

GREAT CANFIELD PARISH COUNCIL

Clerk to the Council – Allison Ward

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Councillors are hereby summoned to attend the **Ordinary Meeting** of Great Canfield Parish Council which will be held at Great Canfield Village Hall on **Monday 14th November 2022** for the purpose of transacting the business set out on the agenda below.

SIGNED (CLERK): ALLISON WARD

DATE 9th November 2022

THE PRESS & PUBLIC ARE CORDIALLY INVITED TO ATTEND

AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATION OF INTERESTS FOR THIS MEETING** in respect of business detailed on this agenda.
- 3. PUBLIC FORUM** – There will be 15 minutes available for the Public to speak on issues relating to this agenda or any issue of local concern.
- 4. MINUTES OF ORDINARY PARISH COUNCIL MEETING** 10th November 2022 for approval and signature.
- 5. COUNTY AND DISTRICT CLLRS REPORTS**
- 6. CLERK'S REPORT & CORRESPONDENCE TO NOTE**

Uttlesford committed that using the new Little Canfield site would not result in waste vehicles using the single-track lanes through Great Canfield other than on parish collection days. Correspondence is ongoing with Uttlesford as this is not always the case and some vehicles are using the lanes through Great Canfield other than on parish collection days.

In mid-November, Essex Association of Local Councils are hosting an update on '20's Plenty' a project to encourage Essex County Council to consider reducing speed limits to 20mph, the aim of the session is to discuss a draft proposal and next steps; any Cllrs available to attend.

Uttlesford has sent notification of their intention to confirm their resolution dated 31st January 1989 to adopt Part II of the Local Government (Miscellaneous) Provisions Act 1976, at their cabinet meeting in December. The legislation requires Uttlesford to notify Town and Parish Councils and for them to record receipt in their meeting minutes. Part II of the Act allows Uttlesford, among other things, to prosecute minicab drivers and operators for a number of offences.

The Post Office is introducing Drop & Collect at the Country Shop, Leaden Roding from 27 October. Services are managed from a handheld device, providing access for customers to bill payments and prepaid parcel collections and returns. More complex services like personal and business banking will not be available and the mobile service at The Snug, High Easter on Tuesday mornings will continue to offer the full range of services.

Uttlesford has issued various correspondence which has been circulated to the parish council on the Local Plan including a revised timetable which would see a Regulation 18 consultation on proposed sites and policies in the summer of 2023.

Essex Highways have notified a road closure on Green Street, due to commence on 21st November 2022 for 4 days. The closure is required for the safety of the public and workforce whilst Essex County Council undertakes carriageway patching.

7. PLANNING

7.1. Applications

Application UTT/22/2751/FUL
Location Mayrose House, Canfield Drive
Development New dwelling and cart lodge/home study

Application UTT/22/2868/FUL
Location Willow Lodge, Canfield Drive
Development Variation of condition 1 (approved plans) attached to UTT/22/1827/FUL – provision of first floor accommodation and dormer windows to garage

Application UTT/22/2888/FUL
Location 3A The Lodge, Ashfields Farm
Development Demolition of existing dwelling and two outbuildings. Proposed erection of replacement dwelling.

The following application is a certificate of lawfulness and is not open to general comment

Application UTT/22/3015/CLP
Location Wheat Cottage, Green Street
Development Mobile home to be sited as additional to main dwelling

7.2. Decisions for information only

Application UTT/22/2175/FUL
Location Beresford, Canfield Drive
Development Proposed erection of 1no. dwelling and garage - amendments to garage of previously approved scheme under UTT/21/3375/FUL
Decision Conditional Approval

8. ASSETS OF COMMUNITY VALUE

The parish council has two assets on the register: church hall and cricket field. Every 5 years it is necessary to consider whether to re-nominate assets for approval by Uttlesford and renewal is due in December 2022. The Localism Act 2011 and ACV Regulations 2012 are somewhat woolly and open to interpretation; however, precedent is now set by case law. In light of this, parish council to consider which assets to re-nominate.

9. REPRESENTATIVES REPORTS

To receive reports on the following from lead Cllrs.

9.1. Footpaths, Byways, Bridleways and Greens – Cllr Donald

9.2. Highways/Road Safety – Cllr Hepburn

9.3. Crime Prevention/Neighbourhood Watch – Cllr Stratton

9.4. Tree Warden – Cllr Knight

10. PARLIMENTARY CONSTITUENCY CHANGES

The boundary commission for England is consulting on final proposals for parliamentary boundary changes. This would see Great Canfield move from Saffron Walden to Harlow. The consultation is open to responses on the proposed plans until 5 December, parish council to consider.

11. AUTUMN LITTER PICK

Parish Council to consider a date for Autumn litter pick.

12. VILLAGE HALL REPORT

12.1. To receive a report from the village hall committee including,

12.1.1. Update on firework event and proceeds. To note the parish council approved the risk assessment and budget between meetings via email.

12.1.2. Parish Council to consider purchase requests from the village hall committee.

12.2. To record village hall payments for October 2022 as set out below which have been made between meetings due to time pressures or are direct debits

PAYMENT TO	METHOD	VALUE
Great Canfield Parochial Church Council – Monthly Hall Rent	Direct Debit	£ 61.00
Scottish Power – Monthly Electricity	Direct Debit	£ 190.00
Alison Clark – Cleaning	Online	£ 60.00
Midland Cooker Repairs Ltd – Call out charge	Online	£ 275.00
Midland Cooker Repairs Ltd – New parts	Online	£ 317.79
Susan Moreby – Fireworks	Online	£1,650.00

12.3. Village hall payments for approval at this meeting

PAYMENT TO	VALUE
Allison Clark – Cleaning November wk 1	£ 30.00
Allison Ward – Paper towels	£ 45.21

12.4. To record the receipts received in October 2022 from hall hire.

13. FINANCE

13.1. To approve the following payment which was made between meetings due to time pressures.

PAYMENT TO	VALUE
Sign of the Times – Platinum Jubilee sign for village sign	£ 178.80
Great Canfield Parochial Church Council – Jubilee proceeds	£ 513.21

13.2. Cheques for Approval at this meeting

PAYMENT TO	VALUE
Allison Ward - Parish Clerk October 2022	tbc

13.3. To receive a report on the accounts for the period April to September 2022.

14. ITEMS FOR THE NEXT AGENDA

15. **DATE OF NEXT MEETING** Monday 14th November 2022 at Great Canfield Village Hall at 8pm.

In accordance with Paragraph 3 of Schedule 12A of the Local Government Act 1972, parish council to pass a motion to exclude the press and public from the meeting in order to consider future proceedings following a breach in easement.

TIME AND CLOSE OF MEETING