

# GREAT CANFIELD PARISH COUNCIL

*Clerk to the Council – Allison Ward*

**Peartree Cottage, Slough Road, High Easter, Essex CM1 4RD**  
**Telephone 01245 231798 E-mail allison.ward@tiscali.co.uk**

Councillors are hereby summoned to attend the **Ordinary Meeting** of Great Canfield Parish Council which will be held at Great Canfield Village Hall on **Monday 11<sup>th</sup> December 2023** for the purpose of transacting the business set out on the agenda below.

**SIGNED (CLERK): ALLISON WARD**

**DATE 7<sup>th</sup> December 2023**

*THE PRESS & PUBLIC ARE CORDIALLY INVITED TO ATTEND*

\*\*\*\*\*

## AGENDA

### **1. APOLOGIES FOR ABSENCE**

Elected members who are unable to attend the meeting are requested to email the Clerk with their apologies ahead of the meeting.

### **2. DECLARATION OF INTERESTS FOR THIS MEETING** in respect of business detailed on this agenda.

### **3. PUBLIC FORUM** – There will be 15 minutes available for the public to speak on issues relating to this agenda or any issue of local concern.

### **4. MINUTES OF ORDINARY PARISH COUNCIL MEETING** 13<sup>th</sup> November 2023 for approval and signature.

### **5. COUNTY AND DISTRICT CLLRS REPORTS**

### **6. CLERK’S REPORT & CORRESPONDENCE TO NOTE**

Local Government Boundary Commission is consulting on changes to the boundaries for Essex County Council wards. The proposals would see the current Dunmow ward sub-divided. In the proposals Great Canfield would be part of ‘Takeley ward’ which would include Takeley, Hallingburys, Hatfield Heath, Hatfield Broad Oak, High Easter and the Roding villages. Consultation closes on 19<sup>th</sup> February 2024.

Following a request to Uttlesford the agent for the proposed Canfield Nursery development sent notice as required by Article 14 of the Town and Country Planning (Development Management Procedure) (England) Order 2015, of a proposed development partially effecting parish council land, see November minutes ref UTT/23/2528/FUL.

Stansted Airport Watch confirmed a resolution to proceed with the transition from Stansted Airport Watch (‘SAW’) to the Stansted Airport Watch Foundation (‘the SAW Foundation’). Correspondence circulated to Cllrs.

### **7. PLANNING**

#### 7.1. Applications

Application No	UTT/23/3023/FUL
Location	Rear of Beresford, Canfield Road
Development	2no. detached one and a half storey four bed dwellings, each with a detached carport

The following applications are both revised plans for new dwellings which were previously approved by Uttlesford.

Application No	UTT/23/2966/FUL & UTT/23/2967/LB
Location	Peckers Farm, Green Street
Development	Amendments to Plot 4 of previously approved and implemented scheme under references UTT/21/1769/FUL & UTT/21/1770/LB - Replacement of previously approved lean-to with single storey extension to the South-West and erection of two-bay cartlodge, with associated alterations, operational development and landscaping works.

Application No            UTT/23/2942/FUL  
 Location                    Land North Of Honeysuckle, Canfield Drive  
 Development              Proposed erection of 1 no. dwelling and garage following approval of UTT/23/0473/FUL

7.2. Decisions for information only – None

7.3. Update on Crumps Farm illegal dumping of waste.

7.4. To note the planning inspector dismissed the appeal reference APP/C1570/W/23/3317874 for 90 homes on land south of Stortford Road, primarily due to the impact on landscape and heritage. The parish council had objected to this application and were represented at the hearing by District Cllr Reeve,

**8. UTTLESFORD REGULATION 18 LOCAL PLAN CONSULTATION**

8.1. To receive a report from Cllr Barlow on the local plan as it relates to Great Canfield. To note Cllr Barlow hosted a resident ‘drop in coffee’ at Ashfields on 30<sup>th</sup> November and further correspondence on matters for residents to consider when responding have been sent by email.

8.2. To receive Cllrs comments on matters to include in the parish council response.

8.3. To agree the parish councils response to the local plan consultation.

8.4. To consider a request from Takeley parish council to add Great Canfield to the list of parish councils objecting to a reduction in the Countryside Protection Zone.

**9. PARISH COUNCIL PROJECTS**

9.1. To retrospectively agree the cost of £222 plus VAT to install the defibrillator at the village hall (due for completion 07.12.23). Once installed the defibrillator will be listed on the national database.

9.2. A quote has been obtained from a commercial contractor to clear the reeds from the ponds at the junction of Green Street and Canfield Road, c.£1,880, materials would not be removed from site. There is a further quote of £5k to remove c,2ft of silt from the ponds to improve biodiversity. Parish council to consider options.

9.3. To consider works to clear ditches at Bacon End to reduce highway flooding.

**10. REPRESENTATIVES REPORTS**

To receive reports on the following from lead Cllrs, and to note actions

10.1. Footpaths, Byways, Bridleways and Greens – Cllr Donald

10.2. Highways/Road Safety – Cllr Anderson

10.3. Crime Prevention/Neighbourhood Watch – Cllr Stratton

10.4. Tree Warden – Cllr Knight

**11. VILLAGE HALL REPORT**

11.1. To receive the minutes from the village hall committee meeting 29<sup>th</sup> November and any other reports relating to routine matters.

11.2. To record village hall payments as set out below and made between meetings as they are direct debits.

<i><b>PAYMENT TO</b></i>	<i><b>METHOD</b></i>	<i><b>VALUE</b></i>
Great Canfield Parochial Church Council – Monthly Hall Rent	Direct Debit	£ 61.00
Scottish Power – Electricity	Direct Debit	£ 108.68

11.3. Village hall payments for approval at this meeting.

<b><i>PAYMENT TO</i></b>	<b><i>VALUE</i></b>
Alison Clark – Hall Cleaning 28 <sup>th</sup> November 2023	£ 30.00
Excite Electrical – Defibrillator installation inc VAT	£ 266.40
Virginia Barlow – TENS license for Christmas village hall event	£ 21.00

11.4. To record the receipts received in November 2023 from hall hire of £95.

**12. CLERK ANNUAL SALARY REVIEW 2023/24**

To consider the pay award negotiated by NALC and SLCC which would see an increase of 8% to the clerk’s hourly rate to £12.42, total impact on budget is an additional £208 for the year 2023/24.

**13. FINANCE**

13.1. Payments for Approval at this meeting

<b><i>PAYMENT TO</i></b>	<b><i>VALUE</i></b>
Allison Ward - Parish Clerk November 2023 plus salary increase	TBC

13.2. Update on opening savings account and bank mandates.

**14. ITEMS FOR THE NEXT AGENDA** to include precept setting for 2023/24

**15. DATE OF NEXT MEETING** Monday 8<sup>th</sup> January 2024 at 8pm.

**TIME AND CLOSE OF MEETING**