

GREAT CANFIELD PARISH COUNCIL

Clerk to the Council – Allison Ward

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Councillors are hereby summoned to attend the **Ordinary Meeting** of Great Canfield Parish Council which will be held at Great Canfield Village Hall on **Monday 12th June 2017** for the purpose of transacting the business set out on the agenda below.

SIGNED (CLERK):

DATE 8th June 2017

THE PRESS & PUBLIC ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATION OF INTERESTS FOR THIS MEETING, Disclosable Pecuniary, Other Pecuniary or Non-Pecuniary Interests.
3. PUBLIC FORUM – There will be 15 minutes available for the Public to speak on Parish Council matters or any issue of local concern.
4. MINUTES of the ANNUAL PARISH COUNCIL MEETING 8th MAY 2017 for approval and signature.
5. DISTRICT AND COUNTY COUNCILLORS REPORT.
6. PROGRESS UPDATE
7. CORRESPONDENCE TO NOTE
 - 7.1. Parish Councils have been asked if they wish to take part in the Winter Salt Scheme 2017/18 and if yes, whether additional salt is required. Parish Council to consider.
 - 7.2. Essex Highways has sent notification of a road closure on Canfield Road, north of Bullocks Lane between 21 August and 4 September for BT works.
8. PLANNING
 - 8.1. Applications for decision

Application No	UTT/17/1464/HHF
Development	Proposed demolition of lean to and existing garages and erection of single storey extension, replacement garages and erection of new Porch to front entrance
Location	Rodingland Marsh Farm Lane

Additional documentation relating to the following application has been received by Uttlesford; a revised plan layout showing the mobile homes and dayrooms, and a Design and Access Statement.

Application No	UTT/17/0462/FUL
Development	'Construction of 4 Dayrooms for existing approved Travellers Site'
Location	Site adjacent to Tandans, Canfield Drive
 - 8.2. Decisions

Application No	UTT/16/3678/HHF & UTT/16/3615/LB
Development	Erection of two storey extension and cartlodge'
Location	Gilmans, Green Street
Decision	Refused

8.3. Cllr Mackley and Cllr Jewell attended two informal meetings with Takeley Parish Council, Hatfield Broad Oak Parish Council and others to discuss a common approach to opposing the application for the Bonnington Farm development and any further large scale development sites in the Draft Local Plan. As a result, an on line petition has been set up by Takeley Park Residents Association, which was circulated to Great Canfield residents and further actions are being taken in relation to Highways concerns. The following proposal to be agreed, Great Canfield Parish Council to agree to join with Hatfield Broad Oak and Takeley Parish Councils, Takeley Park Residents Association, Hatfield Forest and Friends of the Flitch, in a campaign against further housing development in this area protecting the countryside around Takeley and South of the Flitch way.

8.4. For information only. Uttlesford have notified Parish Councils of a request from Manchester Airport Group, reference UTT/17/1640/SO asking for a scoping opinion under Regulation 15 of The Town and Country Planning (Environmental Impact Assessment) Regulations 2017 for proposed increase in annual number of passengers to 44.5mppa and corresponding increase of 11,000 annual aircraft movements with associated construction within the airport boundary including two new links to the runway together with six additional aircraft stands. This is not a planning application but forms part of the process to be followed prior to the submission of a planning application where there is the potential for significant environmental impacts and the application will need to be accompanied by an Environmental Statement. This process enables both parties to identify the relevant topics which are required to be considered in the Environmental Statement.

9. VILLIAGE DEFIBRILLATOR

Ashfields have confirmed they are happy for the defibrillator to be located at Ashfields and willing to be responsible for the regularly checks and ongoing maintenance. They have asked the Parish Council to meet the full cost of purchase and installation. (Clerk update, cost of defibrillator £820, cost of external box £440, plus cost of installation c.£200, total cost c.£1,500). Parish Council to consider.

10. PARISH COUNCIL RESERVES

As at March 2017 the Parish Council funds were £55,132 all of which is general, unallocated reserves. Parish Councils have no legal powers to hold revenue reserves other than those for reasonable working capital needs or for specifically earmarked purposes. Parish Council to consider allocating reserves.

11. REPRESENTATIVES REPORTS:- to include

11.1. Footpaths, Byways, Bridleways and Greens

11.2. Highways/Road Safety

11.3. Crime Prevention/Neighbourhood Watch – including latest incidents in Great Canfield

11.4. Tree Warden

12. FINANCE

12.1. Cheques for Approval

<i>PAYMENT TO</i>	<i>VALUE</i>
Allison Ward - Parish Clerk May 2017	£ 170.51
Information Commissions – Annual Subscription	£ 35.00
Uttlesford NhW Steering Group – New Neighbourhood Watch Signs	£ 150.00

12.2. Internal Audit Review, any matters arising

13. ITEMS FOR THE NEXT AGENDA

14. DATE OF NEXT MEETING Monday 10th July 2017

15. TIME AND CLOSE OF MEETING