

GREAT CANFIELD PARISH COUNCIL

Clerk to the Council – Allison Ward

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Councillors are hereby summoned to attend the **Ordinary Meeting** of Great Canfield Parish Council which will be held at Great Canfield Village Hall on **Monday 9th October 2023** for the purpose of transacting the business set out on the agenda below.

SIGNED (CLERK): ALLISON WARD

DATE 5th October 2023

THE PRESS & PUBLIC ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. APOLOGIES FOR ABSENCE

Elected members who are unable to attend the meeting are requested to email the Clerk with their apologies ahead of the meeting.

2. DECLARATION OF INTERESTS FOR THIS MEETING in respect of business detailed on this agenda.

3. PUBLIC FORUM – There will be 15 minutes available for the public to speak on issues relating to this agenda or any issue of local concern.

4. MINUTES OF ORDINARY PARISH COUNCIL MEETING 11th September 2023 for approval and signature.

5. COUNTY AND DISTRICT CLLRS REPORTS

6. CLERK'S REPORT & CORRESPONDENCE TO NOTE

Uttlesford has commissioned a survey to better understand the current and future provision of outdoor sports facilities, which will result in the production of a district wide strategy. Clerk responded.

Essex Highways has confirmed the road closure of Green Street, due to commence on 10th October 2023 for 3 days. The closure is required for the safety of the public and workforce while Affinity Water undertakes renew and replace frame and lid. The closure is between Canfield Road and Church End.

Essex County Council has sent an invitation to Town and Parish Councils to attend the district Transport Meeting which is concerned with local bus services, Thursday 2nd November 10am to 12pm.

Uttlesford is consulting on spending priorities for 2024/25, responses invited from residents, town/parish councils by 5th November. See this link <https://letstalk.uttlesford.gov.uk/uttlesford-district-council-budget-2024-25>

7. PLANNING

7.1. Applications - None

7.2. Decisions for information only

Application No	UTT/23/1942/HHF
Location	Haydens End Green Street
Development Decision	Proposed adjustments to storage barn approved under UTT/20/2601/HHF Conditional approval

Application	UTT/23/0081/CLP
Location	Wheat Cottage, Green Street
Development Decision	Siting of an ancillary temporary structure Refused certificate of lawfulness

- 7.3. The Local Plan Regulation 18 consultation is due to commence at the end of October. Early sight of the papers is available as the consultation must be approved by the Local Leadership Group, Uttlesford Council and Cabinet in advance of the publication. The parish council to consider email from Takeley parish council and a request to oppose the proposed changes to the Countryside Protection Zone.
- 7.4. To record correspondence from District Cllr Neil Reeve who is pushing the various authorities for action to address the concerns at Crumps Farm, progress is being made.
- 7.5. To consider writing to Roxwell Chequers Community Benefit Society in support of their campaign to save the Chequers pub and secure its long-term future via a community buyout.

8. ESSEX COUNTY COUNCIL WASTE STRATEGY FOR ESSEX CONSULTATION

Essex County Council (ECC) is consulting on 'The Waste Strategy for Essex'. This sets out the vision and objectives of the Essex Waste Partnership (EWP) which consists of ECC, City and District Councils . It provides a framework detailing how EWP will manage the waste that is produced by homes and businesses in the county for the next 30 years. The consultation can be viewed at this link <https://www.essex.gov.uk/wastestrategy> The consultation closes on 22nd November. Parish Council to consider any response

9. PARISH COUNCIL RISK ASSESSMENT

Parish Council risk assessment assesses the risks that it faces and allows it to satisfy itself that it has taken adequate steps to minimise them. Parish Council to consider the draft circulated by the clerk.

10. PARISH COUNCIL PROJECTS UPDATE

11. REPRESENTATIVES REPORTS

To receive reports on the following from lead Cllrs.

- 11.1. Footpaths, Byways, Bridleways and Greens – Cllr Donald
- 11.2. Highways/Road Safety – Cllr Anderson
- 11.3. Crime Prevention/Neighbourhood Watch – Cllr Stratton
- 11.4. Tree Warden – Cllr Knight

12. VILLAGE HALL REPORT

- 12.1. To receive a report from the village hall committee including planning and risk assessment (standard hall event) for the Oktoberfest.
- 12.2. Energy supplier, update on progress to change from Community Trust to parish council.
- 12.3. To consider the parish council providing a grant to the village hall committee in support of the village firework event on 4th November. To note the risk assessment will be required to be approved in advance of the next meeting.
- 12.4. To record village hall payments as set out below made between meetings as they are direct debits.

<i>PAYMENT TO</i>	<i>METHOD</i>	<i>VALUE</i>
Great Canfield Parochial Church Council – Monthly Hall Rent	Direct Debit	£ 61.00

- 12.5. Village hall payments for approval at this meeting.

<i>PAYMENT TO</i>	<i>VALUE</i>
Anglia Fire Protection – Annual fire extinguisher tests	£ 100.80
G Barlow – TENS license for Oktoberfest	£ 21.00
Alison Clark – Hall Cleaning 19 th September 2023	£ 30.00

- 12.6. To record the receipts received in September 2023 from hall hire.

13. FINANCE

13.1. To receive a financial report and updated budget for the period April to September 2023.

13.2. Payments for Approval at this meeting

<i>PAYMENT TO</i>	<i>VALUE</i>
Allison Ward - Parish Clerk	

13.3. To record receipt of second instalment of precept.

14. ITEMS FOR THE NEXT AGENDA

15. DATE OF NEXT MEETING Monday 13th November 2023 at 8pm.

TIME AND CLOSE OF MEETING