

GREAT CANFIELD PARISH COUNCIL

Clerk to the Council – Allison Ward
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Councillors are hereby summoned to attend the **Ordinary Meeting of Great Canfield Parish Council** which will be held on **Monday 8 November 2021 at 8pm** at the village hall, for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

MEETING AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATION OF INTERESTS FOR THIS MEETING

3. PUBLIC FORUM – There will be 15 minutes available for the Public to speak on Parish Council matters on this agenda or any issue of local concern.

4. MINUTES OF ORDINARY PARISH COUNCIL MEETING 11 October 2021 for approval.

5. COUNTY AND DISTRICT CLLRS REPORTS

6. CLERK'S PROGRESS UPDATE and CORRESPONDENCE

- 6.1. The Circuit who manage the national database of defibrillator information confirmed the fault in the system that meant the parish council was not notified when the defibrillator was taken out of action in the summer has now been fixed. New pads and a battery have also been received and passed to Ashfields to replace.
- 6.2. Litter pick event took place on 30/31 October and all the village was covered. As a result, some fly tipping along Canfield Road, Lower Road and Green Street was reported to Uttlesford.

7. PLANNING

7.1. Applications for decision

Application No	UTT/21/3204/FUL
Location	Tandans, Canfield Drive
Development	Replacement of existing static home with detached house with associated access and parking.

Application No	UTT/21/2968/HHF
Location	Woodland, Bacon End
Development	S73A retrospective application for the erection of 2no. double leaf automated entrance gates

The following application is being re-consulted following amendments to the scheme

Application No	UTT/21/1769/FUL & UTT/21/1770/LB
Location	Peckers Farm, Green Street
Development	Proposed conversion of buildings into 4 no. dwellings including extension, alterations and associated operational development and landscaping works.

7.2. Decisions for information

Application No	UTT/21/2806/HHF
Location	3 The Cottage, Church End
Development	Proposed new vehicular access for disabled use
Decision	Refused

Application No UTT/21/2413/HHF
Location Keepers Barn, Bullocks Lane
Development Erection of two storey extension
Decision Refused

Application No UTT/21/1766/FUL
Location Hartwood Depot, Green Street
Development Application for the change of use of buildings to B8 storage and to replace existing buildings to form a small employment site.
Decision Conditional approval

Application No UTT/21/2691/HHF
Location Hemmingford, Great Canfield Road
Development Alterations including upper floor extension comprising roof and wall alterations together with associated operational development.
Decision Conditional approval

7.3 A householder appeal has been validated against Uttlesford's decision to refuse application UTT/21/1011/HHF for a first floor extension to the annexe at Silverthorn. As a householder appeal there is no opportunity to submit additional comments, however any comments made can be withdrawn by 28 November.

8. LOCAL PLAN

Uttlesford has issued a technical consultation to Town and Parish Councils asking them,

- a. To review the plotted site boundaries,
 - b. To fact-check the results from our desktop analysis,
- for sites put forward in the Local Plan in their parishes. The technical consultation is not an opportunity to make general comments on the suitability of a site. Parish Council to consider the above for the sites in High Easter and agree any response, deadline is 29 November.

9. LOCAL HIGHWAY PANEL REQUESTS 2022/23

Parish Councils are asked to consider any new requests for consideration in 2022/23 and submit applications by 17 December. To include or consider including,

- a. Speed limit reduction, 30mph request for Bacon End
- b. New signage, single track lane Bacon End
- c. New signage, weight limit restriction Bacon End
- d. New signage, Bullocks Lane T junction
- e. Any others

10. HIGHWAYS, FOOTPATHS, TREES, CRIME

10.1. Update on ditch clearance at Church End to help reduce highway flooding.

10.2. Parish council to consider options for tree planting on parish council owned land, any proposed plans will be shared with residents as a consultation before any final decisions are made.

10.3. The clerk has been in contact with the contractor who carries out the hedge trimming and ditch cutting along Green Street, the works are scheduled bi-annually and are due to be completed in 2021, the quote accepted previously was £70.

11. VILLAGE MAINTENANCE JOBS

Update on notice board at Hope End.

12. VILLAGE HALL REPORT

12.1. Firework event

12.1.1. To record receipt of a grant to cover the cost of the fireworks, £1,581.85

12.1.2. To receive a report on the event and a summary of the financial position.

12.2. To approve village hall payments for the month of October 2021 as set out below

PAYMENT TO	METHOD	VALUE
Great Canfield Parochial Church Council – Monthly Hall Rent October 2021	Direct Debit	£ 61.00
Scottish Power – Monthly Electricity October 2021	Direct Debit	£ 68.32
Team2Clean – October 2021	Cheque	£ 72.00
Keith Vincett – sundry expenses, varnish, handwash, key	Cash	£ 24.00

12.3. To record the receipts received in October.

13. FINANCE

13.1. To approve the following cheques for payment

PAYMENT TO	VALUE
Allison Ward – Parish Clerk salary October 2021 and expenses (litter pickers)	£ tbc
Andrew Deptford – New battery and pads for defib inc VAT	£ 294.00
Hire of village hall – to note no payment is required as this is an inter parish council transaction between accounts.	£ 240.00

14. ITEMS FOR NEXT AGENDA –

15. **DATE OF NEXT MEETING** scheduled for Monday 13th December 2021 at 8pm in the village hall.

TIME AND CLOSE OF MEETING

Allison Ward

Allison Ward
Parish Clerk
3rd November 2021