

**GREAT CANFIELD PARISH COUNCIL**  
**MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL**  
 held in the Village Hall Monday 12<sup>th</sup> December 2016

Present: Cllrs Ginny Barlow, Chris Easter, Stuart Hepburn, Jenny Jewell, Michael Knight, Robert Mackley (Chairman), Declan Tiernan and the Clerk Allison Ward

0 members of the public

1. APOLOGIES FOR ABSENCE - None
2. DECLARATION OF INTERESTS FOR THIS MEETING – None
3. PUBLIC FORUM – Nothing to report.
4. MINUTES OF THE PARISH COUNCIL MEETING 14<sup>th</sup> November 2016, were proposed by Cllr Mackley as a true and correct record, this was seconded by Cllr Knight with all in agreement; the Chairman signed the minutes.
5. DISTRICT AND COUNTY COUNCILLORS REPORT -None
6. PROGRESS UPDATE

The Parish Council is grateful to all those residents who regularly collect litter around the village and those residents who took time to carry out a litter pick at the end of November.

7. CORRESPONDENCE TO NOTE

- 7.1. BBC Essex has contacted the Parish Council asking for information on the village stocks as part of their programme BBC Essex Quest, the Clerk was asked to contact residents who the Parish Council are aware have information on the history of the village.
- 7.2. A resident has produced updated parish footpath walking routes which were circulated to the Parish Council before being published on the village website; the Parish Council commented on the excellent content and the Clerk was asked to include the information and a note of thanks in Parish News.

8. PLANNING

8.1. Applications for decision

Application No	UTT/16/3356/FUL
Development	Change of use of agricultural barn to private equestrian activities and construction of all-weather menage.
Location	Black Hall Barn, Green Street

Cllr Mackley proposed that no comment is made on this application, this was seconded by Cllr Barlow with all in agreement.

8.2 Decisions

Application No	UTT/15/1732/FUL
Development	Demolition of redundant farm buildings. Construction of new holiday lets, cafe/shop, and cookery school/offices
Location	Bullocks Farm, Bullocks Lane
Decision	Conditional Approval

Signed  
 Robert Mackley (Chairman Parish Council)

8.3 Haydens End – The applicant submitted a Non Material Amendment relating to the annex application UTT/15/3687/FUL, ‘confirmation of ground levels, eaves, ridge and floor heights.’ This was refused by Uttlesford as the proposal represents a significant change to the development, such that it cannot be considered a ‘non-material’ amendment. Clerk continues to chase Uttlesford for an update on both enforcement files, (the stable block and annex) where developments have not been completed in accordance with the approved planning applications.

8.4 The Clerk had circulated the report by Gardner Planning, commissioned by Takeley Parish Council, objecting to the inclusion in Uttlesford District Council’s Local Plan of the site at Bonnington Green, Hatfield Broad Oak parish, which borders Takeley and is south of the Flitch Way. The total cost of the report is £2.8k + vat and it is anticipated that Hatfield Broad Oak will contribute funds as well as Takeley Parish Council. As this Parish Council objects to any development south of the Flitch Way which threatens to erode the natural boundary between Takeley and the villages, Cllr Hepburn proposed that Great Canfield Parish Council fully supports the report and that a donation of £400 is made to Takeley Parish Council as a contribution towards the cost. This was seconded by Cllr Easter with all in agreement.

## 9 PARISH DEFIBRILLATOR

The Clerk confirmed High Roding (via the village Neighbourhood Watch group) have now installed a defibrillator in the BT phone kiosk in The Street, south of the junction with Canfield Road. There are some restrictions to installing the defibrillator in a phone box under the adopt a kiosk scheme as the electricity is on an unmetered supply and continues to be paid by BT; Community Heartbeat Trust are the preferred supplier and have the necessary consent from BT. The Clerk was asked to confirm the plans in Takeley and to ask Ashfields if there are any plans to install equipment at their site, before further discussions to determine whether there is a suitable site in the village.

## 10 BUDGET 2017/18

The Clerk issued a draft budget for 2017/18. In principle the Parish Council suggested keeping the total precept value level with the previous year. However, as guidance and figures for Local Council Tax Support have not yet been issued by Uttlesford a decision on confirming the precept will be taken at the January meeting. Cllrs were asked to consider the budget and raise any queries with the Clerk.

## 11 REPRESENTATIVES REPORTS

10.1 Footpaths, Byways, Bridleways and Greens – Nothing to report.

### 10.2 Highways/Road Safety

10.2.1 After discussion the Clerk was asked to purchase two PVC, waterproof ‘Duck Caution’ signs at a maximum cost of £10. These will be temporary signs fixed to wooden stakes and positioned alongside the ponds along Green Street when required and then removed.

10.2.2 Cllrs noted that the highway defects previously marked by Highways along Green Street have almost faded and no works carried out; the Clerk was asked to follow up the discussion from the November meeting and subsequent email to County Cllr Susan Barker.

10.2.3 Applications have been submitted to Uttlesford Highway Panel requesting a 40mph speed limit through Bacon End and a T junction sign at the junction of Bullocks Lane and Hope End. Outstanding actions for the Clerk are the letter re overhanging vegetation and the request to Uttlesford Highway Panel for ‘slow’ in road at Hellmans Cross.

10.3 Crime Prevention/Neighbourhood Watch – Clerk has reminded Neighbourhood Watch Co-ordinators that the Parish Council agreed to purchase additional signage.

Signed  
Robert Mackley (Chairman Parish Council)

10.4 Tree Warden - Highways are now saying the issue of ownership of the dead tree at Hellmans Cross is between the Parish Council and Highways. The common land 1<sup>st</sup> edition map forwarded by Highways suggests the land is Parish Council, whilst the Land Registry map shows the Parish Council land stopping before the triangle. As a result, Essex Highways have asked the Parish Council to split the cost, estimated by Highways at £1,400, to remove the tree, the Parish Council has obtained a lower quote for the same works of £500. Cllr Easter proposed that given the length of time this matter has been outstanding the Parish Council pays 50% of the cost providing the Parish Council's contractor is used, or if this is not acceptable the Parish Council will contribute £250 towards Essex County Councils costs, this was seconded by Cllr Mackley with all in agreement. Clerk to liaise with Essex County Council.

## 11. FINANCE

### 11.1 Cheques for Approval

<i><b>PAYMENT TO</b></i>	<i><b>VALUE</b></i>
Allison Ward - Parish Clerk November 2016	£ 168.49
Takeley Parish Council – Donation to Planning Report	£ 400.00

## 12. ITEMS FOR THE NEXT AGENDA

Budget 2017/18

## 13. DATE OF NEXT MEETING Monday 9<sup>th</sup> January 2017

TIME AND CLOSE OF MEETING 9.00pm

**Allison Ward**  
**Parish Clerk 01245 231798**

Signed  
Robert Mackley (Chairman Parish Council)