

GREAT CANFIELD PARISH COUNCIL

Clerk to the Council – Allison Ward

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Councillors are hereby summoned to attend the **Ordinary Meeting** of Great Canfield Parish Council which will be held at Great Canfield Village Hall on **Monday 12th June 2023** for the purpose of transacting the business set out on the agenda below.

SIGNED (CLERK): ALLISON WARD

DATE 7th June 2023

THE PRESS & PUBLIC ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATION OF INTERESTS FOR THIS MEETING in respect of business detailed on this agenda.

3. PUBLIC FORUM – There will be 15 minutes available for the Public to speak on issues relating to this agenda or any issue of local concern.

4. MINUTES OF ANNUAL PARISH COUNCIL MEETING 11th May 2023 for approval and signature.

5. COUNTY AND DISTRICT CLLRS REPORTS

6. CLERK'S REPORT & CORRESPONDENCE TO NOTE

6.1. Clerk responded to the annual request from Cadent to confirm ownership of the land along Green Street where the gas pipeline crosses.

6.2. Stansted Airport Watch members update circulated to Cllrs including details of Annual Meeting on 14th June at 8pm at Priors Green Community Hall, Little Canfield.

6.3. Essex Highways have notified of a road closure at Bacon End Road, due to commence on 19th June 2023 for 5 days. The closure is required for the safety of the public and workforce while Affinity Water undertakes mains.

7. PLANNING

7.1. Applications - None

7.2. Decisions for information only

Application	UTT/23/0861/HHF
Location	Keepers Barn, Bullocks Lane
Development	Proposed single storey side extension
Decision	Conditional approval

8. EASEMENTS UPDATE ON PROGRESS

9. CORONATION WEEKEND

9.1. To agree the purchase of a plaque commemorating the coronation for the village sign.

9.2. To receive an updated financial summary, and to confirm the PC grant contribution.

10. PARISH COUNCIL PROJECTS

10.1. To consider works to ponds at junction of Green Street and Canfield Road.

10.2.To consider installing an additional defibrillator at the village hall.

10.3.To consider potential projects for 2023/24.

11. REPRESENTATIVES REPORTS

To receive reports on the following from lead Cllrs.

11.1.Footpaths, Byways, Bridleways and Greens – Cllr Donald

11.2.Highways/Road Safety – Cllr Anderson

11.2.1. To consider Winter Salt Scheme 2023/24 participation.

11.2.2. To consider Uttlesford Local Highways Panel pending applications

11.3.Crime Prevention/Neighbourhood Watch – Cllr Stratton

11.4.Tree Warden – Cllr Knight

11.4.1. Update on trees of concern along Canfield Road reported by a resident.

12. VILLAGE HALL REPORT

12.1.To record receipt of minutes of village hall committee meeting May 2023.

12.2.To approve the risk assessment for the village hall quiz at end of June 2023.

12.3.To record village hall payments as set out below made between meetings as they are direct debits.

<i>PAYMENT TO</i>	<i>METHOD</i>	<i>VALUE</i>
Great Canfield Parochial Church Council – Monthly Hall Rent	Direct Debit	£ 61.00
Scottish Power – Monthly Electricity	Direct Debit	£ 213.76

12.4. Village hall payments for approval at this meeting.

<i>PAYMENT TO</i>	<i>VALUE</i>
Alison Clarke Cleaning 23 rd May and 6 th June	£ 60.00

12.5. To record the receipts received in May 2023 from hall hire.

13. FINANCE

13.1. To record completion of the internal audit report with no concerns, other than a recommendation to open the savings accounts, see item 13.3.

13.2. Payments for Approval at this meeting

<i>PAYMENT TO</i>	<i>VALUE</i>
Allison Ward - Parish Clerk May 2023	£ tbc
Information Commissioners Office – Annual subscription	£ 40.00
Colchester Brewery – Coronation Event	£ 228.00
Cuisine Royal – Coronation Event	£ 180.88

13.3. Update on opening savings account.

14. ITEMS FOR THE NEXT AGENDA

15. DATE OF NEXT MEETING Monday 10th July 2023 at 8pm.

TIME AND CLOSE OF MEETING