

GREAT CANFIELD PARISH COUNCIL

Clerk to the Council – Allison Ward

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Councillors are hereby summoned to attend the **Ordinary Meeting** of Great Canfield Parish Council which will be held at Great Canfield Village Hall on **Monday 11th March 2024** for the purpose of transacting the business set out on the agenda below.

SIGNED (CLERK): ALLISON WARD

DATE 7th March 2024

THE PRESS & PUBLIC ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. APOLOGIES FOR ABSENCE

Elected members who are unable to attend the meeting are requested to email the Clerk with their apologies ahead of the meeting.

2. DECLARATION OF INTERESTS FOR THIS MEETING in respect of business detailed on this agenda.

3. PUBLIC FORUM – There will be 15 minutes available for the public to speak on issues relating to this agenda or any issue of local concern.

4. MINUTES OF ORDINARY PARISH COUNCIL MEETING 12th February 2024 for approval and signature.

5. COUNTY AND DISTRICT CLLRS REPORTS

6. CLERK’S REPORT & CORRESPONDENCE TO NOTE

6.1. District Cllr Driscoll forwarded correspondence re the lighting at the Uttlesford Depot in Little Canfield, confirming adjustments would be made to the site lighting, however this would be balanced with the need for security and safety at the site.

6.2. The Government is consulting on proposals for the next night flight regime at Heathrow, Gatwick and Stansted Airports. The consultation document is available online by searching ‘Stansted Airport night flight consultation’, or from the clerk. The closing date is 22nd May and the consultation will be considered at a future parish council meeting.

6.3. The loss of historic road names, agenda item 12 of the February 2024 meeting has been progressed with both Essex County Council and Uttlesford, a response is pending.

6.4. The clerk responded to an Essex County Council (ECC) questionnaire on EV charging in parishes, to support the ECC bid for capital funding from the government’s Local Electric Vehicle Infrastructure Fund. Cllrs who responded noted no need for central EV charging in the parish.

6.5. Litter pick reminder, Saturday 23rd March. Equipment available at the village hall 9-9.30am.

7. PLANNING

7.1. Applications

Application No	UTT/24/0340/OP
Location	Land West Of Great Canfield Road
Development	Outline application with all matters reserved except for access for the erection of 6 no. dwelling houses

7.2. Decisions for information only

Application No	UTT/23/2966/FUL & UTT/23/2967/LB
Location	Peckers Farm, Green Street
Development	Amendments to Plot 4 of previously approved and implemented scheme under references UTT/21/1769/FUL & UTT/21/1770/LB - Replacement of previously approved lean-to with single storey extension to the South-West and erection of two-bay cartlodge, with associated alterations, operational development and landscaping works.
Decision	Conditional approval

7.3. Uttlesford has notified of a premises license application for the sale of alcohol at Great Canfield Hall, Church End. The application is open to consultation until 4th April, parish council to consider any response.

7.4. Update on Crumps Farm illegal dumping of waste.

7.5. Update on external lighting at Uttlesford depot and impact on residents.

8. ESSEX MINERALS LOCAL PLAN REVIEW

Essex is consulting on the local minerals plan 2025 to 2040. This includes the two sites at Little Bullocks Farm, Hope End. The documents can be viewed at this link, <https://www.essex.gov.uk/replacement-essex-minerals-local-plan-review-2025-2040>. Parish Council to agree draft response.

9. PARISH COUNCIL PROJECT UPDATES

10. PARISH COUNCIL MANAGEMENT AND FINANCIAL RISK REVIEW

11. REPRESENTATIVES REPORTS

To receive reports on the following from lead Cllrs, and to note actions

11.1. Footpaths, Byways, Bridleways and Greens – Cllr Donald

11.1.1. To record the clerk received a response from Kemi Badenoch who has agreed to visit the parish to see the issues with byways being damaged by motorised vehicles and to discuss how this might be resolved. A date is pending.

11.2. Highways/Road Safety – Cllr Anderson

11.3. Crime Prevention/Neighbourhood Watch – Cllr Stratton

11.4. Tree Warden – Cllr Knight

12. VILLAGE HALL REPORT

12.1. To receive a general update from the village hall committee including correspondence between the parties in preparation for the works to the hall currently estimated July/August 2024.

12.2. To receive an update on D-Day celebration events and any actions required of the parish council

12.3. Update on general risk assessment for the village hall and confirmation of completion of immediate actions.

12.4. To receive an update on the energy contracts.

12.5. To record village hall payments as set out below and made between meetings as they are direct debits.

PAYMENT TO	METHOD	VALUE
Great Canfield Parochial Church Council – Monthly Hall Rent	Direct Debit	£ 61.00
Scottish Power – Electricity	Direct Debit	£ 439.69

12.6. Village hall payments for approval at this meeting.

<i>PAYMENT TO</i>	<i>VALUE</i>
Alison Clark – Hall Cleaning 27 th February	£ 30.00

12.7. To record the receipts received in February 2024 from hall hire of £180.

13. FINANCE

13.1. Payments for approval at this meeting

<i>PAYMENT TO</i>	<i>VALUE</i>
Allison Ward - Parish Clerk February 2024	£ 219.74

13.2. To record receipts of £632.80, this being the VAT refund from 2022/23.

14. ITEMS FOR THE NEXT AGENDA

15. DATE OF NEXT MEETING Monday 8th April at 8pm.

TIME AND CLOSE OF MEETING