

GREAT CANFIELD PARISH COUNCIL

Clerk to the Council – Allison Ward

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Councillors are hereby summoned to attend the **Ordinary Meeting** of Great Canfield Parish Council which will be held at Great Canfield Village Hall on **Monday 8th October 2018** for the purpose of transacting the business set out on the agenda below.

SIGNED (CLERK):

DATE 4th October 2018

THE PRESS & PUBLIC ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATION OF INTERESTS FOR THIS MEETING
3. PUBLIC FORUM – There will be 15 minutes available for the Public to speak on Parish Council matters or any issue of local concern that are not listed under item 5 or 6 of this agenda.
4. MINUTES of the PARISH COUNCIL MEETING 10th September 2018 for approval and signature.
5. PROGRESS UPDATE
 - 5.1. The Clerk has found a sign painter to repaint the village sign, a quote is pending.
 - 5.2. WW1 memorial clock
6. CORRESPONDENCE TO NOTE
 - 6.1. Essex County Council, is keen to explore how joint working between ECC and Parish/Town Councils could deliver better outcomes for our residents and businesses. The services could include grass cutting and special verge maintenance, weed control, tree and hedge cutting, minor repairs to footways, installing and maintaining signs, winter salt bags scheme, maintaining bus stop flags and shelters, and maintenance of Public Rights of Way. They are looking for 3 Parish Councils per district who might be interested in being part of a Pilot Scheme. Following email exchanges, the Clerk responded on behalf of the Parish Council expressing an interest in being part of the Pilot, ahead of the deadline of 5th October

Uttlesford District Council is launching a campaign, ‘We’re Watching You’ in November and are looking for Parish Councils to engage with the plan, put up posters and monitor whether they make a difference. Initially they are looking for PCs to identify hot spots of dog fouling and forward a list to be considered as part of the plan, resource would be provided, deadline for responding is 15th October. Parish Council to consider whether they wish to be part of the programme.

Uttlesford District Council has commissioned management consultancy Knight, Kavanagh & Page (KKP) to carry out a Sports Facilities and Recreation Strategy in the area, which will result in the production of an area wide strategy. The Parish Council are required to complete a survey in support of this work.
7. PLANNING
 - 7.1. Applications

Application No	UTT/18/2530/HHF & UTT/18/2531/LB
Development	Extension to and conversion of existing garden store to gymnasium/garden store and creation of new glass link to existing property.
Location	The Maltings, Church End

Application No UTT/18/2683/HHF & UTT/18/2684/LB
Development Erection of one and a half storey extension
Location Grooms Cottage, Cuckoo Lane

7.2. Decisions

Application No UTT/18/2115/HHF
Development Erection of single storey extension
Location 3A- Ashfields Farm, The Lodge Cuckoo Lane
Decision Conditional Approval

Application No UTT/18/0318/OP
Development Outline planning permission for the erection of up to 135 dwellings with public open space, landscaping and sustainable drainage system (SuDS) and vehicular access point from Great Canfield Road. All matters reserved except for means of access.
Location Land West of Canfield Road
Decision Refusal

The above application went to Uttlesford Planning Committee on 26th September. Great Canfield Parish acted jointly with Takeley Parish Council in vigorously defending its objections and asked the planning and highways consultants that had represented the Joint Parish Councils previously at this site, to do so at the Planning Committee. Parish Council to retrospectively agree to Geoff Gardner and Railton TPC Ltd representing it at the Planning Committee and to pay £250 to Geoff Gardner and £133.34 to Bruce Bamber for preparing and presenting at the meeting, this being one third of the total fee, the balance being paid by Takeley Parish Council.

7.3. Update on enforcement files relating to Great Canfield.

8. STANSTED AIRPORT

A special Planning Committee meeting will be held to discuss the Stansted planning application to increase passenger numbers to 43m, however no date is currently confirmed. Dates for public speaking have been arranged for 9th and 10th October and any resident wishing to speak must do so urgently. The Parish Council should it wish to speak is able to speak at the Planning Committee meeting, decision required.

MAGS has issued a consultation on the Stansted Airport Noise Action Plan 2019-2023. This action plan sets out the airports strategy for managing airport noise and reducing its impact on the local communities. Parish Council to agree its response.

9. BROADBAND

Update on fibre plans for the village.

10. AUTUMN LITTER PICK

To confirm final arrangements.

11. VILLAGE PLANS FOR 11th NOVEMBER

To confirm Beacon lighting at the cricket pitch with the bar open.

12. REPRESENTATIVES REPORTS:- to include

12.1. Footpaths, Byways, Bridleways and Greens

12.2. Highways/Road Safety

12.2.1. Quiet Lanes

12.2.2. Highways have confirmed, 'I can advise that Green Street is due to be micro surfaced during Spring/Summer 2019. At this stage, I am unable to provide you with a more definitive timescale but affected residents will be advised of this ahead of the works commencing. I have also attached leaflet which will be delivered next year which explains in more detail, the process of micro surfacing.'

12.2.3. Extension of protected lane towards the B1256, it currently ends at Hope End triangle.

12.3. Crime Prevention/Neighbourhood Watch

12.4. Tree Warden

13. FINANCE

13.1. Cheques for Approval

<i>PAYMENT TO</i>	<i>VALUE</i>
Allison Ward - Parish Clerk September 2018	tbc
G Gardner – Planning consultant Gladman inc VAT	£300.00
Railton TPC Ltd – Highways consultant Gladman (additional consultation review)	£250.00
Railton TPC Ltd – Highways consultant Gladman (Planning Committee)	£133.34
Great Canfield Community Trust (hall hire July and September)	£ 60.00

14.2 Financial quarterly update and bank reconciliation.

14. ITEMS FOR THE NEXT AGENDA

15. DATE OF NEXT MEETING Monday 12th November 2018 at Great Canfield Village Hall at 8pm.

16. TIME AND CLOSE OF MEETING