

# GREAT CANFIELD PARISH COUNCIL

*Clerk to the Council – Allison Ward*

**Peartree Cottage, Slough Road, High Easter, Essex CM1 4RD**  
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Councillors are hereby summoned to attend the **Ordinary Meeting** of Great Canfield Parish Council which will be held at Great Canfield Village Hall on **Monday 8<sup>th</sup> January 2018** for the purpose of transacting the business set out on the agenda below.

**SIGNED (CLERK):**

**DATE 3<sup>rd</sup> January 2018**

*THE PRESS & PUBLIC ARE CORDIALLY INVITED TO ATTEND*

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## AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATION OF INTERESTS FOR THIS MEETING, Disclosable Pecuniary, Other Pecuniary or Non-Pecuniary Interests.
3. PUBLIC FORUM – There will be 15 minutes available for the Public to speak on Parish Council matters or any issue of local concern.
4. MINUTES of the ORDINARY PARISH COUNCIL MEETING 11<sup>th</sup> December 2017 for approval and signature.
5. DISTRICT AND COUNTY COUNCILLORS REPORT
6. PROGRESS UPDATE
7. CORRESPONDENCE TO NOTE
  - 7.1. Uttlesford District Council is running a session on Emergency Planning, Rest Centre Management which is open to Parish Councils to attend, date to be confirmed, any Cllrs interested in attending?
  - 7.2. Damage to triangle and verges at Hellmans Cross. The Parish Council have been contacted by the company who received a delivery from the vehicle which caused the damage and have received assurance that as soon as conditions allow the area will be made good.
8. PLANNING
  - 8.1. Applications for decision

Application No	UTT/17/3600/FUL & UTT/17/3601/LB
Development	Change of use of holiday let accommodation to 1 no. residential dwelling
Location	Bury Farm, Church End
  - 8.2. Decisions

Application No	UTT/17/2383/FUL
Development	Variation of plans condition on planning permission UTT/15/1732/FUL (erection of 7 no. dwellings) as amended by UTT/17/0449/NMA - amendments to approved plans
Location	Canfield Nursery, Bullocks Lane
Decision	Conditional approval
9. BUDGET 2018/19 and FINANCIAL UPDATE 2017/18

Clerk to present expenditure to end December and draft budget for 2018/19; Parish Council to agree precept for 2018/19.

## 10. GROUNDS MAINTENANCE CONTRACT

Currently tendered every 3 years, the contract for the maintenance of Parish Council owned land expired at the end of 2017. Parish Council to confirm period of contract and any changes to existing tender. The tender is for two cuts per annum of grass at Bullocks Lane (village green), Green Street, (common land), the road verges beside the two ponds opposite Peckers at Green Street and the triangle at the junction of Fitzjohns Lane and Green Street. Bi-annually the hedges and ditches are also cut with the next works scheduled for 2019.

## 11. WASTE LOCAL PLAN

Cllr Barlow to update on any progress with suitable legal advice.

## 12. BROADBAND

Cllrs to consider situation in Great Canfield re the rollout of fibre solutions and any action required.

## 13. REPRESENTATIVES REPORTS:- to include

13.1. Footpaths, Byways, Bridleways and Greens –

13.2. Highways/Road Safety

13.2.1. The raised road surface on the bridge at the junction opposite Church End does not meet the Highways criteria for repair, no action will be taken. Parish Council to consider any response.

13.2.2. Flooding along the B184.

13.3. Crime Prevention/Neighbourhood Watch

13.4. Tree Warden

## 14. FINANCE

14.1. Cheques for Approval

<i><b>PAYMENT TO</b></i>	<i><b>VALUE</b></i>
Allison Ward - Parish Clerk December	£170.51

## 15. ITEMS FOR THE NEXT AGENDA

16. DATE OF NEXT MEETING Monday 13<sup>th</sup> February 2018

17. TIME AND CLOSE OF MEETING