

GREAT CANFIELD PARISH COUNCIL

Clerk to the Council – Allison Ward

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Councillors are hereby summoned to attend the **Ordinary Meeting** of Great Canfield Parish Council which will be held at Great Canfield Village Hall on **Monday 12th December 2022** for the purpose of transacting the business set out on the agenda below.

SIGNED (CLERK): ALLISON WARD

DATE 7th December 2022

THE PRESS & PUBLIC ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATION OF INTERESTS FOR THIS MEETING in respect of business detailed on this agenda.

3. PUBLIC FORUM – There will be 15 minutes available for the Public to speak on issues relating to this agenda or any issue of local concern.

4. MINUTES OF ORDINARY PARISH COUNCIL MEETING 14th November 2022 for approval and signature.

5. COUNTY AND DISTRICT CLLRS REPORTS

6. CLERK'S REPORT & CORRESPONDENCE TO NOTE

The church submitted an enquiry asking to place a nativity scene at Hellmans Cross on parish council land. Guidance was obtained from Essex Highways and forwarded to the church. The request was withdrawn due to the limited timescales and will be considered further in 2023.

The Pageantmaster has issued guidance re beacon lighting confirming national beacons will not be lit for the King's Coronation. The reason being, the palace are conscious that the Coronation will take place less than a year after The Queen's Platinum Jubilee Beacons were lit, and are therefore anxious to ensure that the events planned for May 2023 have a markedly different look to those of June 2022.

Cllrs are invited to the Annual General Meeting of Uttlesford Citizens Advice, which will be held at 2 pm on Tuesday 13th December at The Old School Community Centre, Brewers End, Takeley, CM22 6SB.

Grants are available for constituted groups to organise winter warmer or food support to the most vulnerable. RideLondon is returning to Essex next May and grants are available from London Marathon Events which runs this event for groups looking to encourage participation in sport and other exercise. Contact the clerk for further details

The clerk has circulated various correspondence on the Uttlesford Design Code and opportunities for Cllrs and residents to take part, see this link <https://uttlesforddesigncode.co.uk/index.php>

Essex Highways have notified a road closure at Bullocks Lane for 4 days from 13th December whilst Affinity Water carry out works. Following further correspondence Affinity Water have confirmed they will be operating a system to allow local residents access without having to drive over the village green.

7. PLANNING

7.1. Applications

Application	UTT/22/3118/HHF
Location	The Gables, Church End
Development	Alterations to fenestration to the rear and right flank elevation

Application	UTT/22/3145/HHF
Location	Elms Farm, Bacon End Road
Development	Proposed outdoor swimming pool and detached pool house with associated landscaping
Application	UTT/22/3174/HHF
Location	5 Nursery Grove, Hope End
Development	Proposed conversion of existing garage to form ancillary annexe accommodation and studio office, together with the erection of detached garage
Application	UTT/22/3226/HHF
Location	Sheldrakes, Green Street
Development	Installation of multi-fuel stove in open fireplace, twin wall insulated flue and raise chimney by three courses of red bricks with lime mortar and 900mm terracotta pot

7.2. Decisions for information only

Application	UTT/22/2595/HHF & UTT/22/2596/LB
Location	Bacons, Bacon End
Development	To demolish a lean-to structure which adjoins the western elevation of an outbuilding and to erect a replacement extension as a home-working office space
Decision	Conditional Approval

8. REPRESENTATIVES REPORTS

To receive reports on the following from lead Cllrs.

8.1. Footpaths, Byways, Bridleways and Greens – Cllr Donald

8.2. Highways/Road Safety – Cllr Hepburn

8.2.1. Essex County Council has announced it is withdrawing its full funding for Highways Rangers across the whole county. In Uttlesford, this represents a withdrawal of their £65,000 contribution towards the funding of the service. CEO of Uttlesford is asking all Parish and Town Councils if they will consider making a voluntary contribution of £1 per voter to keep the Highways Rangers service going. A response is required by 20th December.

8.2.2. 20s plenty is a uk campaign designed to help reduce accidents and fatalities in pedestrian zone areas by promoting calming measures of a 20mph speed limit. Parish Council to note request to consider if this campaign is relevant to Great Canfield.

8.3. Crime Prevention/Neighbourhood Watch – Cllr Stratton

8.4. Tree Warden – Cllr Knight

9. VILLAGE HALL REPORT

9.1. To receive a report from the village hall committee.

9.2. Parish Council to consider purchase requests from the village hall committee.

9.3. To record village hall payments for as set out below which have been made between meetings due to time pressures or are direct debits

<i>PAYMENT TO</i>	<i>METHOD</i>	<i>VALUE</i>
Great Canfield Parochial Church Council – Monthly Hall Rent	Direct Debit	£ 61.00
Scottish Power – Monthly Electricity	Direct Debit	£ 190.00
Alison Clark – Cleaning November wk 3	Online	£ 30.00

9.4. Village hall payments for approval at this meeting

<i>PAYMENT TO</i>	<i>VALUE</i>
Robert Mackley – Glasses for village hall	£ 111.64

9.5. To record the receipts received in November 2022 from hall hire.

10. FINANCE

10.1. Cheques for Approval at this meeting

<i>PAYMENT TO</i>	<i>VALUE</i>
Allison Ward - Parish Clerk November 2022	tbc
Essex Association of Local Councils – Clerk’s attendance at village hall course inc VAT	£ 180.00
Great Canfield Parish Council – Hall rental Oct – Dec 2022 (inter account transaction)	£ 90.00

10.2. To agree an application to EALC for Clerk’s Bursary of 75% of the village hall course ex VAT.

10.3. To receive a report on the accounts for the period April to November 2022.

10.4. To record amendment to update bank mandate is complete.

10.5. Update on opening savings account.

11. ITEMS FOR THE NEXT AGENDA – Precept setting 2023/24.

12. DATE OF NEXT MEETING Monday 9th January 2023 at Great Canfield Village Hall at 8pm.

In accordance with Paragraph 3 of Schedule 12A of the Local Government Act 1972, parish council to pass a motion to exclude the press and public from the meeting in order to consider future proceedings re easement over parish council land.

TIME AND CLOSE OF MEETING