

GREAT CANFIELD PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL
 held via Zoom on Monday 11th January 2021

Present: Cllrs Kier Donald, Stuart Hepburn (leaving after agenda item 9), Jenny Jewell, Michael Knight, Robert Mackley (chair) and the Clerk Allison Ward

County Cllr Susan Barker (part of meeting)

District Cllr Geof Driscoll (leaving after agenda item 9)

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1. APOLOGIES FOR ABSENCE

Cllr Ginny Barlow sent apologies as she was unwell, Cllr Chris Easter sent apologies due to personal commitments. Both apologies were accepted by the Parish Council.

2. DECLARATION OF INTERESTS FOR THIS MEETING

Cllr Mackley declared a personal interest in agenda item 11 as a member of the village hall committee and a trustee of Canfield Community Trust.

3. PUBLIC FORUM

The meeting shared concerns for those in the community suffering from Covid and in particular remembered Terry Chambers at Ashfields

4. The MINUTES OF THE ORDINARY PARISH COUNCIL MEETING 14th December 2020 were proposed by Cllr Mackley as a true and correct record, this was seconded by Cllr Hepburn with all in agreement – as this was a virtual meeting the minutes will be signed by the chairman at a later date.

5. COUNTY AND DISTRICT CLLRS REPORT

District Cllr Neil Reeve sent apologies to the meeting as he was attending another Parish Council meeting. District Cllr Driscoll reported on the following points.

- 5.1 Covid19: Access to the various grants available from the Government can be found through the Uttlesford website.
- 5.2 Stansted airport appeal process starts tomorrow.
- 5.3 Local Plan: Community engagement sessions continue.
- 5.4 Discussion regarding by-ways and satnav systems continues, Cllr Driscoll confirmed investigations are continuing on whether it is possible to get byways removed from satnavs. Cllrs discussed the damage being caused to byways particularly motorised, 'leisure' vehicles which has continued during lockdown.

County Cllr Susan Barker joined the meeting at agenda item 7.6 and her statement is recorded after this item.

6. CLERK'S PROGRESS UPDATE and CORRESPONDENCE

- 6.1. There is a new community agent for the Uttlesford Area. These agents provide community led early intervention support for people to live independently in their own homes. Further information or to request a visit, please see <https://www.communityagentsessex.org.uk/> The clerk was asked to invite the agent to a future meeting.
- 6.2. The highway repair in front of the old Apple Store, Bacon End (ref 2692410) is not recognised as a priority and will be monitored.
- 6.3. There is a significant amount of information on support available for residents and businesses as a result of Covid, the village website has a page dedicated to this with numerous links.

Signed
 Robert Mackley (Chairman Parish Council)

7. PLANNING

7.1. Applications for decision - None

7.2 Decisions for information

Application No	UTT/20/3078/HHF
Location	Relocation of existing cart lodge
Development	Mayrose House, Canfield Drive
Decision	Conditional approval

Application No	UTT/20/2992/AG
Location	Griffin Farm, Green Street
Development	Agricultural storage building
Decision	Permitted development

7.3 Planning appeal APP/C1570/W/20/3257122 against Uttlesford's refusal for 80 homes on land north of Canfield Drive, is scheduled for 3 February. As this will be a hearing there is an opportunity for other parties to make statements. Cllr Barlow will speak on behalf of the Parish Council and Cllr Jewell will co-ordinate residents' comments. Clerk to speak to other interested parties to confirm their positions.

7.4 Cllr Jewell will make a statement on behalf of Great Canfield Parish Council at the planning inquiry against Uttlesford's refusal to increase passenger numbers at Stansted Airport on Wednesday 13 January. Residents can keep up to date on the inquiry via the dedicated website, <https://programmeofficers.co.uk/ssairport/>

7.5 As part of the Local Plan process, Parish Councils have been asked to verify data produced by Uttlesford using TRACC software. This looks at walking, cycling and public transport accessibility to large employment sites, education, leisure, rail stations, local centres, fresh fruit and vegetable retailers. The maps include walking distances for Great Canfield extending through Hope End almost as far as the junction of Canfield Road and Green Street, (37 minutes). The Clerk was asked to respond confirming the data was accurate, however adding a comment that the walking route is un-pathed and un-lit and not practical for access to facilities in Takeley from as far back as mapped.

County Cllr Susan Barker joins the meeting and the chairman invited Cllr Barker to provide a report.

5. COUNTY AND DISTRICT CLLRS REPORT (continued)

Cllr Barker commented on the local flooding issues and noted that many of the problems are landowner responsibility where ditches and pipes need to be cleared. Cllr Mackley responded confirming the Parish Council is planning to take action itself to try and improve the situation re impassable highways, where action from those responsible isn't forthcoming.

Cllr Barker reminded the meeting that the March Local Highways Panel will consider projects for funding in 2021/22. The Clerk was asked to contact Little Canfield Parish Council to liaise on the matter relating to speed restriction along High Cross Lane and towards Bacon End.

Cllr Mackley raised the issues with the highway surface repairs along Green Street. These were completed in the summer of 2020 and are now breaking up; the Clerk was asked to forward images to Cllr Barker.

8. FLOODING AND DITCHES

Cllrs continued their discussions from the previous meeting and agreed to meet onsite to discuss whether action could be taken by the Parish Council at Church End and Lower Road to reduce the impact of highway flooding.

County Cllr Barker leaves the meeting.

9. HIGHWAYS, FOOTPATHS, TREES, CRIME

9.1 The Clerk has reported potholes on the Public Right of Way from the property Cuckoos to Lingfords (ref 2696056).

Signed
Robert Mackley (Chairman Parish Council)

9.2 The Clerk was asked to report potholes along Fitzjohns Lane and a blocked drain in the same location which is causing flooding across the highway.

District Cllr Driscoll and Cllr Hepburn leave the meeting.

10. BUDGET 2021/22 and QUARTERLY REPORT FOR 2020/21

The Clerk presented the accounts for the period April to December 2020 including an updated estimate for 2020/21, these were accepted by the Parish Council. The closing cash position as of December 2020 was £61,238, of which £13,246 was general funds.

The Clerk presented a draft budget for 2021/22 and Cllrs considered projects and works. The Parish Council also considered a budget for the village hall for 2021/22 and were confident that with the support of Canfield Community Trust and in a worse case scenario whereby normal usage and activities do not resume, that it will not be necessary to fund the hall from precept. In conclusion Cllr Mackley proposed retaining a level total value of precept at £7,500, this was seconded by Cllr Donald with all in agreement.

11. VILLAGE HALL REPORT

11.1 Following the latest lock down restrictions the village hall is no longer available for use.

11.2 Cllr Mackley proposed that the Parish Council applies for a grant for £470 from Canfield Community Trust to cover the cost of the village hall notice board, this was seconded by Cllr Knight with all in agreement.

11.3 The Clerk asked to record a minor amendment to the December village hall payment schedule whereby the cost of the fibre wifi was £227.32 and not £228.00; this was accepted by the Parish Council.

11.4 Village hall payments for the month of January 2021 as set out below were proposed by Cllr Mackley and seconded by Cllr Donald with all in agreement.

PAYMENT TO	METHOD	VALUE
Great Canfield Parochial Church Council – Monthly Hall Rent (January)	Direct Debit	£ 61.00
Team 2 Clean 110 – Hall cleaning for December	Cheque	£ 72.00
Foxley Joinery – Notice board for the village hall inc vat	Cheque	£ 564.00

11.5 The following receipts were recorded for December 2020

RECEIPTS FROM	METHOD	VALUE
Action for Family Carers – November hall usage	Direct Debit	£ 250.00
Canfield Community Trust Grant – 7 years rental (£5,124), Fibre wifi grant (£189.44) and float covering expenditure to end March 2021 (£250)	Direct Debit	£ 5,513.44

12. FINANCE

Cllr Jewell proposed that the following cheques are approved for payment this was seconded by Cllr Mackley with all in agreement.

PAYMENT TO	VALUE
Allison Ward – Parish Clerk salary December 2020	£ 183.31

13. ITEMS FOR THE NEXT AGENDA – Tender for grounds maintenance

14. DATE OF NEXT MEETING is Monday 8th February 2021 at 8pm, the meeting will be held on Zoom.

TIME AND CLOSE OF MEETING 9.05pm

Signed
Robert Mackley (Chairman Parish Council)