

# GREAT CANFIELD PARISH COUNCIL

*Clerk to the Council – Allison Ward*

**Peartree Cottage, Slough Road, High Easter, Essex CM1 4RD**  
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Councillors are hereby summoned to attend the **Ordinary Meeting** of Great Canfield Parish Council which will be held at Great Canfield Village Hall on **Tuesday 11<sup>th</sup> April 2023** for the purpose of transacting the business set out on the agenda below.

**SIGNED (CLERK): ALLISON WARD**

**DATE 5<sup>th</sup> April 2023**

*THE PRESS & PUBLIC ARE CORDIALLY INVITED TO ATTEND*

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## AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATION OF INTERESTS FOR THIS MEETING** in respect of business detailed on this agenda.
- 3. PUBLIC FORUM** – There will be 15 minutes available for the Public to speak on issues relating to this agenda or any issue of local concern.
- 4. MINUTES OF ORDINARY PARISH COUNCIL MEETING** 13<sup>th</sup> March 2023 for approval and signature.
- 5. COUNTY AND DISTRICT CLLRS REPORTS**
- 6. CLERK’S REPORT & CORRESPONDENCE TO NOTE**

Information to support parish and district council elections have been circulated to Cllrs and residents and the website updated as requested by Uttlesford.

Local Government Boundary Commission are consulting on changes to Essex County Council wards. Currently Great Canfield is part of the Dunmow ward. The consultation is open until 5 June, and this will be added to the May meeting for consideration.

Uttlesford notified Town/Parish Councils of the withdrawal of local highway panel funding to Essex County Council (ECC) following a breach in contract by ECC. The correspondence was circulated to the parish council.

Information on Men’s Shed projects circulated.

A village litter pick took place on Saturday 18<sup>th</sup> March supported by residents.

## **7. PLANNING**

### 7.1. Applications

The following application is a prior notification for an agricultural building which requires Uttlesford to determine whether this is within permitted development. This type of application is not generally open to public comment.

Application	UTT/23/0785/AG
Location	Hall Farm, Church End
Development	Proposed agricultural building

### 7.2. Decisions for information only

Application	UTT/23/0342/PAQ3
Location	Prior Notification of change of use of agricultural building to 1 no. dwelling
Development	Hermits Barn, Cuckoos Lane
Decision	Not permitted, application required

## 8. GOVERNMENT CONSULTATION ON NIGHTTIME NOISE ABATEMENT – STANSTED AIRPORT

On 27 March the government launched a consultation seeking views and evidence on what a night-time noise abatement objective should be for the noise-designated airports (Heathrow, Gatwick and Stansted) from October 2025.

The Clerk has requested guidance from Stansted Airport Watch and confirmation has been received that information will be provided. Parish Council to consider any response, deadline 9 May. Further details can be found at this link [Night-time noise abatement objectives for the designated airports from October 2025 - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/consultations/night-time-noise-abatement-objectives-for-the-designated-airports-from-october-2025)

## 9. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURNS

- 9.1. Clerk to present 2022/23 accounts for consideration and approval.
- 9.2. Parish Council to consider internal controls to ensure it is meeting its legal requirements.
- 9.3. Decision required that Great Canfield Parish Council exempts itself from a limited assurance audit as it meets all the criteria for claiming exemption as set out in section 9 of the Local Audit (Smaller Authorities) Regulations 2015.
- 9.4. To approve the Annual Governance statement as presented, subject to internal audit.
- 9.5. To approve the Annual accounts as presented, subject to internal audit.
- 9.6. To receive and approve the fixed asset register and bank reconciliation for the year to March 23.
- 9.7. To appoint an internal auditor.

## 10. EASEMENTS UPDATE ON PROGRESS

### 11. REPRESENTATIVES REPORTS

To receive reports on the following from lead Cllrs.

- 11.1. Footpaths, Byways, Bridleways and Greens - Cllr Donald
- 11.2. Highways/Road Safety – Cllr Hepburn
- 11.3. Crime Prevention/Neighbourhood Watch – Cllr Stratton
- 11.4. Tree Warden – Cllr Knight

### 12. VILLAGE HALL REPORT

- 12.1. To record receipt of minutes of village hall committee meetings February and March 2023 and to receive an update on plans for the coronation weekend.
- 12.2. To record village hall payments for as set out below which have been made between meetings as they are direct debits.

<b>PAYMENT TO</b>	<b>METHOD</b>	<b>VALUE</b>
Great Canfield Parochial Church Council – Monthly Hall Rent	Direct Debit	£ 61.00
Scottish Power – Monthly Electricity	Direct Debit	£ 213.76

- 12.3. Village hall payments for approval at this meeting.

<b>PAYMENT TO</b>	<b>VALUE</b>
Alison Clarke Cleaning – 27 <sup>th</sup> March	£ 30.00
Rural Community Council of Essex – Village Hall subscription	£ 72.00

- 12.4. To record the receipts received in March 2023 from hall hire.

**13. FINANCE**

13.1. Cheques for Approval at this meeting

<b><i>PAYMENT TO</i></b>	<b><i>VALUE</i></b>
Allison Ward - Parish Clerk March 2023	£ tbc
Essex Association of Local Councils – Annual Subscription	£ 162.88

13.2. Update on opening savings account.

**14. ITEMS FOR THE NEXT AGENDA**

**15. DATE OF NEXT MEETING** proposed as Tuesday 9<sup>th</sup> May 2023 at 8pm.

**TIME AND CLOSE OF MEETING**