

GREAT CANFIELD PARISH COUNCIL

Clerk to the Council – Allison Ward

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Councillors are hereby summoned to attend the **Ordinary Meeting** of Great Canfield Parish Council which will be held at Great Canfield Village Hall on **Monday 8th January 2024** for the purpose of transacting the business set out on the agenda below.

SIGNED (CLERK): ALLISON WARD

DATE 4th January 2024

THE PRESS & PUBLIC ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. APOLOGIES FOR ABSENCE

Elected members who are unable to attend the meeting are requested to email the Clerk with their apologies ahead of the meeting.

2. DECLARATION OF INTERESTS FOR THIS MEETING in respect of business detailed on this agenda.

3. PUBLIC FORUM – There will be 15 minutes available for the public to speak on issues relating to this agenda or any issue of local concern.

4. MINUTES OF ORDINARY PARISH COUNCIL MEETING 11th December 2023 for approval and signature.

5. COUNTY AND DISTRICT CLLRS REPORTS

6. CLERK'S REPORT & CORRESPONDENCE TO NOTE

6.1. In advance of a public consultation in February 2024, Essex County Council is inviting parish councils to an online briefing re the Essex Minerals Local Plan Review on Tuesday 30th January 2024 from 2-3.30pm. The briefing will provide an update and will identify the sites in the parish that have come forward for possible inclusion in the Plan. The briefing will confirm the process and methodology used to assess and 'grade' the sites and will outline the next stages of the plan's preparation. Cllrs to confirm if they are available to attend.

7. PLANNING

7.1. Applications – None

7.2. Decisions for information only

Application No	UTT/23/2737/HHF
Location	Casa Lee, Canfield Drive
Development	Proposed extension to garage
Decision	Conditional approval

Application No	UTT/23/2786/FUL
Location	The Lodge 3A Ashfields Farm, Cuckoos Lane
Development	Demolition of existing dwelling and outbuildings and erection of new dwelling (revision of UTT/23/2169/FUL)
Decision	Conditional approval

7.3. Update on Crumps Farm illegal dumping of waste.

7.4. To consider writing to Uttlesford re the impact on residents of outside lighting at the Uttlesford site (old banana depot).

8. CONSULTATION ON BOUNDARY CHANGES TO ESSEX COUNTY COUNCIL WARDS

Local Government Boundary Commission is consulting on changes to the boundaries for Essex County Council wards. The proposals would see the current Dunmow ward sub-divided. In the proposals Great Canfield would be part of 'Takeley ward' which would include Takeley, Hallingburys, Hatfield Heath, Hatfield Broad Oak, High Easter and the Roding villages. Consultation closes on 19th February 2024, parish council to consider any response.

9. PARISH COUNCIL PROJECT UPDATES

10. REPRESENTATIVES REPORTS

To receive reports on the following from lead Cllrs, and to note actions

10.1. Footpaths, Byways, Bridleways and Greens – Cllr Donald

10.1.1. To consider replacement/further byway signage.

10.2. Highways/Road Safety – Cllr Anderson

10.2.1. To consider concerns raised re advertising signage on highways.

10.3. Crime Prevention/Neighbourhood Watch – Cllr Stratton

10.4. Tree Warden – Cllr Knight

11. VILLAGE HALL REPORT

11.1. To receive a general update from the village hall committee.

11.2. To receive an update on the energy contracts.

11.3. To record village hall payments as set out below and made between meetings as they are direct debits.

<i>PAYMENT TO</i>	<i>METHOD</i>	<i>VALUE</i>
Great Canfield Parochial Church Council – Monthly Hall Rent	Direct Debit	£ 61.00
Scottish Power – Electricity	Direct Debit	£ 108.68

11.4. Village hall payments for approval at this meeting.

<i>PAYMENT TO</i>	<i>VALUE</i>
Alison Clark – Hall Cleaning 14 th December 2023	£ 30.00

11.5. To record the receipts received in December 2023 from hall hire of £210.

12. PARISH COUNCIL PRECEPT 2024/25

12.1. To receive a report on parish council finances for 9 months to end December 2023

12.2. To agree the budget for 2024/25 and precept to be set.

13. FINANCE

13.1. Payments for approval at this meeting

<i>PAYMENT TO</i>	<i>VALUE</i>
Allison Ward - Parish Clerk December 2023	£219.74

13.2. Update on opening savings account and bank mandates.

14. **ITEMS FOR THE NEXT AGENDA** to include precept setting for 2023/24

15. **DATE OF NEXT MEETING** Monday 12th February 2024 at 8pm.

TIME AND CLOSE OF MEETING