

GREAT CANFIELD PARISH COUNCIL

Clerk to the Council – Allison Ward
Peartree Cottage, Slough Road, High Easter, Essex CM1 4RD
Telephone 01245 231798 E-mail allison.ward@tiscali.co.uk

Councillors are hereby summoned to attend the **Ordinary Meeting of Great Canfield Parish Council** which will be held on **Monday 12 July 2021 at 8pm** at the cricket pavilion, for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

MEETING AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATION OF INTERESTS FOR THIS MEETING

3. PUBLIC FORUM – There will be 15 minutes available for the Public to speak on Parish Council matters on this agenda or any issue of local concern.

4. MINUTES OF ORDINARY PARISH COUNCIL MEETING 14 June 2021 for approval.

5. COUNTY AND DISTRICT CLLRS REPORT

6. CLERK'S PROGRESS UPDATE and CORRESPONDENCE

- 6.1. The battery and pads on the defib are due to expire in August, the Clerk has placed an order for replacements at a cost of £245+vat.
- 6.2. Following confirmation of the internal audit the Annual Governance and Accountability Return has been forwarded to the External Auditors. All documentation is available on the Parish Council section of the village website including notice of public rights setting out the process and timeframe (16 June-27 July 2021) whereby electors can review the accounts and submit any comments or objections to the auditors.

7. PLANNING

7.1. Applications for decision

Application No	UTT/21/2062/FUL
Location	The Apple Store, Bacon End
Development	Section 73A Retrospective application for the erection of 1 no. detached dwelling (amended scheme to that approved under planning permission UTT/19/1702/FUL)
Application No	UTT/21/1766/FUL
Location	Hartwood Depot, Green Street
Development	Application for the change of use of buildings to B8 storage and to replace existing buildings to form a small employment site.

The following application is subject to re-consultation following a revised location and site plan.

Application No	UTT/21/1595/FUL
Location	(Adjacent to) Canfield Nursery, Bullocks Lane
Development	Erection of 2 no. detached four-bedroom dwellings and associated detached garages

7.2. Decisions for information – None

UTT/21/0507/FUL, Replacement of existing 4 no. static homes with 4 no. detached houses with associated access and parking. Change of use of disused land to 1 travellers plot, was considered by the Planning Committee on 8 July and after the publication of this agenda, the decision will be reported at the meeting.

- 7.3. Notice has been received of a householder appeal against Uttlesford's refusal of application UTT/21/0314/HHF, 3 The Cottage, Church End 'Proposed new vehicular access for disabled use.' As this is a householder appeal there is no opportunity to submit further comment, however there is an opportunity to withdraw comments, Parish Council to consider.
- 7.4. To consider a request from Great Dunmow Town Council to add the Parish Councils support to a letter of objection to the proposal for 1,200 homes on the Landsec site.

8. HIGHWAYS, FOOTPATHS, TREES, CRIME

To include,

- 8.1. A resident sent a letter which was circulated to the Parish Council setting out their concerns with the inappropriate use and damage to byway 11. This will be added to the evidence forwarded to Kemi Badenoch asking for assisting re the legislation to downgrade byways.

County Cllr Barker confirmed the legal process for downgrading byways which is as previously understood by the Parish Council. This is a costly process which must be met by the landowner and very unlikely to succeed due to the right of objection from other users. The Clerk to investigate the cost.

Cllr Barker confirmed the Definitive Map and Records team at Essex Highways have now asked satnav companies to remove the route (byway 3) from their route lists..

- 8.2. C/fwd from June meeting, ancient lane, Hartwood, to consider previous correspondence from 2006/07 and whether it is appropriate to consider this as part of the 'lost footpaths work'.
- 8.3. Essex Highways confirmed there is a scheme validated for a surface treatment (hand lay microsurfacing) at Fitzjohns Lane, however this is not in this financial year and no date can be confirmed.

9. VILLAGE HISTORY ARCHIVE (c/fwd from June meeting)

A resident contacted the Parish Council with historic copies of Canfield newsletters from the 1970s onwards. This prompted an exchange of messages with some residents on the possibility of an electronic archive. Parish Council to consider if this something they could assist and encourage.

10. QUEENS PLATINUM JUBILEE CELEBRATIONS

There will be an extended bank holiday from Thursday 2nd to Sunday 5th June 2022 which will provide an opportunity for communities and people to come together to celebrate the historic milestone. To date published information for consideration includes,

Thursday 2nd June - Beacons to be lit at 9.15pm. Communities taking part to register, Parish Council to consider.

Sunday 4th June – The Big Lunch. People are invited to share friendship, food, and fun with neighbours as part of the Platinum Jubilee celebrations. Parish Council to consider.

11. VILLAGE HALL REPORT

- 11.1. To approve village hall payments for the month of June 2021 as set out below

<i>PAYMENT TO</i>	<i>METHOD</i>	<i>VALUE</i>
Great Canfield Parochial Church Council – Monthly Hall Rent	Direct Debit	£ 61.00
Scottish Power – Monthly Electricity	Direct Debit	£ 68.32
Team2Clean – June 2021	Cheque	£ 108.00

- 11.2. Receipts for June 2021, outstanding invoice support group, May 2021 usage (£150)

- 11.3. The Parochial Church Council have confirmed the velux window in the lobby will be replaced, whilst this is being made a temporary repair will be provided.

12. FINANCE

- 12.1. Quarterly finance update

12.2. To approve the following cheques for payment

PAYMENT TO	VALUE
Allison Ward – Parish Clerk salary May 2021	£ 193.23
Rural Community Council of Essex – Annual subscription	£ 52.80

12.3 Despite three attempts it has not been possible to successfully open an account with Cambridge Building Society. The last failed cheque was not returned, and the Clerk put a stop on this cheque given its value, there was a bank charge of £12.50 for this action. Parish Council to consider options to move funds from the current account.

13. ITEMS FOR NEXT AGENDA

14. DATE OF NEXT MEETING scheduled for Monday 13th September 2021 at 8pm in the village hall.

TIME AND CLOSE OF MEETING

Allison Ward

Allison Ward
Parish Clerk
7th July 2021