

GREAT CANFIELD PARISH COUNCIL

Clerk to the Council – Allison Ward

Peartree Cottage, Slough Road, High Easter, Essex CM1 4RD
Telephone 01245 231798 E-mail allison.ward@tiscali.co.uk

Councillors are hereby summoned to attend the **Ordinary Meeting** of Great Canfield Parish Council which will be held at Great Canfield Village Hall on **Monday 10th July 2023** for the purpose of transacting the business set out on the agenda below.

SIGNED (CLERK): ALLISON WARD

DATE 6th July 2023

THE PRESS & PUBLIC ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. APOLOGIES FOR ABSENCE

Elected members who are unable to attend the meeting are requested to email the Clerk with their apologies ahead of the meeting.

2. DECLARATION OF INTERESTS FOR THIS MEETING in respect of business detailed on this agenda.

3. PUBLIC FORUM – There will be 15 minutes available for the public to speak on issues relating to this agenda or any issue of local concern.

4. MINUTES OF ORDINARY PARISH COUNCIL MEETING 12th June 2023 for approval and signature.

5. COUNTY AND DISTRICT CLLRS REPORTS

6. CLERK'S REPORT & CORRESPONDENCE TO NOTE

6.1. Clerk circulated an email from Hatfield Broad Oak Parish Council expressing a wish to 'rejuvenate the good working relationships previously enjoyed in a spirit of co-operation on matters of our mutual interest, for example, planning and highways matters.'

6.2. Information on national plans for 80th anniversary of D-Day celebrations on 6th June 2024 has been circulated to the parish council.

6.3. Uttlesford is consulting on the proposed Local Council Tax Support scheme for 2024/25. The consultation runs until Monday 4 September 2023. Please see this link to respond <https://letstalk.uttlesford.gov.uk/lcts-scheme-for-2024-25>

7. PLANNING

7.1. Applications - None

7.2. Decisions for information only – None

7.3. Uttlesford has sent notification of a new Premises License application for Mr Oliver Jones, who wishes to run a distribution business for 'off site alcohol sales' from an outbuilding within Ryders Barn, Marsh Lane. Parish Council to consider any response, deadline 28 July.

7.4. The planning inspector has notified the date of 1st August for the appeal hearing for application UTT/21/3272/OP which is located in Little Canfield. The application is for 90 new homes off the B1256 Stortford Road, including a 'sustainable drainage scheme with an outfall to the River Roding'. You can find further details on the Uttlesford planning website by searching on the application reference. The parish council objected to this application citing flooding concerns further downstream in Great Canfield. Parish Council to consider whether they wish to take part in the hearing.

8. EASEMENTS UPDATE ON PROGRESS

9. PARISH COUNCIL PROJECTS

To receive progress reports on

9.1. Ponds at junction Green Street and Canfield Road

9.2. Village hall defibrillator and solar panels

9.3. Others

10. REPRESENTATIVES REPORTS

To receive reports on the following from lead Cllrs.

10.1. Footpaths, Byways, Bridleways and Greens – Cllr Donald

10.2. Highways/Road Safety – Cllr Anderson

10.3. Crime Prevention/Neighbourhood Watch – Cllr Stratton

10.4. Tree Warden – Cllr Knight

11. VILLAGE HALL REPORT

11.1. To receive a report from the village hall committee including confirmation of net proceeds of the Quiz Night held on 23rd June of £769.

11.2. Energy supplier

11.2.1. To record a change to the village hall energy provider from Scottish Power to British Gas Lite, a web based only provider. This transfer was the result of a historic letter of authority that was entered into by the previous tenants in 2020 and never cancelled. The parish council was unable to stop the transfer as there was no change to the MPAN number, neither was the parish council able to influence the energy source (not renewable) or rates.

The contract entered into commenced on 29 June and is for two years ending 29 June 2025. The rates are fixed at,

Unit rate - Day Consumption:	36.48 p/kWh	+60% on previous contract
Unit rate - Night Consumption:	25.18 p/kWh	-16% on previous contract (minimal use)
Standing charge:	58.8 p/day	+47% on previous contract

11.2.2 Parish Council to approve setting up a direct debit with British Gas Lite, application to be signed by two bank signatories.

11.2.3 To record final invoice with Scottish Power and credit due.

11.3. To record village hall payments as set out below made between meetings as they are direct debits.

PAYMENT TO	METHOD	VALUE
Great Canfield Parochial Church Council – Monthly Hall Rent	Direct Debit	£ 61.00

11.4. Village hall payments for approval at this meeting.

PAYMENT TO	VALUE
Alison Clarke Cleaning 19 th June and 4 th July	£ 60.00
Keith Vincett – Alcohol license for quiz night	£ 21.00

11.5. To record the receipts received in June 2023 from hall hire.

12. FINANCE

12.1. To receive a financial report and updated budget for the period April to June 2023.

12.2. Payments for Approval at this meeting

<i>PAYMENT TO</i>	<i>VALUE</i>
Allison Ward - Parish Clerk June 2023	£ 202.41
Uttlesford District Council – Uncontested election	£ 52.47
Rural Community Council of Essex – annual subscription	£ 52.80
Sign of the Times – Coronation village sign inc VAT	£ 414.60
Gt Canfield PC Hall Acct – Hire January to June 2023	£ 180.00
A Clack – Annual village website hosting	tbc

12.3. To record receipt of coronation grant from Uttlesford, £900 in June 2023.

12.4. Update on opening savings account.

13. ITEMS FOR THE NEXT AGENDA

14. **DATE OF NEXT MEETING** Monday 10th July 2023 at 8pm.

15. In accordance with Paragraph 3 of Schedule 12A of the Local Government Act 1972, parish council to pass a motion to exclude the press and public from the meeting in order to consider an existing easement.

TIME AND CLOSE OF MEETING