

GREAT CANFIELD PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL
 held at the village hall on Monday 11th July 2022

Present: Cllrs Jenny Jewell, Michael Knight (chair) Richard Stratton, and the Clerk Allison Ward

County Cllr Susan Baker, leaving after agenda item 5

District Cllrs Geof Driscoll and Neil Reeve

8 residents, leaving after agenda item 3

1. **APOLOGIES FOR ABSENCE** were received from Cllr Ginny Barlow (holiday), Cllr Keir Donald (holiday), Cllr Stuart Hepburn (Covid), Cllr Magnus Mildwater (work commitments); all apologies were accepted by the meeting.
2. **DECLARATION OF INTERESTS FOR THIS MEETING** – None
3. **PUBLIC FORUM**

Four young residents aged 7 to 10 gave a presentation on how they wanted to make their village a better place to live starting with getting traffic to slow down when travelling through Hope End and Bullocks Lane. The residents shared examples and information they had researched and asked the meeting for permission to place ‘reduce speed’ signage which they had designed themselves. They concluded, ‘we know that life can make you late and then you speed, but it doesn’t make it ok to speed. We can’t stop people from speeding, but we can ask. Please, please, please do not speed in our village’.

County Cllr Susan Barker began by thanking the young residents for their presentation and responded by asking them to write to County Cllr Lee Scott who is the Essex cabinet member with responsibility for highways to seek short term permission to place temporary laminated signs, these need to be simple and could be placed on existing wooden poles. In the longer-term Cllr Baker suggested considering a 20mph speed limit and suggested the young resident’s canvas other residents through Hope End and Bullocks Lane to understand their views on speed limits. An application for a 20mph limit would need to be submitted to the Local Highways Panel, Parish Council to consider at their next meeting.

Resident arrives

The Clerk confirmed correspondence with Sgt Ben Felton, Rural Engagement Team who was unable to attend tonight’s meeting, however, is happy to meet with the young residents and possibly carry out speed checks in a section of the parish that meets the relevant criteria, Clerk to forward contact details to residents.

Cllr Knight thanked the young residents and their parents for attending and raising this important matter.

7 residents leave the meeting

A resident updated on progress with looking into community transport options in the parish including exploring whether it is possible to extend the current DigiGo trial to include Great Canfield and exploring existing community transport services. District Cllrs confirmed they are also supportive of DigiGo and Uttlesford is considering a request to extend the current DigiGo service possibly through the levelling up budget using the argument that Uttlesford is a rural district and one of the demonstrable problems is rural exclusion and isolation

The resident confirmed plans to host a new group ‘UK2UK’ for Ukrainians and their host families who are living in the Rodings, Easters and Great Canfield. This is a support group which will be directed by those attending, it will meet bi-weekly in Great Canfield village hall.

Resident leaves

4. The **MINUTES OF THE ORDINARY PARISH COUNCIL MEETING**, an amendment to item 5 to note District Cllr Neil Reeve sent apologies to the meeting was confirmed before Cllr Jewell proposed the minutes as a true and correct record, seconded by Cllr Stratton with all in agreement, the minutes were signed by the Chair.

Signed
 Cllr Ginny Barlow, Chair

5. COUNTY AND DISTRICT CLLRS REPORT

District Cllr Geof Driscoll provided a report to the meeting,

- a. Confirmed the Local Plan delays which were the result of proactive work by officers to identify a potential site. If this proves to be evaluated as a possible site, it could result in a number of smaller sites being removed from the draft plan.
- b. Stansted Airport independent review will be considered by Uttlesford w/c 18 July.
- c. New grant announced, Active Uttlesford, details available on district website.
- d. Uttlesford is finalising an energy scheme for those who did not receive £150 for tax bands in E-H.
- e. Consultation has begun on Local Council Tax Support, whereby those on low income and of working age pay 12.5%, details on the website.
- f. Enforcement is looking into the activities at Newlands Farm.

County Cllr Susan Barker advised the meeting there are grants available for green/environmental projects, the meeting was also reminded that there are grants available for tree planting in Uttlesford. Cllr Barker confirmed an electoral review will take place given the Dunmow division is now the largest division, making it likely Uttlesford will receive another county Cllr. Cllr Baker concluded that the Highways Panel is considering the speed limit through Bacon End and the reinstatement of concrete verges at Bacon End.

County Cllr Susan Barker leaves the meeting,

6. CLERK'S PROGRESS UPDATE and CORRESPONDENCE

Uttlesford has notified of further changes to the Local Plan timetable. The consultation on Regulation 18 which sets out the vision for where new housing could be built in the district and policies to support this, has been delayed from May to November 2022. As a result, it pushes the date when the Local Plan could be adopted from July 2024 to April 2025. The delay is the result of a significant new potential site being identified and Uttlesford requiring time to evaluate.

The Clerk and Cllr Jewell attended the Town and Parish Council forum for Dunmow Essex County ward which was hosted by the CEO of Uttlesford in early July. The topics discussed included the Local Plan, planning resourcing and the challenges this causes both at district and parish, planning support for parishes, lack of enforcement, and the use of Uttlesford office space including the former Winfresh site at Little Canfield.

The Police, Fire and Crime Commissioner, together with Essex Police and the Essex Rural Partnership are asking people living, working, and travelling in rural communities in Essex to give their views on rural crime. This is in the form of a survey and will help to build a clearer picture of the issues affecting rural communities in Essex, inform the development of the new rural crime strategy 2022 – 2026 and shape police and partner activity to prevent crime, protect the vulnerable and support victims. Please see the link for further details,
<https://www.essex.pfcc.police.uk/news/have-your-say-on-the-new-rural-crime-strategy-2022-2026/>

7. PLANNING

7.1. Applications for decision

Application	UTT/22/1827/FUL
Location	Willow Lodge, Canfield Drive
Development	Erection of 1 no. detached dwelling to replace static home (alternative scheme to that approved under planning permission UTT/21/0507/FUL and non-material amendment application UTT/21/3793/NMA in order to add a detached garage)

Cllr Knight proposed no comment on this application, this was seconded by Cllr Jewell with all in agreement.

7.2 Decisions for information only

Application	UTT/22/1402/HHF
Location	Wheat Cottage, Green Street
Development	Erection of detached residential annexe
Decision	Refused

Signed
 Cllr Ginny Barlow, Chair

Application UTT/22/1285/HHF
 Location 6 Ashfields Farm, Cuckoo Lane
 Development Single storey rear extension and part conversion of existing garage
 Decision Conditional approval

Application UTT/22/1291/HHF
 Location 4 Nursery Grove
 Development Proposed garden office
 Decision Conditional approval

Application UTT/22/1386/HHF
 Location Oakwood Cottage, Bullocks Lane
 Development Proposed two Storey and Single Storey Rear Extension
 Decision Conditional approval

7.3 The planning inspector dismissed appeal reference APP/C1570/D/21/3287160 for a proposed new vehicular access for disabled use. Location, 3 The Cottage, Church End.

8. HIGHWAYS, FOOTPATHS, TREES, CRIME

8.1. Footpaths, Byways, Bridleways and Greens – Nothing to report.

8.2. Highways/Road Safety - County Cllr Barker confirmed Essex Highways has no plans and no budgets to carry out repairs to verges beyond the ‘white lines’.

8.3. Crime Prevention/Neighbourhood Watch – Nothing to report.

8.4. Tree Warden – Nothing to report.

9. VILLAGE HALL REPORT

9.1. Cllr Knight proposed the parish council approves the updated village hall hiring agreement which reverts to the pre-Covid version and as recommended by the village hall management committee. This was seconded by Cllr Jewell with all in agreement.

9.2. The minutes of the June village hall committee meeting had been circulated to the parish council.

The current monthly direct debit with Scottish Power will increase from £119 to £190 per month from 1 August.

9.3. Cllr Jewell proposed the following payments be verified for the month of July 2022; this was seconded by Cllr Stratton with all in agreement.

<i>PAYMENT TO</i>	<i>METHOD</i>	<i>VALUE</i>
Great Canfield Parochial Church Council – Monthly Hall Rent	Direct Debit	£ 61.00
Scottish Power – Monthly Electricity	Direct Debit	£ 119.00
Alison Clark – Cleaning (June 2022) paid prior to this meeting	Online	£ 30.00
Alison Clark – Cleaning (July 2022)	Online	£ 30.00

9.4 Village hall hire receipts in June 2022 totalled £150. A further internal transfer of £90 was made for the parish council meeting hire.

10. FINANCE

10.1. The Clerk presented the accounts for the period April to June 2022, there were no concerns raised. The closing cash position at end of June 2022 is £75,228,

Signed
 Cllr Ginny Barlow, Chair

10.2. Cllr Jewell proposed the following payment, which was paid between meetings due to time pressures, be retrospectively approved. This was seconded by Cllr Stratton with all in agreement.

<i>PAYMENT TO</i>	<i>VALUE</i>
Great Canfield Cricket Club – Grant for tree removal	£ 240.00

10.3 The following payments were proposed by Cllr Stratton and seconded by Cllr Jewell with all in agreement. The chairman of the meeting signed the payment schedule.

<i>PAYMENT TO</i>	<i>VALUE</i>
Allison Ward - Parish Clerk June 2022	£ 185.08
Rural Community Council of Essex subscription inc VAT	£ 52.80
Claire Knight – Jubilee crafts	£ 71.47

11. ITEMS FOR THE NEXT AGENDA – Nothing in addition

12. DATE OF NEXT MEETING Monday 12th September 2022 at Great Canfield Village Hall at 8pm. To note there is no ordinary meeting scheduled in August

Before closing the meeting, Cllr Knight asked that a note of condolence be recorded in the minutes to the family and friends of Guy Coxeter who grew up in Great Canfield and lost his battle with cancer at the weekend.

TIME AND CLOSE OF MEETING 9.15pm

Signed
Cllr Ginny Barlow, Chair