

GREAT CANFIELD PARISH COUNCIL

Clerk to the Council – Allison Ward
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Councillors are hereby summoned to attend the **Ordinary Meeting of Great Canfield Parish Council** which will be held on **Monday 10 January 2022 at 8pm** at the village hall, for the purpose of transacting the business set out on the agenda below.

The press and public are cordially invited to attend.

MEETING AGENDA

1. APPOINTMENT OF CHAIRMAN and VICE CHAIRMAN

Parish council to elect a chairman to serve until the May 2022 Annual Meeting. If necessary, parish council to elect a chairman to serve until the May 2022 Annual Meeting.

2. APOLOGIES FOR ABSENCE

3. DECLARATION OF INTERESTS FOR THIS MEETING

4. PUBLIC FORUM – There will be 15 minutes available for the Public to speak on Parish Council matters on this agenda or any issue of local concern.

5. MINUTES OF ORDINARY PARISH COUNCIL MEETING 13 December 2021 for approval.

6. COUNTY AND DISTRICT CLLRS REPORTS

7. CLERK'S PROGRESS UPDATE and CORRESPONDENCE

7.1. Notification received that operation sceptre (national knife amnesty) will be at Great Canfield, Church End in front of the church on 17 January between 2pm and 3pm.

7.2. Information on Essex Climate Action Challenge Fund has been circulated to Cllrs.

8. PLANNING

8.1. Applications for decision

Application No UTT/21/3299/FUL
Location Plot 2, The Vale, Canfield Drive
Development Proposed construction of 1 no. dwelling and garage.

Application No UTT/21/3300/FUL
Location Plot 1, The Vale, Canfield Drive
Development Proposed construction of 1 no. dwelling and garage.

Application No UTT/22/0025/FUL
Location Land at Canfield Drive Great Canfield Road
Development Proposed erection of 1 no. detached dwelling to replace existing static home (alternative scheme to plot 2 approved under UTT/21/0507/FUL).

8.2. Decisions for information

Application No UTT/21/2968/HHF
Location Woodland, Bacon End
Development S73A retrospective application for the erection of 2no. double leaf automated entrance gates
Decision Conditional Approval

Application No UTT/21/3351/HHF
Location Poplicornes Great Canfield Road
Development Proposed demolition of 3 No. sheds and erection of replacement outbuilding and garden room.
Decision Conditional Approval

8.3 Following the publication of the updated traveller assessment by Uttlesford which is available on their website, the parish council raised a query on the data for Great Canfield. As a result, a meeting is scheduled with the CEO Peter Holt on 10 January, Cllr Barlow, Cllr Jewell, and the clerk to attend along with District Cllr Geof Driscoll.

8.4 A householder appeal has been made against Uttlesford decision to refuse permission for a two-storey extension at Keepers Barn, UTT/21/2413/HHF. As this is a householder appeal no further comments can be submitted, however any previous comments can be withdrawn.

8.5 The parish council notes the decision by the planning inspector to dismiss the appeal, UTT/21/1011/HHF for a first-floor extension to the annexe.

8.6 To consider the results of the parish council river Roding tests and any follow up action.

9. LOCAL PLAN – FLOOD RISK ASSESSMENT

Uttlesford is asking parish councils for local knowledge to assist with the Local Plan and is requesting information on localised flooding locations by 17 January. Parish council to consider draft response prepared by Clerk.

10. BUDGET 2022/23 and QUARTERLY REPORT FOR 2021/22

Parish Council to receive the accounts for the period to end December 2021 and to agree the precept for 2022/23.

11. HIGHWAYS, FOOTPATHS, TREES, CRIME

To include a decision on the quote received for ditch clearance at Church End to help reduce highway flooding.

12. ESSEX LIBRARY CONSULTATION

Essex County Council is consulting on Everyone's Library 2022-2026, deadline for responses is 21 January. Parish council to consider any response

13. VILLAGE HALL REPORT

13.1. To receive a report from the village hall committee, including an update from Cllr Mackley on the hall wifi renewal.

13.2. Parish council to consider any amendments required to supplementary hall hire guidance as a result of the latest Covid requirements.

13.3. To approve village hall payments for the month of December 2021 as set out below

PAYMENT TO	METHOD	VALUE
Great Canfield Parochial Church Council – Monthly Hall Rent December 2021	Direct Debit	£ 61.00
Scottish Power – Monthly Electricity December 2021	Direct Debit	£ 68.32
Team2Clean – December 2021	Cheque	£ 72.00

13.4. To record the receipts received in December.

14. FINANCE

14.1. To approve the following cheques for payment

PAYMENT TO	VALUE
Allison Ward – Parish Clerk salary December 2021	£ tbc
Eurofins – Water testing River Roding inc VAT	£ 174.72

15. ITEMS FOR NEXT AGENDA

15.1. Appointment of co-opted Cllr.

16. DATE OF NEXT MEETING scheduled for Monday 14th February 2022 at 8pm in the village hall.

TIME AND CLOSE OF MEETING

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Allison Ward
Parish Clerk
6th January 2022