

GREAT CANFIELD PARISH COUNCIL

Clerk to the Council – Allison Ward
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Councillors are hereby summoned to attend the **Ordinary Meeting of Great Canfield Parish Council** which will be held on **Monday 11 April 2022 at 8pm** at the village hall, for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

MEETING AGENDA

1. APOLOGIES FOR ABSENCE

2. PARISH COUNCIL VACANCIES

- 2.1. Parish Council to record the resignation of Cllr Robert Mackley on 15 March 2022. The vacancy has been advertised and electors can request an election by 8 April. After this date the parish council is free to co-opt if no request is made.
- 2.2. Parish Council to co-opt two new Cllrs to fill the vacancies following the resignation of Chris Easter and Robert Mackley.

3. DECLARATION OF INTERESTS FOR THIS MEETING

4. **PUBLIC FORUM** – There will be 15 minutes available for the Public to speak on Parish Council matters on this agenda or any issue of local concern.

5. **MINUTES OF ORDINARY PARISH COUNCIL MEETING** 14 March 2022 for approval.

6. COUNTY AND DISTRICT CLLRS REPORTS

7. CLERK'S PROGRESS UPDATE and CORRESPONDENCE

Village litter pick took place on 19th March.

On 30th March Uttlesford launched a new digital app designed to help local businesses, services, and venues to promote their offers, and provide residents with information on activities taking place in their local towns. Download the app via www.dscvr-app.com or by searching 'dscvr' in the app store.

Notice of the Ride London event on Sunday 29th May has been received. Whilst there are no road closures in the parish there are road closures on the B184 and Dunmow which will limit the ability for residents to travel on this date.

Uttlesford is consulting on a new Shopfront Design Guide, closing date for response is 27th April. See this link for further details https://www.uttlesford.gov.uk/media/11295/Uttlesford-Shopfront-Design-Guide/pdf/Shopfront_Design_GuideA.pdf?m=63780093782760000

Correspondence on the appointment of a new director of planning at Uttlesford, launch of Digigo a new public transport provision being trialled in central Essex and Braintree, and Uttlesford's support for Ukrainian refugees arriving at Stansted Airport and via other routes, have been circulated to Cllrs.

8. PLANNING

8.1. Applications for decision

To receive a report from Cllr Barlow and Cllr Jewell on the following application

Application No	UTT/22/0610/HHF
Location	Black Hall Barn, Green Street
Development	Single storey side/front infill extension with internal alterations.

8.2. Decisions for information - None

8.3. The application UTT/21/3204/FUL, for 'replacement of existing static home with detached house with associated access and parking' will be considered by the planning committee on Wednesday 13 April. Parish Council to consider whether to make a statement at the meeting, deadline for applying to speak is 2pm Tuesday 12 April.

8.4. The planning inspector allowed the appeal against Uttlesford's decision to refuse permission for 'the erection of a 2-storey extension at Keepers Barn, Bullocks Lane.'

9. EASEMENTS

9.1. To consider request for temporary storage of materials whilst driveway is upgraded.

9.2. To consider easement for Champneys.

10. HIGHWAYS, FOOTPATHS, TREES, CRIME

10.1. Highways to receive a report from Cllr Hepburn

10.2. Trees to receive a report from Cllr Knight

10.3. Footpaths.

11. QUEEN'S PLATINUM JUBILEE CELEBRATIONS

To receive a report on current plans and budgets.

12. VILLAGE HALL REPORT

12.1. To receive a report from the village hall committee.

12.2. To record village hall payments for the month of March 2022 as set out below

PAYMENT TO	METHOD	VALUE
Great Canfield Parochial Church Council – Monthly Hall Rent	Direct Debit	£ 61.00
Scottish Power – Monthly Electricity	Direct Debit	£ 27.00
Alison Clark – Cleaning 22 nd March paid prior to meeting	Online	£ 33.75

12.3. To record the receipts received March 2022.

13. FINANCE

13.1. The Clerk is paid in accordance with the national pay scale for Clerks. National Association of Local Councils has agreed a pay increase which is effective from 1 April 2021. Parish Council to approve the increase.

13.2. Chairman to authorise the schedule of payments for electronic payment.

PAYMENT TO	VALUE
Allison Ward – Parish Clerk salary March 2022	£ tbc
The Flying Seagull Trading Company Ltd – Jubilee expenses inc VAT	£ 640.00
Essex Association of Local Councils – Annual subscription	£ 154.25

13.3. To consider the draft accounts for 2021/22 and any adjustments that require approval before being submitted to the internal auditor for review.

14. ITEMS FOR NEXT AGENDA

15. **DATE OF NEXT MEETING** scheduled for Monday 9th May 2022 at 8pm in the village hall. This will be the Annual Meeting and will be followed by the Annual Parish Council meeting.

TIME AND CLOSE OF MEETING

Alison

Allison Ward
Parish Clerk
6th April 2022