

**GREAT CANFIELD PARISH COUNCIL**  
**MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL**  
 held in the Village Hall Monday 11<sup>th</sup> September 2017

Present: Cllrs Ginny Barlow, Chris Easter, Stuart Hepburn (chair), Jenny Jewell, Declan Tiernan and the Clerk Allison Ward

0 residents

1. APOLOGIES FOR ABSENCE were received from Cllr Michael Knight and Cllr Robert Mackley and accepted by the Parish Council
2. DECLARATION OF INTERESTS FOR THIS MEETING – None
3. PUBLIC FORUM - None
4. The MINUTES OF THE ORDINARY PARISH COUNCIL MEETING 10<sup>th</sup> July 2017, were proposed by Cllr Jewell as a true record, this was seconded by Cllr Easter with all in agreement.
5. DISTRICT AND COUNTY COUNCILLORS REPORT – Apologies were received from District Cllr Keith Artus.
6. PROGRESS UPDATE
  - 6.1. The defibrillator and cabinet have been received and passed to Ashfields for installation. The equipment has been added to the Parish Councils insurance policy at no extra cost for this year.

Cllrs have reinstated the Hope End notice board. Unfortunately, we are unable to locate the keys and are currently in discussion with the manufacturer to find a solution.

In line with the decisions made at the July Parish Council meeting, the Clerk has responded to the Local Plan Consultation and to Uttlesford on the Scoping Opinion for the increase in passenger numbers at Stansted Airport.

Clerk has attended EALC course on General Data Protections legislation which is due to become legislation in May 2018.

Cllr Tiernan confirmed he has had a handover from the Minerals and Waste Committee. There is a suggestion that the Parish Council considers professional advice in advance of any planning application being submitted for the hazardous waste site, given when an application is submitted response times will be short. Cllrs agreed to agenda for consideration and a decision at the November meeting.

7. CORRESPONDENCE TO NOTE

- 7.1. The Parish Council has received an invitation (10<sup>th</sup> and 11<sup>th</sup> October) from Manchester Airport Group (MAG) to attend a Parish Council Forum to discuss the forthcoming planning application to increase passenger numbers to 44.9m at Stansted Airport. Cllrs commented that it is unlikely anyone will be available to attend given work commitments, however the Clerk was asked to forward the key issues for Great Canfield identified as,
  - a. The highway network, in particular junction 8 of the M11 is severely congested. There are a large number of accidents and the M11 has been closed on a number of occasion as a result. What plans do MAG have to ensure additional passenger numbers will not impact the highway infrastructure?
  - b. When originally opened Stansted Airport train station was offered as a facility available to all including local residents. The changes in parking arrangements and pricing have meant this service is no longer an accessible option for many local residents. What plans do MAG have to improve the public transport network to cope with additional passenger numbers and how will they ensure the service is accessible to all including local residents?
  - c. The Parish Council would like to understand future plans for departure routes, will these continue as now or are there plans to reintroduce departure routes for day time flying or add additional routes?

Signed  
 Stuart Hepburn (Vice Chairman Parish Council)

7.2 Carriageway patching will take place along Green Street, this will require a road closure which following issues for local farmers has been moved to 16th – 27th October.

7.3 The Parish Council is reminded of the EALC Annual General Meeting 2017 and Essex County Council and EALC Joint Conference 2017, to be held on 19<sup>th</sup> September, 11-4.15pm at Foakes Hall, Dunmow.

## 8 PLANNING

### 8.1 Applications

Application No	UTT/17/2383/FUL
Development	Variation of plans condition on planning permission UTT/15/1732/FUL (erection of 7 no. dwellings) as amended by UTT/17/0449/NMA - amendments to approved plans
Location	Canfield Nursery, Bullocks Lane

Cllr Barlow proposed that the Parish Council makes no comment on this application, this was seconded by Cllr Hepburn with all in agreement.

Application No	UTT/17/2408/HHF
Development	Raising of roof to main dwelling and garage outbuilding to create first floors, new external cladding and windows to both buildings. Two storey front and single storey side extensions to main dwelling.
Location	Twin Pines, Canfield Drive

Cllr Barlow proposed that the Parish Council makes no comment on this application, this was seconded by Cllr Easter with all in agreement.

See appendix 1 for additional planning applications received since the last Parish Council meeting, where the closing date for comments has expired.

8.2 Decisions – Please see Appendix 1 for the list of decisions since the July Parish Council meeting.

8.3 Pre application information has been forwarded to the Parish Council in relation to a new waste depot to be situated beyond the Banana Depot at the top of High Cross Lane, adjacent to the B1256 and north of the Flich Way; this would be a relocation of the existing depot in New Street, Great Dunmow. Whilst this development would be north of the Flich Way, the Parish Council expressed their initial concerns with screening in particular to the eastern and southern boundaries and the impact of additional traffic which could result if vehicles are not directed to use the classified routes. Cllr Mackley had already been approached for support by Cllrs from Little Canfield Parish Council and the Clerk was asked to make formal contact and to ask the agent if they could brief the Parish Council as part of their pre-application consultation.

## 9. VILLAGE DESIGN STATEMENT

Great Canfield's Village Design Statement (VDS) was adopted by Uttlesford District Council as 'Supplementary Planning Guidance' in 2010. The policies and guidelines set out in the VDS are taken into account as material planning considerations when planning applications from the parish are being determined; Uttlesford draft Local Plan 2017 proposes to retain the VDS as 'Supplementary Planning Guidance'. In discussion the Parish Council concluded the following,

- The VDS needs to be updated, but this should be an update rather than a rewrite.
- Recognition that the Uttlesford Local Plan will affect parts of the VDS as policy is referenced. As a result, a final update is unlikely to conclude until the Uttlesford Local Plan is adopted. Clerk to write to Uttlesford notifying them of the Parish Councils intention to update the VDS and asking for confirmation of the process.
- The Clerk was asked to contact the previous VDS committee and request the electronic file to allow this to be updated.
- The Clerk to notify residents of the intentions to update the plan and ask if they have any immediate thoughts on omissions that need to be considered that would not be considered as part of an update.

The Clerk was asked to provide an amended first draft, e.g. census data, references to developments now done, legislation changes which can be circulated to the Parish Council and previous committee for initial views.

## 10. ASSETS OF COMMUNITY VALUE

Legislation requires Assets of Community Value, defined as ‘*land deemed to be of community value is land in current community use which it is realistic to think there will continue to be a use which furthers social wellbeing and interests, or for land in community use in the recent past it is realistic to think that there will be community use within the next 5 years*’, to be re-nominated every 5 years. The Parish Council last nominated assets in December 2012 and these are now due for renewal.

Cllr Barlow proposed that the Parish Council re-nominates the Village Hall and the Cricket Ground and further added that the previous nominated common land at Church End is excluded as an Asset of Community Value as it is covered by alternative legislation. This was seconded by Cllr Easter with all in agreement. Clerk to prepare applications by 12<sup>th</sup> October.

## 11. REPRESENTATIVES REPORTS

11.1. Footpaths, Byways, Bridleways and Greens – Nothing to report

11.2. Highways/Road Safety

11.2.1. A lengthy discussion took place on the issue of obstructions along the verges through Bacon End which prevent two cars from passing and can on occasions require vehicles to reverse. The Clerk reminded the Parish Council that they have no powers to enforce any removal and correspondence issued by Essex County Council had been circulated on a number of occasions previously setting out what is acceptable in terms of highway safety. The Parish Council went on to discuss whether in its opinion all obstructions are considered safe. In conclusion Cllr Hepburn proposed that the Parish Council reports to Highways those obstructions along Bacon End which in the view of the Parish Council were deemed to be a safety hazard, this was seconded by Cllr Tiernan with all in agreement.

11.2.2. The Parish Council agreed there were no additional submissions required to the Uttlesford Highway Panel for consideration in 2018/19 budgets.

11.3. Crime Prevention/Neighbourhood Watch – Nothing to report.

11.4. Tree Warden – Nothing to report.

## 12. FINANCE

12.1. Cheques for Approval

<b>PAYMENT TO</b>	<b>VALUE</b>
Allison Ward - Parish Clerk July and August 2017	£ 330.59

The Clerk had received a letter from Essex Air Ambulance asking for Parish Council support. Cllr Easter proposed that a donation of £100 be made to the Essex Air Ambulance in particular in recognition of the work they do in supporting rural communities. This was seconded by Cllr Barlow with all in agreement.

## 13. ITEMS FOR THE NEXT AGENDA

a. Emergency Plan

14. DATE OF NEXT MEETING Monday 9<sup>th</sup> October 2017 at Great Canfield Village Hall at 8pm.

15. TIME AND CLOSE OF MEETING 9.35pm

Signed  
Stuart Hepburn (Vice Chairman Parish Council)

**APPENDIX 1****ADDITIONAL PLANNING APPLICATIONS**

The following applications were issued by Uttlesford District Council since the last Parish Council Meeting. Closing dates have now passed, the Parish Council considered that it was not necessary to call an Extraordinary Meeting to consider these and no comments were therefore submitted.

Application No            UTT/17/2100/FUL  
 Development            Application to remove condition 8 from UTT/16/1881/FUL to allow parking provisions to be constructed 'locally' to each phase/building construction group  
 Location                 Bullocks Farm, Bullocks Lane

Application No            UTT/17/2062/FUL  
 Development            Proposed erection of 2 no. agricultural buildings  
 Location                 Lake View Farm

Application No            UTT/17/2068/CLE  
 Development            Certificate of lawfulness for the existing use of The Lodge as a separate dwelling  
 Location                 4 Ashfields Farm, Cuckoos Lane

**DECISIONS**

The following applications were decided by Uttlesford between 10<sup>th</sup> July and 11<sup>th</sup> September.

Application No            UTT/17/1464/HHF  
 Development            Proposed demolition of lean to and existing garages and erection of single storey extension, replacement garages and erection of new Porch to front entrance  
 Location                 Rodingland Marsh Farm Lane  
 Decision                 Conditional Approval

Application No            UTT/17/1651/HHF  
 Development            Single storey side extension and raise roof line of existing storeroom  
 Location                 Lime Tree Lodge  
 Decision                 Conditional Approval

Application No            UTT/17/1749/HHF & UTT/17/1750/LB  
 Development            Retention of additional window to rear elevation  
 Location                 The Steadings Fanns Farm, Great Canfield Road  
 Decision                 Conditional Approval

Application No            UTT/17/1557/FUL  
 Development            Demolition of existing dwelling and outbuildings. Erection of replacement detached dwelling with cart lodge.  
 Location                 Newcroft, Canfield Road  
 Decision                 Refused

Signed  
 Stuart Hepburn (Vice Chairman Parish Council)