

GREAT CANFIELD PARISH COUNCIL

Clerk to the Council – Allison Ward

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Councillors are hereby summoned to attend the **Ordinary Meeting** of Great Canfield Parish Council which will be held at Great Canfield Village Hall on **Monday 12th February 2024** for the purpose of transacting the business set out on the agenda below.

SIGNED (CLERK): ALLISON WARD

DATE 8th February 2024

THE PRESS & PUBLIC ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. APOLOGIES FOR ABSENCE

Elected members who are unable to attend the meeting are requested to email the Clerk with their apologies ahead of the meeting.

2. DECLARATION OF INTERESTS FOR THIS MEETING in respect of business detailed on this agenda.

3. PUBLIC FORUM – There will be 15 minutes available for the public to speak on issues relating to this agenda or any issue of local concern.

4. MINUTES OF ORDINARY PARISH COUNCIL MEETING 8th January 2024 for approval and signature.

5. COUNTY AND DISTRICT CLLRS REPORTS

6. CLERK’S REPORT & CORRESPONDENCE TO NOTE – To receive a report from the clerk.

7. PLANNING

7.1. Applications

Application No	UTT/24/0063/OP
Location	Land North Of 7 Ashfields Farm Cuckoo Lane
Development	Outline application with all matters reserved except access for the erection of 1 no. dwelling and associated work

Application No	UTT/24/0173/HHF
Location	Rodingbourne, Church End
Development	Construction of a timber cart-lodge garage.

7.2. Decisions for information only - None

7.3. Update on Crumps Farm illegal dumping of waste.

7.4. Update on external lighting at Uttlesford depot and impact on residents.

8. ESSEX MINERALS LOCAL PLAN REVIEW

Essex is consulting on the local minerals plan 2025 to 2040. This includes the two sites at Little Bullocks Farm, Hope End. The documents can be viewed at this link, <https://www.essex.gov.uk/replacement-essex-minerals-local-plan-review-2025-2040>. Cllr Andreson and Cllr Barlow attended the pre-meeting and will update the meeting, Parish Council to consider and agree how to progress.

9. PARISH COUNCIL PROJECT UPDATES

- 9.1. Ponds at junction of Green Street and Canfield Road – Parish Council to consider advice received from FWAG on maintenance, as well as previous advice from Simply Aquatic. Clerk has contacted Essex Ecology which is the ecological consultancy of Essex Wildlife Trust for advice. Parish Council to consider how to proceed.
- 9.2. Drain clearance, update on regulations for clearing drains on Essex Highway and costs for parish council to consider next steps.
- 9.3. Update on ditch clearance at Bacon End.

10. REPRESENTATIVES REPORTS

To receive reports on the following from lead Cllrs, and to note actions

10.1. Footpaths, Byways, Bridleways and Greens – Cllr Donald

- 10.1.1. Clerk and Cllr Jewell reviewed footpath 5 at its junction with byway 3, the path is impassable in wet conditions due to lack of ditch clearance and inadequate pipe to move water.

10.2. Highways/Road Safety – Cllr Anderson

10.3. Crime Prevention/Neighbourhood Watch – Cllr Stratton

- 10.3.1. Clerk has reported fly tipping at field entrance on Green Street.

10.4. Tree Warden – Cllr Knight

11. SPRING LITTER PICK

To consider date and responsibilities.

12. VILLAGE ROAD NAMES

To consider letter from resident raising issue with Essex County Council using new names for local roads and losing the history

13. VILLAGE HALL REPORT

- 13.1. To receive a general update from the village hall committee following their meeting on 07.02.24.
- 13.2. Following correspondence post the January parish council meeting, parish council to retrospectively record a change in decision re portable storage heaters in the village hall. Two have been purchased at a cost of £149.98 inc VAT.
- 13.3. Clerk and Cllr Mildwater met to draft a general risk assessment for the village hall. Immediate actions were forwarded to the village hall committee for action, a report will be provided at the meeting.
- 13.4. To receive an update on the energy contracts.
- 13.5. To record village hall payments as set out below and made between meetings as they are direct debits.

PAYMENT TO	METHOD	VALUE
Great Canfield Parochial Church Council – Monthly Hall Rent	Direct Debit	£ 61.00
Scottish Power – Electricity	Direct Debit	£ 439.69

- 13.6. Village hall payments for approval at this meeting.

PAYMENT TO	VALUE
Alison Clark – Hall Cleaning 8th January 2024	£ 30.00
Cuisine Royale – Hall Heaters inc VAT	£ 149.98

- 13.7. To record the receipts received in January 2024 from hall hire of £105.

14. FINANCE

14.1. Payments for approval at this meeting

<i>PAYMENT TO</i>	<i>VALUE</i>
Allison Ward - Parish Clerk January 2024	£ 219.74
Fasthosts – Website Domain Name renewal for 2 years inc VAT	£ 28.78

14.2. To record the opening of a Barclays savings account which will allow movement between the current and savings accounts via online banking. The interest rate for the Barclays Business Savings account is 1.5% and the clerk has transferred £65k across to savings.

14.3. Update on long term options for opening savings account and bank mandates.

15. ITEMS FOR THE NEXT AGENDA

16. DATE OF NEXT MEETING Monday 11th March 2024 at 8pm.

TIME AND CLOSE OF MEETING