

# GREAT CANFIELD PARISH COUNCIL

*Clerk to the Council – Allison Ward*

**Peartree Cottage, Slough Road, High Easter, Essex CM1 4RD**  
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Councillors are hereby summoned to attend the **Ordinary Meeting** of Great Canfield Parish Council which will be held at Great Canfield Village Hall on **Tuesday 4<sup>th</sup> April 2017** for the purpose of transacting the business set out on the agenda below.

**SIGNED (CLERK):**

**DATE 1<sup>st</sup> April 2017**

*THE PRESS & PUBLIC ARE CORDIALLY INVITED TO ATTEND*

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## AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATION OF INTERESTS FOR THIS MEETING, Disclosable Pecuniary, Other Pecuniary or Non-Pecuniary Interests.
3. PUBLIC FORUM – There will be 15 minutes available for the Public to speak on Parish Council matters or any issue of local concern.
4. MINUTES of the PARISH COUNCIL MEETING 13<sup>th</sup> MARCH 2017 for approval and signature.
5. DISTRICT AND COUNTY COUNCILLORS REPORT.
6. PROGRESS UPDATE
  - 6.1. Village Defibrillator.
  - 6.2. Duck signs
7. CORRESPONDENCE TO NOTE
  - 7.1. County Cllr Susan Barker forwarded a response to the concerns raised by the Minerals and Waste Committee that elected members are making decisions based on incorrect information. Whilst the response confirmed a ‘slight error with respect to the issue of self-sufficiency’, they went on to confirm that notwithstanding this, in their view, ‘there were no justifiable objections to this allocation.’ Parish Council to consider whether to respond further.
  - 7.2. Essex Police are contacting Parish Councils to seek support for Essex Police’s Active Citizen Scheme which seeks to help improve community engagement in rural areas. They are looking for community volunteers to become Active Citizens, their role would be assisting to reduce crime and the fear of crime by interacting with the public on behalf of the Police and Community Safety Partners, including the District and Parish Councils. Requirements are that you know the area well, are willing to spend some time speaking to local residents, running “Beat Surgeries”, taking part in organised events in the area. This is a non-confrontational role and supported by your Community Policing Team. Volunteers must be 18 or over.
8. PLANNING
  - 8.1. Applications for decision

Application No	UTT/16/3678/HHF & UTT/16/3615/LB
Development	Erection of two storey extension and cartlodge'
Location	Gilmans, Green Street

Application No            UTT/17/0722/FUL  
 Development            Use of land for one additional pitch at existing gypsy caravan site  
 Location                 Tandans, Canfield Drive

8.2. Decisions

Application No            UTT/16/3356/FUL  
 Development            Change of use of agricultural barn to private equestrian activities and construction of all-weather menage.  
 Location                 Black Hall Barn, Green Street  
 Decision                 Conditional Approval

8.3. Travellers sites – Uttlesford confirmed there is no set process to check whether occupiers are travellers or not. They went on to say, ‘to do so on a monitoring basis would be intrusive.’ However, the approvals are on the basis that they are occupied by travellers, and if Uttlesford receive any allegations that they are not travellers they will investigate accordingly.

8.4. Haydens End, Uttlesford contacted the Clerk to confirm they are in discussion with the applicants and are awaiting retrospective planning applications.

9. REPRESENTATIVES REPORTS:- to include

9.1. Footpaths, Byways, Bridleways and Greens

9.2. Highways/Road Safety

9.2.1. Highways have confirmed they are aware of the damage to the railings at the Pond at Green Street and temporary barriers have been installed at this location to ensure the area has been made safe until works can be completed. The works to replace these railings have not been programmed for completion and currently are unlikely to be repaired in the foreseeable future. The Clerk responded to ask if an insurance claim was being processed and whether the revenue from this could be used to replace the railings asap. Highways confirm this is being pursued.

9.3. Crime Prevention/Neighbourhood Watch

9.4. Tree Warden

10. ANNUAL ACCOUNTS 2016/17

Clerk to present a report of the receipts and payments for 2016/17 and bank reconciliation for Cllrs to review.

11. FINANCE

11.1. Cheques for Approval

<b>PAYMENT TO</b>	<b>VALUE</b>
Allison Ward - Parish Clerk March 2017	£ 168.49

12. ITEMS FOR THE NEXT AGENDA

13. DATE OF NEXT MEETING Monday 9<sup>th</sup> May 2017 at Great Canfield Village Hall at 8pm. The meeting will begin with the Annual Village Meeting and be followed by the Parish Council Annual General Meeting.

14. TIME AND CLOSE OF MEETING