Canfield Community Trust for the hire of the village hall for meetings in 2016 be retrospectively approved for payment. This was seconded by Cllr Mackley with all in agreement.

## 13. ITEMS FOR THE NEXT AGENDA

a. Draft Local Plan

14. DATE OF NEXT MEETING Monday 10<sup>th</sup> July 2017 at Great Canfield Village Hall at 8pm.

15. TIME AND CLOSE OF MEETING 9.55pm