

# GREAT CANFIELD PARISH COUNCIL

*Clerk to the Council – Allison Ward*  
Peartree Cottage, Slough Road, High Easter, Essex CM1 4RD  
Telephone 01245 231798 E-mail allison.ward@tiscali.co.uk

Councillors are hereby summoned to attend the **Ordinary Meeting** of Great Canfield Parish Council which will be held at Great Canfield Village Hall on **Monday 9<sup>th</sup> October 2017** for the purpose of transacting the business set out on the agenda below.

**SIGNED (CLERK):**

**DATE 4<sup>th</sup> October 2017**

*THE PRESS & PUBLIC ARE CORDIALLY INVITED TO ATTEND*

\*\*\*\*\*

## AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATION OF INTERESTS FOR THIS MEETING, Disclosable Pecuniary, Other Pecuniary or Non-Pecuniary Interests.
3. PUBLIC FORUM – There will be 15 minutes available for the Public to speak on Parish Council matters or any issue of local concern.
4. MINUTES of the ORDINARY PARISH COUNCIL MEETING 11<sup>th</sup> September 2017 for approval and signature.
5. DISTRICT AND COUNTY COUNCILLORS REPORT.
6. PROGRESS UPDATE
  - 6.1. Ashfields have arranged for the defibrillator to be installed and have completed the registration with the East of Essex Ambulance Service. Any residents are welcome to go and have a look, it is located on the external wall of the first building (clubhouse) as you go up the drive. It is hoped some general training on its use and first aid can be arranged which will be open to all residents, more information to follow.
7. CORRESPONDENCE TO NOTE
8. PLANNING
  - 8.1. Applications for decision

Application No	UTT/17/2607/OP
Development	1. Detailed application for Construction of a new Council Depot comprising vehicle workshop, office building, external storage, grounds maintenance storage, parking, landscaping, vehicular access and all supporting infrastructure 2. Outline proposals for up to 4.2ha of employment land comprising Business, General Industrial and Storage and Distribution uses (Use Class B1, B2 and/or B8) (with all matters reserved except for access).
Location	Land To The South Of B1256 Little Canfield
  - 8.2. Decisions

Application No	UTT/17/2068/CLE
Development	Certificate of lawfulness for the existing use of The Lodge as a separate dwelling
Location	4 Ashfields Farm, Cuckoos Lane
Decision	Approved
  - 8.3. Uttlesford District Council is consulting on an update to the Statement of Community Involvement. This is a planning document that enables the public to know how and when they will be involved in the planning process. This draft Statement of Community Involvement will replace the previous one, adopted in May 2016. A review of the SCI is necessary in order to take account of , up to date legislation and approach to

plan preparation it necessitates, Government drive for a Local Plan to be submitted by March 2018 with necessary evidence and the need for more efficient/focused engagement with key stakeholders

The draft SCI can be viewed using the following link: [www.uttlesford.gov.uk/sciconsultation](http://www.uttlesford.gov.uk/sciconsultation) and the consultation closes on 10 November 2017

#### 9. EMERGENCY PLAN UPDATE

#### 10. MOBILE LIBRARY CONSULTATION

Essex County Council is currently consulting on changes to the mobile library services, closing date 6<sup>th</sup> November.

In summary the proposal is to only keep mobile library stops where the stop is more than 2 miles from a library, consistently used in the last 6 months and if there are 2 or more stops in close proximity to only operate 1 of these. Other proposals being considered and where views are sort include all stops will be 30 minutes, changing the frequency of the mobile library from 2 weeks to 3 or 4 weeks and increasing the days the service operates to cover Sundays and Mondays.

The proposed plans will see the stop at Church End, Great Canfield continue.

Parish Council to discuss and agree any response including whether the proposed location is reasonable, how long should stops be, how frequent should the service be.....

#### 11. GREAT CANFIELD VILLAGE HALL UPDATE

To include update on current plans and a request for funding to pay for the capital cost of installing wi-fi access in the village hall, estimated cost <£500 with the running costs met by the village hall.

The village hall committee are now organising events previously run by Canfield Community and have requested a grant of £100 towards the firework event.

#### 12. REPRESENTATIVES REPORTS:- to include

12.1. Footpaths, Byways, Bridleways and Greens –

12.2. Highways/Road Safety, overgrown hedges, including correspondence from resident at Hope End.

12.3. Crime Prevention/Neighbourhood Watch

12.4. Tree Warden

#### 13. FINANCE

13.1. Cheques for Approval

<b>PAYMENT TO</b>	<b>VALUE</b>
Allison Ward - Parish Clerk September	£ 170.51

13.2. The second instalment of the precept has been received from Uttlesford District Council

13.3. Update on quarterly finances for the period July to September 2017.

13.4. The External Audit for Great Canfield Parish Council has been completed and there are no issues arising. The notice of conclusion of audit has been published on the website and Church End notice board, giving notice to electors that the Annual Return is available for inspection.

#### 14. ITEMS FOR THE NEXT AGENDA

15. DATE OF NEXT MEETING Monday 13<sup>th</sup> November 2017

16. TIME AND CLOSE OF MEETING