

GREAT CANFIELD PARISH COUNCIL

Clerk to the Council – Allison Ward

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Councillors are hereby summoned to attend the **Ordinary Meeting** of Great Canfield Parish Council which will be held at Great Canfield Village Hall on **Monday 10th July 2017** for the purpose of transacting the business set out on the agenda below.

SIGNED (CLERK):

DATE 5th July 2017

THE PRESS & PUBLIC ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATION OF INTERESTS FOR THIS MEETING, Disclosable Pecuniary, Other Pecuniary or Non-Pecuniary Interests.
3. PUBLIC FORUM – There will be 15 minutes available for the Public to speak on Parish Council matters or any issue of local concern.
4. MINUTES of the ORDINARY PARISH COUNCIL MEETING 12th June 2017 for approval and signature.
5. DISTRICT AND COUNTY COUNCILLORS REPORT.
6. PROGRESS UPDATE
 - 6.1. The defibrillator and external box have been ordered at a cost of £1,250 + vat; the box has been delivered, however the defibrillator is estimated for delivery mid-end July. Due to shortage of stock, the order has been upgraded to a higher spec defibrillator at no extra cost. Ashfields have confirmed they will arrange for their own electrician to install.
 - 6.2. The Annual Return has been submitted to the External Auditors and the accounts are available for inspection.
7. CORRESPONDENCE TO NOTE
 - 7.1. County Cllr Barker is holding a Strategic Highways meeting at Leaden Roding Village Hall on Monday 17th July at 3pm, for all Parish Council in her Essex County Council ward. Cllrs available to attend.
8. PLANNING
 - 8.1. Applications for decision

| | |
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| Application No | U-TT/17/1651/HHF |
| Development | Single storey side extension and raise roof line of existing storeroom |
| Location | Lime Tree Lodge |
| Application No | UTT/17/1749/HHF & UTT/17/1750/LB |
| Development | Retention of additional window to rear elevation |
| Location | The Steadings Fanns Farm, Great Canfield Road |
| Application No | UTT/17/1696/HHF & |
| Development | Proposed removal of existing pergola, outbuilding and garden room. Erection of cart lodge and single storey rear, front and side extensions. Conversion of outbuilding to residential annexe |
| Location | Stable Cottage, Ashfields Farm, Cuckoo Lane |

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| Application No | UTT/17/1771/HHF & UTT/17/1772/LB |
| Development | Demolition of existing greenhouse bases and shed/garage. Conversion of barn to residential annexe. Erection of 2 bay garage with first floor home study/office. Demolitions and alterations to existing brick and flint garden wall and new driveway layout. Retrospective application for installation of sewage treatment plant |
| Location | Green Easter, Cuckoo Lane |

8.2. Decisions

The following three planning applications were discussed at the Planning Committee on 5th July. Cllr Barlow spoke on behalf of the Parish Council in objection to all three applications.

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| Application No | UTT/17/1124/FUL |
| Development | Section 73A Retrospective application for erection of building for stables and associated storage of competition cart and field maintenance machinery, hay store, wash room and feed store |
| Location | Haydens End, Green Street |
| Decision | Deferred |

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| Application No | UTT/17/1191/HHF |
| Development | Section 73A Retrospective application to include alterations and confirmation of ground levels of the existing annexe conversion granted planning permission under reference UTT/15/3687/FUL |
| Location | Haydens End, Green Street |
| Decision | Refused |

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| Application No | UTT/17/0462/FUL |
| Development | Construction of 4 Dayrooms for existing approved Travellers Site |
| Location | Site adjacent to Tandans, Canfield Drive |
| Decision | Conditional Approval |

8.3 A traffic survey requested by Takeley Parish Council at the Fours Ashses junction has been completed by Essex Highways and the results circulated to the neighbouring Parish Councils.

9. DRAFT UTTLESFORD LOCAL PLAN

The Planning Policy Working Group considered the Draft Local Plan at their meeting on 29th June, the presentation was forwarded to Parish Councils and a further session to brief parish councils was organised for 5th July. The PPWG recommended the plan for approval by the Full Council on 11th July and providing members approve the document for consultation, this will begin on 12th July. Full documents can be viewed on the Uttlesford website and have been circulated to Cllrs. Parish Council to consider how to manage any consultation given there is no planned Parish Council meeting before the proposed deadline for comments of 1st September.

10. HOPE END NOTICEBOARD

A resident has been chasing the Parish Council asking for the new notice board to be installed. The Clerk is sourcing quotes for a third party contractor to install.

11. STANSTED AIRPORT SCOPING DOCUMENT

At the Stop Stansted Expansion (SSE) Parish & Town Councils (P&TC) liaison meeting on 29th June serious concern was expressed about the unrealistically short timescale for comments to be sent to Uttlesford District Council (UDC) regarding Stansted Airport's "Scoping Report" on its proposal to expand the airport to an annual throughput of 44.5 million passengers (compared to 24.5 million today).

The Airport has allowed only the statutory minimum of five weeks which means that UDC must respond by Friday 7 July. This is an impossible deadline for most P&TCs to achieve given they generally meet monthly. SSE requests that P&TCs ask Uttlesford for an extension to the deadline. Furthermore, P&TCCs were asked to consider endorsing SSEs response to the Scoping Report when it is issued in mid-July. Great Canfield Parish Council to consider.

12. REPRESENTATIVES REPORTS:- to include

- 12.1. Footpaths, Byways, Bridleways and Greens –
- 12.2. Highways/Road Safety – Clerk chasing for information on how to ensure Green Street is on a future list for resurfacing.
- 12.3. Crime Prevention/Neighbourhood Watch – including latest incidents in Great Canfield.
- 12.4. Tree Warden

13. FINANCE

- 13.1. Cheques for Approval

| <i>PAYMENT TO</i> | <i>VALUE</i> |
|--|---------------------|
| Allison Ward - Parish Clerk June 2017 | £ 170.51 |
| Rural Community Council of Essex – Annual Subscription | £ 52.80 |
| Andrew Deptford – Defibrillator inc vat | £ 1,500.00 |
| Aldbury Farm Contracting – Grounds Maintenance inc vat | £ 450.00 |
| The Great Canfield Community Trust – Hall hire | £ 81.00 |

- 13.2 HMRC VAT Refund for 2016/17 of £480.60 has been received.

- 13.3 Quarterly review of accounts for 2017/18 and bank reconciliation

14. ITEMS FOR THE NEXT AGENDA

15. DATE OF NEXT MEETING Monday 11th September 2017

16. TIME AND CLOSE OF MEETING