

GREAT CANFIELD PARISH COUNCIL

Clerk to the Council – Allison Ward
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Councillors are hereby summoned to attend the **Ordinary Meeting of Great Canfield Parish Council** which will be held on **Monday 11 October 2021 at 8pm** at the village hall, for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

MEETING AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATION OF INTERESTS FOR THIS MEETING

3. PUBLIC FORUM – There will be 15 minutes available for the Public to speak on Parish Council matters on this agenda or any issue of local concern.

4. MINUTES OF ORDINARY PARISH COUNCIL MEETING 13 September 2021 for approval.

5. COUNTY AND DISTRICT CLLRS REPORTS

6. CLERK'S PROGRESS UPDATE and CORRESPONDENCE

6.1. In response to the request to remove temporary highway signage, 'Essex Highways recently complete a missing section of Micro Surfacing on Great Canfield Road which was not completed during last year's scheme due to a water leak, which is why the signage is still up. The Engineer for the surface dressing is going to check all lining and iron works have been completed, then the signs will be removed.' Cllr Mackley is due to meet with County Cllr Barker, and the highways officer on 7 October to discuss various local highway issues.

6.2. A resident has carried out repairs to the bench at Hellmans Cross, for the moment purchasing of a new bench is on hold pending the outcome.

6.3. The Clerk circulated a press release from Uttlesford which confirms a series of recommendations aimed at improving and giving a new direction to the planning service will be considered at a meeting of Uttlesford in early October, details are on the Uttlesford website. This follows an independent review into the development management service.

7. PLANNING

7.1. Applications for decision

Application No	UTT/21/2793/FUL
Location	Beresford, Great Canfield Road
Development	Proposed erection of 1 no. dwelling and garage - amendments to previously approved scheme under references UTT/20/1221/DFO and UTT/17/2431/OP

Application No	UTT/21/2806/HHF
Location	3 The Cottage, Church End
Development	Proposed new vehicular access for disabled use

Application No	UTT/21/2802/FUL
Location	Griffin Farm, Green Street
Development	Proposed conversion of existing agricultural building to 1 no. single storey dwelling with a widened access to be shared with the farmhouse

Application No	UTT/21/3019/HHF
Location	Rodingbourne, Church End
Development	Rebuilding of the existing coach house, restoring it to its previous structural integrity

7.2. Decisions for information

Application No UTT/21/2259/HHF
Location Rodingbourne, Church End
Development Rebuilding of the existing coach house, restoring it to its previous structural integrity
Decision Refused

Application No UTT/21/2062/FUL
Location The Apple Store, Bacon End
Development Section 73A Retrospective application for the erection of 1 no. detached dwelling (amended scheme to that approved under planning permission UTT/19/1702/FUL)
Decision Conditional Approval

Application No UTT/21/1595/FUL
Location (Adjacent to) Canfield Nursery, Bullocks Lane
Development Erection of 2 no. detached four-bedroom dwellings and associated detached garages
Decision Conditional Approval

7.3. A meeting with District Cllrs took place in September to enable Parish Cllrs to share their experiences and concerns with the planning process and decisions. Parish Council to consider any further action as a result of those discussions.

8. LOCAL PLAN

Culture, Creativity, and the Arts survey - Uttlesford has commissioned a baseline assessment of Culture, Creativity, and the Arts to inform the Local Plan. The work is being conducted because culture and the arts have a role to play in social and community infrastructure, health, and wellbeing and distinctive. The Clerk has circulated a draft response on behalf of Great Canfield, Parish Council to consider.

9. HIGHWAYS, FOOTPATHS, TREES, CRIME

9.1. Update on ditch clearance at Church End to help reduce highway flooding.

9.2. Tree adjacent to the cricket pitch requiring attention.

9.3. Follow up on village byway issues.

9.4. Trees on Bullocks Lane

9.5. 'T' junction signage at Bullocks Lane. The Highway Liaison Officer confirmed approval was given for a sign and it was implemented, confirmation required as to whether the sign is still in situ.

10. VILLAGE MAINTENANCE JOBS

10.1. Update on notice board at Hope End.

10.2. Arrangements for litter pick on 30 and 31 October.

11. VILLAGE HALL REPORT

11.1. To consider a proposal from the Village Hall Committee to remove the Covid guidance from the terms and conditions of hire and issue as supplementary guidance to any hirers.

11.2. To approve village hall payments for the month of September 2021 as set out below

<i>PAYMENT TO</i>	<i>METHOD</i>	<i>VALUE</i>
Great Canfield Parochial Church Council – Monthly Hall Rent September 2021	Direct Debit	£ 61.00
Scottish Power – Monthly Electricity September 2021	Direct Debit	£ 68.32
Team2Clean – September 2021	Cheque	£ 72.00
Anglia Fire Protection – annual fire extinguisher testing inc VAT	Cheque	£ 87.60
Great Canfield PCC – annual water rates	Cheque	£ 89.08

11.3. The following receipts were received in September – private hire £25

11.4. Update on firework event and approval of risk assessment.

12. FINANCE

12.1. To approve the following cheques for payment

PAYMENT TO	VALUE
Allison Ward – Parish Clerk salary September 2021	£ tbc
Tradeteam Service UK Ltd – Removing and reinstalling village sign (inc VAT)	£ 240.00

12.2 To record the receipt of the precept, £3,750 for the second half of the year.

12.3 To review and approve the accounts for the quarter ending September 2021.

13. ITEMS FOR NEXT AGENDA –

14. **DATE OF NEXT MEETING** scheduled for Monday 8th November 2021 at 8pm in the village hall.

TIME AND CLOSE OF MEETING

Allison Ward

Allison Ward
Parish Clerk
7th October 2021