GREAT CANFIELD PARISH COUNCIL

Clerk to the Council – Allison Ward
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Councillors are hereby summoned to attend the **Ordinary Meeting** of Great Canfield Parish Council which will be held at Great Canfield Village Hall on **Monday 14th October 2019** for the purpose of transacting the business set out on the agenda below.

SIGNED (CLERK): **DATE 9th October 2019**

THE PRESS & PUBLIC ARE CORDIALLY INVITED TO ATTEND
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AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATION OF INTERESTS FOR THIS MEETING

3. PUBLIC FORUM – There will be 15 minutes available for the Public to speak on Parish Council matters or any issue of local concern.

4. MINUTES of the ORDINARY PARISH COUNCIL MEETING 9th September 2019 for approval and signature.

5. COUNTY AND DISTRICT CLLRS REPORT

6. CLERK'S PROGRESS UPDATE & CORRESPONDENCE TO NOTE

   6.1. Reminder the village litter pick will take place on Saturday 19th October, meeting at 10am at the Village Hall.

7. PLANNING

   7.1. Applications

   Parish Council to retrospectively approve that this application (UTT/19/2149/OP) is called in to the Planning Committee for decision, if the officers recommend for approval.

Application No	UTT/19/2149/OP
Development	Outline application with matters of appearance, landscaping and scale reserved, for 5 no. dwellings including demolition of existing buildings
Locations	Sandhurst Great Canfield Road

Application No	UTT/19/2405/HHF
Development	Alterations and extension to cartlodge
Location	The Rear Barn Bacon End Road

Application No	UTT/19/2362/FUL
Development	Demolition of existing redundant agricultural storage/office building and erection of a 1 no. dwelling, provision of driveway, parking spaces, private open space, landscaping and boundary treatment (as approved under UTT/17/0301/FUL).
Location	Barbary Cottage Great Canfield

Application No	UTT/19/2219/DFO
Development	Details following outline approval UTT/18/3015/OP - details of layout, scale, landscaping and appearance.
Location	Land Adj Ashfields Farm Cottages Cuckoo Lane

7.2 Decision

Application No	UTT/19/1702/FUL
Development	Demolition of existing buildings and erection of one detached dwelling
Location	The Apple Store, Bacon End Road
Decision	Conditional Approval

Application No	UTT/19/1289/HHF
Development	Single storey front extension (to replace previously approved dormer window and porch enclosure under application UTT/17/1696/HHF)
Location	Stable Cottage Ashfields Farm Cuckoo Lane
Decision	Conditional Approval

7.3 The minutes of the SSE Town and Parish Council meeting held in September were circulated to the Parish Council, Parish Councils are asked to speak with their District Cllrs to request that they support national determination. Great Canfield Parish Council to consider this request.

7.4 Process for updating the Village Design Statement.

8. GREAT CANFIELD FINANCIAL REGULATIONS

The National Association of Local Councils has issued updated model financial regulations for Parish Councils. There are only two minor amendments effecting the Great Canfield Parish Council regulations. Parish Council to consider and approve the updated regulations.

9. REPRESENTATIVES REPORTS**:-** to include

9.1. Footpaths, Byways, Bridleways and Greens

The following response was received from Essex Highways in relation to byway 3. '*The PROW Engineer has advised that they could discuss the possibility of putting this byway on a list of sites for a seasonal closure, however, the team already have the byway listed for potential works. The PROW team have a five year programme of possible capital funded jobs for all types of PROW and this byway is on the list for possible works in the next financial year (2020/21). I have been advised potential because they will need to inspect the potential site before to check on the conditions and surface needs as they could possible change. In the past, this byway had been put forward for funding by the Local Highways Panel however as no resources were forthcoming other possible funding streams had to be considered. As for getting the byway downgraded to a bridleway, I have been advised that this is not likely to happen as the evidence for the site does not point to the fact this is an old road and is very much a "byway."'* Parish Council to consider any next steps

9.2. Highway/Road Safety

9.3. Crime Prevention/Neighbourhood Watch

9.4. Tree Warden – To include progress on issues raised in the public forum at the September meeting.

10. FINANCE

10.1. Parish Council to consider a grant application from the Village Hall Committee towards the village firework event.

10.2. Cheques for Approval

PAYMENT TO	***VALUE***
Allison Ward - Parish Clerk September 2019	Tbc

10.3 The second instalment for the precept has been received.

10.4 Clerk to present financial update on quarter 2 of 2019/20.

11. ITEMS FOR THE NEXT AGENDA

    District Cllr Gerrard, Portfolio Holder for Residents & Community Partnerships; Police & Emergency Services will be attending the meeting to hear about local concerns

12. DATE OF NEXT MEETING Monday 14th October 2019 at Great Canfield Village Hall at 8pm.

13. TIME AND CLOSE OF MEETING