

GREAT CANFIELD PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL
 held in the Village Hall Monday 10th July 2017

Present: Cllrs Chris Easter, Jenny Jewell, Michael Knight, Robert Mackley (chairman) and the Clerk Allison Ward

1. APOLOGIES FOR ABSENCE were received from Cllr Ginny Barlow, Stuart Hepburn and Declan Tiernan and accepted by the Parish Council

2. DECLARATION OF INTERESTS FOR THIS MEETING

Cllr Easter declared a non pecuniary interest in agenda item 8.1, planning application Green Easter as very close friends of the applicants.

3. PUBLIC FORUM - None

4. The MINUTES OF THE ORDINARY PARISH COUNCIL MEETING 12th June 2017, were proposed by Cllr Mackley as a true record, this was seconded by Cllr Easter with all in agreement.

5. DISTRICT AND COUNTY COUNCILLORS REPORT – None

6. PROGRESS UPDATE

6.1. The defibrillator and external box have been ordered at a cost of £1,250 + vat; delivery is mid-July. Due to shortage of stock, the order has been upgraded to a higher spec defibrillator at no extra cost. Ashfields have confirmed they will arrange for their own electrician to install. Cllr Mackley proposed that the expenditure for the defibrillator and installation are paid from the ‘easement budget’ and that the Parish Council insures the defibrillator, this was seconded by Cllr Knight with all in agreement.

6.2. The Annual Return has been submitted to the External Auditors and the accounts are available for inspection.

7. CORRESPONDENCE TO NOTE

7.1. County Cllr Barker is holding a Strategic Highways meeting at Leaden Roding Village Hall on Monday 17th July at 3pm, for all Parish Council in her Essex County Council ward; Cllr Jewell is available to attend.

7.2. The Inspectors report on The Replacement Waste Local Plan has been received by Essex County Council and concludes the plan provides an appropriate basis for land use planning in relation to waste management up to 2032 providing a number of modifications are made to the plan. The Plan will now be going through the process of adoption by Essex County Council (11th July) and Southend-on-Sea Borough Council (19th October).

7.3. The One Hundred Parishes are producing a guidebook and have forwarded an introduction to Great Canfield which has been circulated to the Parish Council and others. As no amendments have been received the Clerk will confirm its accuracy.

8. PLANNING

8.1. Applications

Application No	UTT/17/1651/HHF
Development	Single storey side extension and raise roof line of existing storeroom
Location	Lime Tree Lodge

Signed
 Robert Mackley (Chairman Parish Council)

Cllr Jewell proposed that the Parish Council comments on this application as the existing plan submitted with this application does not match with the previously approved plan in application UTT/1375/12/FUL. This was seconded by Cllr Mackley with all in agreement.

Application No UTT/17/1749/HHF & UTT/17/1750/LB
 Development Retention of additional window to rear elevation
 Location The Steadings Fanns Farm, Great Canfield Road

Cllr Jewell proposed that the Parish council makes no comment, this was seconded by Cllr Knight with all in agreement.

Application No UTT/17/1696/HHF &
 Development Proposed removal of existing pergola, outbuilding and garden room. Erection of cart lodge and single storey rear, front and side extensions. Conversion of outbuilding to residential annexe
 Location Stable Cottage, Ashfields Farm, Cuckoo Lane

Cllr Mackley proposed that the Parish council makes no comment, this was seconded by Cllr Easter with all in agreement.

Application No UTT/17/1771/HHF & UTT/17/1772/LB
 Development Demolition of existing greenhouse bases and shed/garage. Conversion of barn to residential annexe. Erection of 2 bay garage with first floor home study/office. Demolitions and alterations to existing brick and flint garden wall and new driveway layout. Retrospective application for installation of sewage treatment plant
 Location Green Easter, Cuckoo Lane

Cllr Jewell proposed that the Parish council makes no comment, this was seconded by Cllr Mackley with all in agreement.

8.2. Decisions

The following three planning applications were discussed and decided at the Uttlesford Planning Committee on 5th July. Cllr Barlow spoke on behalf of the Parish Council in objection to all three applications.

Application No UTT/17/1124/FUL
 Development Section 73A Retrospective application for erection of building for stables and associated storage of competition cart and field maintenance machinery, hay store, wash room and feed store
 Location Haydens End, Green Street
 Decision Deferred

This application was deferred to further consider the application in the context of the Enforcement Notice on the property.

Application No UTT/17/1191/HHF
 Development Section 73A Retrospective application to include alterations and confirmation of ground levels of the existing annexe conversion granted planning permission under reference UTT/15/3687/FUL
 Location Haydens End, Green Street
 Decision Refused

Application No UTT/17/0462/FUL
 Development Construction of 4 Dayrooms for existing approved Travellers Site
 Location Site adjacent to Tandans, Canfield Drive
 Decision Conditional Approval

8.3 A traffic survey requested by Takeley Parish Council at the Fours Ashes junction has been completed by Essex Highways and the results circulated to the neighbouring Parish Councils. The Clerk was asked to contact Takeley Parish Council to understand how this information will be used and next steps in relation to the Bonnington Farm application.

9. DRAFT UTTLESFORD LOCAL PLAN

The Draft Uttlesford Local Plan consultation is due to commence on 12th July until 4th September. Documents can be viewed on the Uttlesford website and information has been circulated to Cllrs. The Parish Council notes and agrees with the following,

- a. No sites are allocated in the parish of Great Canfield
- b. The Bonnington Farm site on the border of Hatfield Broad Oak and Takeley and subject to a current planning application, is not included within the draft local plan
- c. The Parish Council is pleased to see that Uttlesford continues to recognise Village Design Statements and states that ‘new development will be expected to comply with such advice where this has been approved by the Council.’
- d. It was commented that 21,000 square feet of employment development in Dunmow is significant.
- e. The Parish Council sees the biggest area of concern is the impact of the significant development in Dunmow on the highway and other local services.

The Parish Council agreed to draft a response considering the points above and any additional points once Cllrs have had the opportunity to fully review. If necessary, an Extraordinary Meeting to discuss the Parish Council response will be called.

10. HOPE END NOTICE BOARD

Cllr Easter and Cllr Knight will install the Hope End notice board on Saturday 15th July.

11. STANSTED AIRPORT SCOPING DOCUMENT

Details of the Scoping Opinion requested by Stansted Airport as part of its pre application process to increase annual passenger numbers to 44.5m, has been circulated to Cllrs. The initial deadline for Parish Councils and residents to respond to Uttlesford has been extended to 28th July. As well as the obvious impact resulting from an increase in overflying aircraft, the Parish Council is concerned that the doubling of passenger numbers (based on today’s figures) will have a significant and adverse impact on the local highway infrastructure. Cllr Mackley proposed that Great Canfield Parish Council responds to the application noting local concerns and endorsing the response being prepared by Stop Stansted Expansion. This was seconded by Cllr Jewell with all in agreement; Clerk to arrange.

12. REPRESENTATIVES REPORTS

12.1. Footpaths, Byways, Bridleways and Greens – Cllr Easter and Cllr Knight have cleared bridleway 24.

12.2. Highways/Road Safety

12.2.1. The Clerk to report the missed verge cutting on the stretch of road from Bacon End Farm to the B184.

12.2.2. Clerk to report graffiti on all three Bacon End hamlet signs.

12.2.3. Clerk to issue letters where overhanging hedges are restricting the width of the road; include a general statement in Parish News.

12.3. Crime Prevention/Neighbourhood Watch – The Parish Council were updated on further incidents in Great Canfield.

Signed
Robert Mackley (Chairman Parish Council)

12.4. Tree Warden – Nothing to report.

13. FINANCE

13.1. Cheques for Approval

<i>PAYMENT TO</i>	<i>VALUE</i>
Allison Ward - Parish Clerk June 2017	£ 170.51
Rural Community Council of Essex – Annual Subscription	£ 52.80
Andrew Deptford – Defibrillator inc vat	£ 1,500.00
Aldbury Farm Contracting – Grounds Maintenance inc vat	£ 450.00
The Great Canfield Community Trust – Hall hire	£ 81.00

13.2 HMRC VAT Refund for 2016/17 of £480.60 has been received.

13.3 The Clerk presented the quarterly finances for the period April to June 2017 and these were accepted by the Parish Council. They confirm a cash balance at the end of June of £56,851.

14. ITEMS FOR THE NEXT AGENDA

a. Village Design Statement

15. DATE OF NEXT MEETING Monday 11th September 2017 at Great Canfield Village Hall at 8pm.

16. TIME AND CLOSE OF MEETING 9.30pm